

PARK & RECREATION COMMITTEE MEETING MINUTES

Wed., August 6, 2014

Meeting 6:30 PM

Holbrook – Palmer Park Jennings Pavilion

150 Watkins Avenue, Atherton

This meeting was called to order at 6:30 pm.

Roll Call

PRESENT –

Bob Roeser
Marilee Gardner
Frank Merrill
William Hoy
Howard Crittenden
Marylue Timpson

UNEXCUSED - Bob Oyster

STAFF-

Steve Tyler Park Superintendent

Public Comments: None.

June meeting minutes: July minutes passed UNANIMOUSLY:

Motion: Hoy; 2nd Roeser Ayes:6 Noes: 0 **Passed**

Committee Business:

- Donation Policy – Review document and discuss. Make these modifications and clarifications:
 1. Move price schedule out of main document and into the fee appendix.
 2. Clarify if we do indeed need a property valuation for donated items.
- Council liaison – discuss their role and responsibility on the Park and Recreation Committee. Discussion turned to why the Park & Recreation Committee was renamed from Commission when there have been no issues being called a Commission in the past.

Foundation Report: Frank Merrill

- Event Garden looking to become a project that will be constructed in “phases”. This and some changes to the original design will allow some of the money issues to be resolved. Complaint forwarded to staff re: playground equipment.

Dames Report: Marilee Gardner

The Dames report is fairly short this month, because there were no formal activities other than improvements to their website.

- The Carriage House Committee met with the fund raising consultant, Susan Carson, a couple of times to discuss the fund raising process, duties and pros and cons of getting the Carriage House and Water Tower listed on the State and Federal Registry of Historical Buildings. The Dames received one proposal for assistance with the State and Federal Historic Registry process from the

architectural historian, Michael Corbett and is in the process of receiving one or two more. They met with Bonny Bamburg to get a proposal from her. The Dames will bring the matter to the Park and Recreation Committee for their consideration as soon as more information is available. The next Carriage House meeting will be held August 18, 2014 at 11:00 A.M. at the Carriage House.

- The first membership event will take place on Thursday, September 4 at Runnymede in Woodside from 11:00 to 1:30. The event includes a tour of the sculptures and lunch. Tickets are \$50.00. The event is underwritten and all proceeds go towards the Carriage House.

Staff Reports – Steve Tyler

- Park goings on (discussion)
- Tennis interviews completed. Town to present Council with choice at September City Council meeting.
- National Night Out – very successful.
- Events – revenues and expenses and August calendar.

Regular Agenda

- No items for the month of August on the regular agenda

Future agenda items –

- None discussed

Motion for Adjournment- 7:45 PM –

Motion: Gardner 2nd: Merrill

AYES: 6 NOES: 0

Passed

The next regular meeting is scheduled for Wednesday, September 3, 2014
Regular meeting begins at 6:30 PM at Holbrook-Palmer Park Main House.

Respectfully Submitted –

Steve Tyler