



**SPECIAL MEETING – DRAFT MINUTES
ATHERTON TRANSPORTATION COMMITTEE
THURSDAY, NOVEMBER 6, 2008 AT 6:00 PM
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD**

1.0 PLEDGE OF ALLEGIANCE AND ROLL CALL:

Councilmembers Present: Jerry Carlson and Kathy McKeithen
Committee Members Present: Lou Paponis, John Rugeiro, Erv Ericksen
Staff Members Present: PW Director Duncan Jones, Sgt. Steve Snider
Staff Members Excused: City Manager Jerry Gruber, Chief Glenn Nielsen

2.0 APPROVAL OF MINUTES: Special meeting of September 11, 2008.
M/S McKeithen/Ericksen to approve the minutes with the correction of spelling of Erv Ericksen's name. Motion carried.

3.0 COMMITTEE AND CITY MANAGER'S REPORTS:

4.0 PUBLIC COMMENTS/CORRESPONDENCE: Open discussion items not on agenda

Virginia Rugeiro – Stockbridge – purchase a new digital speed sign
Erv Erickson – digital speed sign on Barry Lane by the channel doesn't work well because too shady

5.0 PRESENTATIONS:

6.0 AGENDA ITEMS:

**6.1 DISCUSSION AND POSSIBLE ACTION TO CONSIDER
RECOMMENDATION TO APPROVE RIGHT-TURN LANE AT
EL CAMINO REAL AND ALEJANDRA AVENUE**

M/S McKeithen/Ericksen to recommend to the City Council to approve a right-turn lane on Alejandra Avenue at El Camino Real, and to repaint the "Keep Clear" lines.

Ayes: 3 (Carlson/McKeithen/Ericksen) Noes: 1 (Paponis) Abstain: 1 (Rugeiro)
Motion carried.

**6.2 DISCUSSION AND POSSIBLE ACTION TO CONSIDER
RECOMMENDATION TO APPROVE RIGHT-TURN LANE AT
MIDDLEFIELD ROAD AND WATKINS AVENUE**

M/S McKeithen/Ericksen to recommend to the City Council to amend the Centerline Marking List to include striping for right-turn and left-turn lanes on Watkins Avenue at Middlefield Road. Motion carried.

**6.3 DISCUSSION AND POSSIBLE ACTION TO CONSIDER
RECOMMENDATION TO APPROVE RIGHT-TURN LANE AT
MIDDLEFIELD ROAD AND HOLBROOK LANE**

M/S McKeithen/Ruggeiro that prior to sending recommendation to the City Council approving the right-turn lane on Holbrook Lane at Middlefield Road, re-survey the residents on Holbrook Lane what their preference is. Motion carried.

**6.4 DISCUSSION AND POSSIBLE ACTION TO CONSIDER
RECOMMENDATION TO APPROVE RIGHT-TURN LANE AT
ENCINAL AVENUE AND LAUREL STREET**

Public Works Director Jones reported that he would try to include this item in the Safe Routes to School Grant with Encinal School.

**6.5 DISCUSSION AND POSSIBLE ACTION ON THE EL CAMINO REAL
AND ENCINAL INTERCONNECT PROJECT IMPROVEMENTS (BY
CALTRANS)**

Informational item only - No action taken

**6.6 DISCUSSION AND POSSIBLE ACTION ON THE ENCINAL SCHOOL
SAFE ROUTES TO SCHOOL DRAFT PLAN**

This was a draft plan only and PW Director Jones wanted comments/feedback:

1. Add crosswalks at Glenwood and James?
2. Councilmember McKeithen emphasized that the City of Menlo Park should focus on vegetation control and trimming of plants/trees in the ROW

7.0 STAFF REPORTS:

7.1 Police Traffic Division

7.1.1 Monthly Reports for September and October 2008

Councilmember McKeithen wanted more detailed reports to include prior year stats, breakdown of citations/warnings by types, location, resident/non-resident, etc.

7.1.2 Speed Inhibitors on Laurel, between Glenwood and Encinal

Councilmember McKeithen asked that the Chief be reminded to revisit Menlo Park's Red Light Camera project at the January 2009 meeting

7.2 Public Works Department

7.2.1 Update on Holbrook Lane Related Improvements

- a. Signal changes implemented, new controller installed
- b. Encinal traffic study done, proposed right turn lane from Holbrook
- c. Encinal start time change done for Kindergarten only
- d. Signal retiming not yet completed – Menlo Park had problem w/controller
- e. Recount will be done after retiming
- f. Council to individually visit site.
- g. Sign restricting through traffic recommended for deferral until above completed
- h. Encinal signal approved by Atherton Council, waiting for Menlo Park
- i. Right turn on Marsh study underway

7.2.2 Encinal Signal Update

7.2.3 Speed Surveys

7.2.4 No Parking signs on dangerous curve on Isabella –Arnold Silverman

City Manager Gruber to meet with Mr. Silverman

8.0 SET NEXT MEETING DATE: Tuesday, January 13, 2009

Committee member Ericksen would not be at the next meeting due to vacation.

9.0 ADJOURNMENT: M/S Paponis/McKeithen to adjourn the meeting at 8:00 pm. Motion carried.

Respectfully submitted,

Judith Bellmont
Recording Secretary