



**Town of Atherton  
PARK AND RECREATION COMMISSION**

**Minutes  
March 4, 2015  
Regular Meeting  
6:30 pm**

Holbrook-Palmer Park Jennings Pavilion  
150 Watkins Avenue

**The meeting was called to order at 6:30 p.m.**

**1. ROLL CALL**

Committee Members: Marilee Gardner, William Hoy, Frank Merrill, Jr., Robert Oyster, Bob Roeser, Marylue Timpson

Excused Absent: Howard Crittenden

Councilmember Liaison: Michael Lempres

Staff: Steve Tyler

- 2. PUBLIC COMMENTS** – Denise Kupperman spoke to the large amount of bird watching currently going on in the park. In particular, the Western Bluebirds have returned to the nesting boxes set up by the local Audubon Society a few years back and are a joy to see. Also, our own little Screech Owl in the picnic area tree.

**3. APPROVAL OF MINUTES – February 4, 2015**

Motion by Timpson, Second by Hoy. Approved 6-0.

**PASSED**

**4. PRESENTATIONS - None**

**5. REGULAR AGENDA**

**5a. Financial report –**

Staff presented the committee with their new and improved financial report for all things park. The report was met with positive reactions. The Committee was shown how to read the report and its findings. The committee asked to see a “pot of park money not spent” somewhere on the report.

**5b. Park Master Plan –**

Staff offered the final updated version of the Park Masterplan for review and acceptance by the Park and Recreation Committee. The Committee reviewed the document and a motion was made by Merilee Gardener to approve the Park Masterplan and move the document forward to the Atherton City Council.

Motion: Gardner 2<sup>nd</sup>: Oyster Approved 6-0

**PASSED**

**6. STAFF REPORTS –**

- 6a. Foundation report: Frank Merrill  
Foundation has experienced some “upheaval” in regards to moving the rose garden. The Foundation is committed to doing this properly, and things are moving forward well.
- 6b. Friends of the Park report: Marilee Gardner
- New resident’s cocktail party hosted by Michael and Frauke Janssen on Feb. 12 included 15 new residents – 3 of whom have already signed up as new members of the Foundation and Friends.
  - The annual Easter Egg Hunt will be held Saturday, April 4<sup>th</sup>. Volunteers needed. Good turnout anticipated. Contact Denise Kupperman to volunteer.
  - Upcoming events – March 11<sup>th</sup> docent tour of the Anderson Collection; May 7<sup>th</sup> General meeting hosted by Daryl Lillie which will include a garden tour lead by arborist Barrie Coate.
  - Friends to unveil a new logo soon in conjunction with a new website.
- 6c. Staff reports – included park goings on, event revenue, upcoming events and tennis usage. No comments.

**7. PUBLIC COMMENT – None**

- 8. SET/CONFIRM NEXT MEETING DATE**                      **April 1, 2015**  
**5:00 PM – Park Walkthrough**  
**(meet at the Main House)**  
**6:30 PM – Regular meeting**  
**Main House**

- 9. ADJOURN**  
**Motion: Merrill      2<sup>nd</sup>: Timpson                      Ayes 6 Noes 0                      PASSED**

The Meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Steve Tyler  
Public Works Superintendent