

**PARK & RECREATION COMMISSION MEETING MINUTES**

Wed., November 6, 2013

Meeting 6:30 PM

Holbrook – Palmer Park

150 Watkins Avenue, Atherton

This meeting was called to order at 6:32 pm.

**1. Roll Call**

**PRESENT –**

Bob Roeser Vice Chair

Tina Isenberg

Howard Crittenden

Bob Oyster

Naomi Ramsden

**EXCUSED ABSENT -** Marylue Timpson Chair

**UNEXCUSED ABSENT** Frank Merrill

**STAFF-**

Steve Tyler

Park Superintendent

**2. Public Comments: None.**

**3. Approval of Oct. Meeting Minutes:**

**Motion** Approve as written with addition of word “excused” next to “absent” on the roll call section of minutes. Motion: Oyster 2nd: Ramsden AYES: 5 NOES: 0 **Passed**

**4. Commission Business:**

- Park Master Plan update: Commission updated regarding survey and plan for rollout. Request architect at next meeting to present survey findings.
- Tennis contract – Group showed unanimous support for Alan Margot and his plan to continue to teach youth Tennis camps but then be treated like any other key-holding user of the courts after that. Commission unanimously agreed vice-chair to show support for him at upcoming City Council meeting.

**5. Foundation Report : Howard Crittenden**

- Meeting held Monday November 4. Architect for Event Garden chosen, design to begin soon.

**6. Dames Report: Tina Isenberg**

Events

- General meeting and lunch Nov. 14, 2013 at Menlo Circus Club with speaker Ashley Riley (Fit Kids) followed by a meeting with a full agenda.
- Decorating with Greens: Thursday Dec. 5 10-12:30 at Denise Kuppermans
- Children’s Holiday Tea: Sun. Dec. 8, 2013 11-1PM at HP Park

## Projects and Means

- Carriage House Renovation: Dames are investigating a capital campaign to raise \$2.5M for restoration & endowment. Prepared to consult with professional fundraisers to do this. Looking to a main 2014-15 fundraiser earmarked for this project and considering hiring an event planner and professional auctioneer. These items to be considered and voted on at the Nov. 14 meeting.

### 7. Staff Reports – Steve Tyler

- Events – update that staff report for potential earnings and a chosen professional event management company to run events will be coming up at the December CC meeting.
- Park goings on
  - Guidance for park enhancements discussed. Commission feels strongly that in addition to items listed by staff, there should be a menu item for hiring a consultant (master gardener) to act as a director of efforts for working staff at the park. All agree the park has come a long way with upkeep and general appearance, this consultant is essential to bring the park flora and fauna to “the next level”. Commission also requests a line item for \$20K be added for plant material (installed) in the park to begin an effort of replacing items that have been lost through the years.
  - Knox playschool – now taking care of their own general maintenance needs.
  - Requests to staff from commissioners – drinking fountains not channeling water into dog bowls as designed, please fix. Perhaps too much blowing of park going on, perhaps a little more focus on other areas of need. Please don’t lion tail trees.

### 8. Regular Agenda –

No items slated for this meeting

### 9. Future agenda items –

Move January meeting date from January 1 to January 8, 2014.

### 10. Motion for Adjournment- 8:00 PM –

Motion: Roeser 2nd: Oyster      AYES: 5 NOES: 0

Passed

**The next regular meeting is scheduled for Wednesday, Dec. 4, 2013.**  
**Regular meeting begins at 6:30 PM at Holbrook-Palmer Park Main House.**

Respectfully submitted by Steve Tyler.