

PARK & RECREATION COMMISSION MEETING MINUTES

Wed., July 9, 2014

Meeting 6:30 PM

Holbrook – Palmer Park Jennings Pavilion
150 Watkins Avenue, Atherton

This meeting was called to order at 6:35 pm.

- 1. Roll Call**
- | | | |
|------------------|-------------------|---------------------|
| PRESENT – | Marylue Timpson | Excused |
| | Bob Roeser | |
| | Marilee Gardner | |
| | Frank Merrill | |
| | Bob Oyster | |
| | William Hoy | |
| | Howard Crittenden | Excused |
| STAFF- | Steve Tyler | Park Superintendent |

2. Public Comments: None.

3. June meeting minutes: June minutes passed UNANIMOUSLY:
Motion: Oyster; 2nd Roeser Ayes:4 Noes: 0 **Passed**

- 4. Commission Business:**
- Wild and crazy ideas –
 1. Off the grid food trucks in the Park
 2. Music in the Park Night
 3. Car show – “Horses to Horsepower”. Resident’s cars will generate interest.
 4. Farmers Market – during the summer one day a week.
 5. A return of “Day at the Park”. Merilee and Frank have lots of experience in this event from the past and would be interested in sharing it if its return was an idea Council would like to see.
 - City Council to consider changing Park and Recreation Commission to Park & Recreation Committee and appointing a Council Member Liaison to the Park and Recreation Committee at the July 16, 2014 City Council meeting. Commission discussed and accepted the name change as well as the Council member liaison addition.

5. Foundation Report : Frank Merrill

- No report

6. Dames Report: Marilee Gardner

- New slate of officers as of July 1, 2014.

President	Denise Kupperman
President-elect	Katy Klaus
1 st VP Membership	Angelina Pineda – Dropman
2 nd VP Social	Katy Klaus and Frauke Janssen
Treasurer	Marylue Timpson
Recording Secretary	Chris Sewell

Corresponding Sec,	Susan Masetti
Parliamentarian	Helen Hausman
Publicity/Newsletter	Sandee Archer
Park & Recreation	Marilee Gardner

- The Dames and Foundation will have a dedicated grove of trees in the new event garden that Betty Ogawa. This grove will be incorporated in the final design plan.
- Park Master Plan – They see the consultants providing a use study/analysis of the buildings in the park as an issue. They would like to be able to help structure what the consultants look at. Specifically:
 - 1.A description of how the various facilities are used now.
 - 2.A description of how the various facilities could be used in the future (the consultants should be instructed to take into consideration the renovation and remodel planned for the Carriage House).
 - 3.How the facilities are used differently (the consultants need to recognize that each facility is used differently).
 - 4.What repairs need to be done to increase functionality.
 - 5.The evaluation of the different capacities of the facilities.
 - 6.The different pricing for these facilities.
- It would be extremely helpful for the Dames and their Carriage House project if the consultants could report how the Carriage House is different and unique from the other buildings. The Dames feel that directing what the criteria should be for evaluating these buildings is very important.
- The Dames feel the Master Plans importance far outweighs the importance of the “projects list” that MCE is currently working on with the Commission.

7. Staff Reports – Steve Tyler

- Events – Provided commission with revenues/expense for last month’s events as well as planned events for June.
- Walkthrough items discussed.
- Park Goings on – handed out staff report and discussed.
- Tennis proposals – 3 companies to be interviewed in Late July for the position. Bob Roeser and William Hoy volunteered to help with the selection process.
- National Night Out – August 6th 6PM to 8PM. Would be great to see Park & Recreation Committee members in attendance.

8. Regular Agenda –

- Nominations for new Committee Chair: Oyster nominated Roeser for position of Chair. No other nominations (closed).
Motion: Oyster; 2nd Gardner Ayes:4 Noes: 0 PASSED
- Nominations for new Committee Vice-Chair: Oyster nominates William Hoy. No other nominations (closed).
Motion: Oyster; 2nd Roeser Ayes:4 Noes: 0 PASSED
- New member introductions and a few words from the new chair.

Bob Roeser – P&R have made improvements in the past year and need to keep going strong. He looks forward to getting better communication and understanding with the City Council. He would like to make sure only one person is talking at a time during meetings and will try his best to keep meetings on track.

William Hoy – Swimming pool contractor and lives in Menlo Park. Excited to engage in public service.

Marilee Gardner – Atherton resident since 1975. Worked “Day at the Park” twice. Remembers when the Jennings Pavilion was new.

9. **Motion for Adjournment- 7:45 PM –**

Motion: Oyster 2nd: Merrill

AYES: 5 NOES: 0

Passed

The next regular meeting is scheduled for Wednesday, August 6th, 2014
Regular meeting begins at 6:30 PM at Holbrook-Palmer Park Main House.

Respectfully submitted,

Steve Tyler