



AGENDA
Town of Atherton
CITY COUNCIL
ATHERTON CHANNEL DRAINAGE DISTRICT
April 3, 2013
3:00 P.M.
CITY COUNCIL CHAMBERS
94 Ashfield Road
Atherton, California
SPECIAL MEETING

PLEDGE OF ALLEGIANCE

1. **ROLL CALL** Lewis, Carlson, Dobbie, Widmer, Wiest
2. **PUBLIC COMMENT** – limited to particular items on the special agenda
3. **APPOINTMENTS TO THE COMMUNITY CENTER ADVISORY COMMITTEE (CCAC)**
Report: City Manager George Rodericks
Recommendation: Approve Appointments to the Community Center Advisory Committee
4. **ADJOURN**

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.104 ADA Title II)



Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

**FROM: GEORGE RODERICKS, CITY MANAGER
THERESA N. DELLASANTA, CITY CLERK**

DATE: APRIL 3, 2013

**SUBJECT: COMMUNITY CENTER ADVISORY COMMITTEE
APPOINTMENTS**

RECOMMENDATION:

Approve appointments to Community Center Advisory Committee.

BACKGROUND:

The City Council held a special meeting on February 12, 2013 to form the Community Center Advisory Committee (CCAC).

The City Council approved the following charter provisions for the CCAC:

- a. Assist staff in the development of a master planning process to determine the key issues that need to be addressed by the community as well as a process for keeping the community at large informed and involved.
- b. Work with staff to solicit feedback through tools such as surveys, community gatherings, and workshops to disseminate information regarding the key issues and questions involved in the development of a Master Plan for the proposed new Community Center.
- c. Engage in public outreach to solicit substantive feedback and opinions on the Master Plan and the Community Center project and provide Council with a summary of findings for consideration. Support staff with updates for the Town website and periodic updates for residents.
- d. The CCAC may form Ad Hoc Subcommittees and/or host community workshops to involve a broader base of residents for the purposes of

- information gathering on specific issues, thus creating more community involvement and more in-depth visioning.
- e. Once the Council adopts a Master Plan, the CCAC will continue to work with staff to coordinate public outreach and collect resident input during the design phase of the Community Center project.
 - f. Assist in discussion about the short-term improvements needed for the Library and Town Center facilities.

The 9-member Committee includes two City Council Members. As with other Council Member selection for City Committees, City Council representatives and any alternates on committees are selected by the Mayor and approved by the City Council to serve a one (1) year term. Alternates participate on committees in the absence of the appointed Council Members.

Following the formation of the CCAC and Council direction, staff opened recruitment to residents, with an application submittal deadline of March 22nd. Staff received 13 applications. The applicants are as follows:

Tom O'Dowd
Rose Hau
Mary Widmer
Steve Dostart
Didi Fisher
Don Way
Rick Degolia
Christine Lagod
Clive Merredew
Naomi Ramsden
Phil Lively
Paul Tonelli
Denise Kupperman

Council Members are encouraged to contact applicants in advance of the meeting to discuss their background and qualifications. Each applicant has been notified of the potential contact through email and/or telephone.

CRITERIA:

Staff solicited the Council for feedback on criteria that could be used to evaluate candidates. The following is an amalgamation of the various responses. Where there was overlapping feedback, staff consolidated the item into one and where the feedback was covered by other requirements, such as the Committee Resolution, it was not included in the list.

1. Applicants should have an expressed interest in working with the Town to create a vision of a new civic center.

2. Applicants should be willing and able to devote time and talent on this short-term project and have limited extended periods away during the next 18-months. The time commitment is expected to be approximately 8-10 hours per month over the next 12-18 months.
3. Applicant should have experience working with architects, planners, developers, and/or contractors.
4. Applicant should have any understanding of the Committee Charter as set by the City Council.
5. Applicant should have a prior record of volunteer commitment to the Town and/or community.
6. Applicant should be able to work as part of a team and build consensus.
7. Applicant should have knowledge of Town and Library operations.
8. Applicant should be free of potential conflicts of interest.

These are suggested criteria to use as a guideline but the Council is free to select any candidate it deems appropriate.

VOTING PROCEDURES:

Voting procedures will be conducted as follows:

Round One:

Official ballots will be provided to Council at the meeting. (Attached is a sample ballot).

Each Council Member will be asked to choose up to seven (7) applicants by marking a *check* next to the applicant's name.

If a candidate secures at least 4 or 5 votes they have secured enough votes and are deemed selected for appointment to the Committee.

Candidates with a majority vote, (3 votes) will be considered next. If there are an exact number of candidates with a majority vote matching the number of remaining available vacancies then voting will cease and candidates with 3, 4, or 5 votes will be deemed selected for appointment to the Committee.

If there are more candidates with a majority vote than there are remaining available vacancies then successive rounds of voting will be conducted using these candidates only.

The candidate(s) with the fewest votes are eliminated. This consists of candidates with less than a majority vote.

If during Round One there are not enough candidates with at least a majority vote to either fill the remaining vacancies or move onto Round Two, then all candidates with at least a 2/5 vote will be included in successive rounds of voting.

Remaining candidates are voted on in Round Two.

Round Two:

Each Council Member will be provided with new ballots.

Each Council Member will be required to cross off candidates who were both appointed and eliminated in round 1. Each Council Member will then be asked to select a number of candidates based on the number of remaining vacancies.

Similar rules to Round One apply.

If a candidate secures at least 4 or 5 votes they have secured enough votes and are deemed selected for appointment to the Committee.

Candidates with a majority vote, (3 votes) will be considered next. If there are an exact number of candidates with a majority vote matching the number of remaining available vacancies then voting will cease and candidates with 3, 4, or 5 votes will be deemed selected for appointment to the Committee.

If there are more candidates with a majority vote than there are remaining available vacancies then successive rounds of voting will be conducted using these candidates only.

The candidate(s) with the fewest votes are eliminated. This consists of candidates with less than a majority vote.

If during Round Two there are not enough candidates with at least a majority vote to either fill the remaining vacancies or move onto Round Three, then all candidates with at least a 2/5 vote will be included in successive rounds of voting.

Round Three:

Council will follow the same procedure in Round Two.

If there are any ties or disagreements *after* Round Three, voting will cease and Council will be asked to provide staff with direction on how to move forward.

Attachments: Sample Ballot
Applicants by neighborhood
Applications

CITY COUNCIL SPECIAL MEETING

APRIL 3, 2013

OFFICIAL BALLOT

APPOINTMENT TO COMMUNITY CENTER ADVISORY COMMITTEE:

VOTE FOR SEVEN

Applicant	Please ✓
Rick DeGolia	
Steve Dostart	
Didi Fisher	
Rose Hau	
Denise Kupperman	
Christine Lagod	
Phil Lively	
Clive Merredew	
Tom O'Dowd	
Naomi Ramsden	
Paul Tonelli	
Don Way	
Mary Widmer	

Council Member Signature: _____ Round 1: _____

Committee Members by Neighborhood:

Lindenwood

Christine Lagod – 267 Catalpa

Phil Lively – 24 Hawthorne Dr.

Lloyden Park

Clive Merredew – 52 Wilburn Ave

Paul Tonelli – 385 Lloyden Park

Ringwood/Glenwood

Mary Widmer – 158 Glenwood

West Atherton

Tom O'Dowd – 160 Selby Lane

Rose Hau – 15 Isabella Ave

Steve Dostart – 87 Patricia Ave

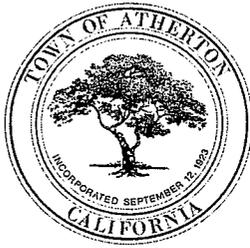
Didi Fisher – 38 Tuscaloosa Ave

Don Way – 124 Patricia Ave

Rick Degolia – 84 Clay Drive

Naomi Ramsden – 178 Patricia Dr.

Denise Kupperman – 74 Atherton Ave



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED

02-20-13
TD

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: February 20, 2013 _____

Commission/Committee of Interest: Community Center Advisory Committee

Name: Rick DeGolia _____

Education: University of California, Berkeley 1981, Magnum Cum Laude, Phi Beta Kappa, _____

Harvard Law School, 1985 _____

Civic affiliations and community activities, including service on other commissions or committees:

Board Member, American Electronics Association, 1993-1996

Board Member, The Churchill Club, 1990-2001; President 1998

Advisory Board Member, Forum for Women Entrepreneurs and Executives 2005-2008

Board Member and Chairman, Swarthmore Parents Council, 2003-2011

Advisory Board Member, Clean Coalition 2010-present

Board Member and Chairman Nominating and Governance Committee, The Cleantech Open, 2010-present

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

Interact with Atherton staff and departmental personnel to help design, raise funds for and actively engage the Atherton Community to build a Community Center that can serve the needs of the town of Atherton through the foreseeable future. Essentially the goal of the Committee should be to develop a master plan that engages all key stakeholders in Atherton in its development and which enlists an extremely transparent policy that seeks input from, listens to and is respected by both the key stakeholders and the outlying Atherton community.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

My grandparents built a house in Atherton 75 years ago. I built a house and have lived here for the past twelve years. This is a fabulous town, both in terms of its physical location and its remarkable human assets. I have watched our community torn apart over the past few years by differences that may have been avoided if there had been good communication and much broader community involvement. I am dedicated to engaging my considerable community minded skills and organizational abilities to help manage an outreach program that both works with and respects the key stakeholders in this project, but also engages the silent majority in Atherton, who have an opportunity to influence, learn about and invest in what could be a remarkable coming together for our community.

We need to enlist the incredible diverse talents of our residents and excite the imagination of our community to develop a master plan that is future looking, affordable and makes us proud of being Athertonians, whether we are working for or living in the town. If we succeed at this, we will be able to reasonably argue that our new community center will enhance the value of our town, our homes and the commitment of our employees. This should enable us to raise all of the funds that we need to build the Community Center that we want.

I was a business lawyer at Wilson, Sonsini for twelve years, I've helped build many technology companies and I've worked in firms (The Angel's Forum and Exigen Capital) where our job is to build companies and generate an economic return for the company's investors. I have a long history in Atherton and I want to give back to this community. Working on the Community Center project seems like a perfect opportunity to do that.

Terms

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Applicant's Signature

Date

**Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)**

OFFICE USE ONLY

Application Received: 2-20-13

Verified Reg. Voters: _____

By: TD
Initials

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No



COMMISSION/COMMITTEE APPLICATION

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: February 14, 2013

Commission/Committee of Interest: Community Center Advisory Committee

Name: Steve Dostart

Education: Mason City Public High School (1982); Harvard College (1986); Stanford Graduate School of Business (1990)

Civic affiliations and community activities, including service on other commissions or committees:

Town Center Task Force; Grand Boulevard Initiative Task Force Member; first LEED project in Palo Alto, LEED project in Mountain View; first Transit Oriented Design projects in Mountain View and Sunnyvale; public art installations

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these:

My personal and career experience focused on building and site entitlements, design and construction within residential and urban contexts. This has also involved extensive work with occupants of buildings assessing their needs and determining how best to achieve them within a win-win context. Success also requires working together harmoniously with all the constituents and impacted parties to achieve a superior solution.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I think this is a great opportunity to give back to our town and also to have a positive impact on the quality of our environment and interactions going forward.

Terms

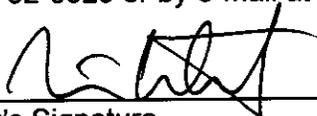
Term expiration dates end on June 30th of each year. Appointed committee/commission members shall serve no more than two full consecutive terms on the committee or commission to which they are appointed. A member may be reappointed to the committee or commission following a minimum two (2) year hiatus. However, if a seat is vacant and no one applies, City Council may grant an exemption.

Specific Information

Serving on a commission or committee may require occasional attendance at night meetings. You may also be asked to serve on additional subcommittees. Members are expected to attend all meetings. Unexcused absences of members, other than City Council Members, from two or more consecutively scheduled meetings shall result in the automatic vacation of the member's office. Members are not paid for their volunteer service. General information related to the rules, procedures and charge of the commissions and committees and their schedules are shown in the City Council approved Resolution attached. Further information may be obtained by viewing the Towns Official Roster of Committees and Commissions on its website at www.ci.atherton.ca.us and/or by contacting the staff liaison.

Information about the Appointment Process

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Applicant's Signature

2/14/13

Date

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91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)**

OFFICE USE ONLY

Application Received: _____

Address Verified in Town Limits: By: _____
Initials

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

If Appointed Term ends: _____

PERSONAL INFORMATION

Name: Steve Dostart

Residence Address: 87 Patricia Drive (please keep this confidential)
(Note: Residency within the Town limits is required)

Telephone No: 650-269-0464 Number of years as an Atherton resident: 12+

Occupation: real estate developer

Email address: steve@dostart.com

Business Address/Telephone No: 145 Addison Avenue, Palo Alto, CA 94301 650-322-0739

Internet Posting

If I am appointed, the City is authorized to post the following information on the City's website:

	YES	NO
Home Address:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
E-mail:	<input checked="" type="checkbox"/>	<input type="checkbox"/>



**COMMISSION/COMMITTEE
APPLICATION**

OFFICE USE ONLY
RECEIVED
RECEIVED
FEB 13 2013
BY: *ju*

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: 2/13/2013

Commission/Committee of Interest: Community Center Advisory Committee

Name: Dick FISTER

Education: _____

Civic affiliations and community activities, including service on other commissions or committees:

Mayor, Council Member, Audit, Finance, Transportation

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

Advise council on issues pertaining to planning Town Center Project from Master Plan process to building buildings. I have the relationships, knowledge of Town Center project and what is missing and needs to be completed, starting with the Master plan.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

To get this project completed. I started working on this project in 2000 while still on the Council. It is time to bring the community together to get this accomplished.

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Applicant's Signature

Date

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(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY

Application Received: <u>8-13-13</u>	Address Verified in Town Limits: By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
If Appointed Term ends: _____	



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
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RECEIVED
MAR 19 2013
BY: KR

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: 3-18-13

Commission/Committee of Interest: CCAC

Name: Rose Hau

Education: Bachelor of Arts – Architecture UC Berkeley

Master of Architecture UC Berkeley

Civic affiliations and community activities, including service on other commissions or committees:

General Plan Committee
Planning Commission
Audit Committee
Town Center Task Force (TCTF)

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

The CCAC is tasked with supporting and facilitating the development of the new Civic Center Project. I am a licensed architect with 25 years experience as Project Architect/ Project Manager/ Director of large scale manufacturing facilities. I have also been active in Atherton community matters for over 15 years and have a continuing interest helping to serve the Atherton community. Because of my professional building industry background and community service experience, I feel I can contribute to a successful and timely completion of the new Civic Center Project within budget.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I served on the prior TCTF and would like to continue to contribute to the development and completion of the new Civic Center. As someone who has served this Town in many capacities, I hope to help deliver a new Civic Center that reflects the true character of the Town, one that everyone can be proud of.

Terms

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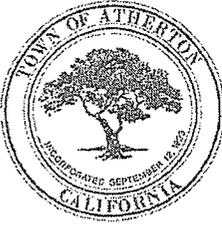
Rose Khan
Applicant's Signature

3-19-13
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY	
Application Received: <u>3-19-13</u>	Address Verified in Town Limits: By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>

TO: THERESA DELLA SANTA
FROM: DENISE KUPPERMAN



COMMISSION/COMMITTEE
APPLICATION

OFFICE USE ONLY
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3/22/13

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: MARCH 22, 2013

Commission/Committee of Interest: COMMUNITY CENTER ADVISORY COMMITTEE

Name: DENISE KUPPERMAN

Education: B.S. MENLO COLLEGE - FINANCE & ACCOUNTING
MASTERS LANDSCAPE ARCHITECTURE - UC, BERKELEY.

Civic affiliations and community activities, including service on other commissions or committees: ATHERTON TREE COMMITTEE

FORMER CHAIR, ATHERTON LIBRARY BUILDING STEERING COMMITTEE
ATHERTON DAMES & BOARD MEMBER WILSBROOK - PALMER PARK FOUNDATION
SAN MATEO & SAN FRANCISCO COUNTIES MASTER GARDENERS
SITE COUNCIL - REDWOOD HIGH SCHOOL
ENVIRONMENT PROGRAMS COMMITTEE

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

IT IS MY UNDERSTANDING THAT THE COMMITTEE RESPONSIBILITIES
WORK WITH TOWN STAFF AS STATED IN THE COUNCIL'S RESOLUTION
ON FEBRUARY 12, 2013. MY EXPERIENCE ON THE LIBRARY

COMMITTEE & MY PROFESSION EXPERIENCE, INCLUDING THE
PUBLIC PROCESS MAKE ME UNIQUELY QUALIFIED.

Describe why you want to serve on this commission and what you hope to accomplish as a member: I AM KEENLY INTERESTING IN PARTICIPATING
IN THE PROCESS OF PLANNING & DESIGNING MUCH NEEDED
NEW FACILITIES FOR OUR TOWN. THE AIM IS TO CREATE

PUBLIC FACILITIES THAT WILL FUNCTION & BELOVED BY OUR
COMMUNITY FOR MANY GENERATIONS TO COME. IT IS
ALSO IMPORTANT THAT THE PROCESS BE COLLABORATIVE
AND EFFICIENT. I INTEND TO WORK TOWARDS
COMPLETING THE PROJECT IN A MANNER THAT
HONORS THE TOWN'S UNIQUE ENVIRONMENT & CONTEXT
AND BECOMES AN EXAMPLE OF
FORWARD THINKING PLANNING & DESIGN.

Terms

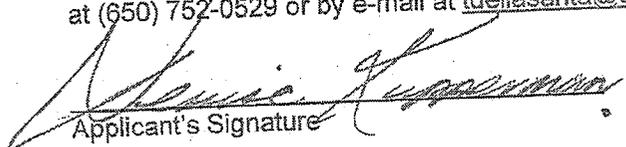
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Applicant's Signature

March 22, 2013
Date

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OFFICE USE ONLY		
Application Received: <u>300-B</u>	Verified Reg. Voters: _____	By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED

TD
2-27-13

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: 2/27/2013

Commission/Committee of Interest: Atherton Community Center Advisory Committee

Name: Christine Entis Lagod

Education: JD (Vanderbilt Univ School of Law 1980)
BS (Environmental Land Use Planning) 1974

Civic affiliations and community activities, including service on other commissions or committees:

- Volunteer with Strong For Life (through Stanford Partners in Caring)
5+ years - Avenidas Center, P.A - working with Seniors
- Head Coach of High School Mock Trial Program (Menlo School)
11 years - Volunteer position working with students

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

I am a strong believer in community input and use assessment as a
structure for planning development. Along with these elements, it is
important to balance desires with education about short vs long term
cost/benefits and also about environmental factors - including
social and economic. I have the training to do this.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I have lived in Atherton for > 20 yrs and raised my three
children here. I now have time to "give back" beyond
the classroom and have always felt more focused
on local issues and community needs.

Terms

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Specific Information

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Information about the Appointment Process

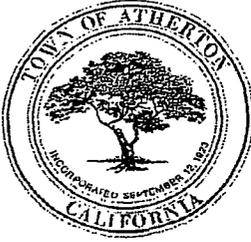
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Christine Entelager
Applicant's Signature

2-27/2013
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY	
Application Received: <u>TD 2/27/13</u>	Address Verified in Town Limits: By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED

RECEIVED
MAR 06 2013
BY: _____

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: MARCH 6, 2013

Commission/Committee of Interest: COMMUNITY CENTER ADVISORY COMMITTEE

Name: PHILIP D. LIVELY

Education: STANFORD UNIVERSITY, BSIE, REG. PROF. ENGR, CALIFORNIA, I-1058

Civic affiliations and community activities, including service on other commissions or committees:

1) See attached page

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

2) See attached page

Describe why you want to serve on this commission and what you hope to accomplish as a member:

3) see attached page

Philip D. Lively

PHILIP D. LIVELY March 6, 2013

ATHERTON COMMISSION/COMMITTEE APPLICATION , RESONSES TO #1,2,3

1) Affiliations and Activities:

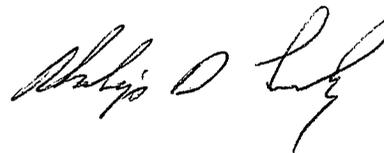
Atherton General Plan Committee, 2 years
Atherton Planning Commission member, 15 years to date
Atherton Rail Committee member since inception
Atherton Parcel Tax Committee, Measure W, co-chair
Atherton Parcel Tax Committee, Measures S & T, member
Town Center Task Force , member
Lindenwood Homes Association, Board member
Atherton Civic Interest League, Board member, Treasurer
Atherton Disaster And Preparedness Team (ADAPT) , member since inception

2) Responsibilities and Experience:

The proposed Community Center Advisory Committee is to work with Town Staff and Consultants to develop a comprehensive Master Plan for the Town of Atherton and the Town Library. Plan should include all Administrative activities, Police, Planning and Public Works, Council Chambers, and a location or re-build of the Atherton library . This should be a significant planning effort, no options/ideas unexplored. My business/engineering experience and my extensive "Atherton experience" will help fulfill the needs of the CCAC.

3) Why?

The CCAC will ,or should ,develop a blueprint for the long range development for the Town of Atherton. This plan, with options, must be presented to the residents to gather the ideas and thoughts of those residents, before a final plan is moved into a design stage. . I believe I can use my experiences to assist in developing an excellent Community Center Plan for the Town of Atherton.





COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED

2-25-2013
TD

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: 2/25/13

Commission/Committee of Interest: Atherton Community Center Advisory

Name: CLIVE MERREDEW

Education: BS

Civic affiliations and community activities, including service on other commissions or committees:

None

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

In brief, the objectives of the CCAC are to work with staff to develop a Master Plan and provide guidance for the design phase of the proposed Community Center; the CCAC will ensure residents' input is received and fully considered; the Committee will provide regular updates to all interested parties.

My professional background is very relevant to the objectives of this Committee. In my 40+ years of experience as a professional in the field of corporate property development I have been personally responsible for the soup-to-nuts development of a wide variety of building types. These projects were developed exclusively for the end user, I worked for the end user and was the individual in overall charge of development. My expertise involves a particular emphasis on master plan development, selection of design team, conducting design charrets, developing an approved statement of design objectives, providing ongoing guidance/oversight to the design team, ensuring that the evolving design conforms with the original design statement and approved budget.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I have lived in Atherton close to the existing Town Center for 25 years and am excited at the prospect of a new Community Center. I have no political views or predetermined thoughts on what the Town should or should not have in its new Community Center. I hope my professional experience with complex development projects will help ensure a smooth functioning development process for the Town.

Terms

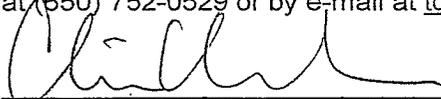
Term expiration dates end on June 30th of each year. However certain Committee may be set up for specific purposes with no expiration dates. Appointed committee/commission members shall serve no more than two full consecutive terms on the committee or commission to which they are appointed. A member may be reappointed to the committee or commission following a minimum two (2) year hiatus. However, if a seat is vacant and no one applies, City Council may grant an exemption.

Specific Information

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Applicant's Signature

2/25/13
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY		
Application Received: <u>2-25-13</u>	Verified Reg. Voters:	By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Teresa Della Santa
TOWNSHIP OF ATHERTON, CA. U.S.



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED
PRESENT
3-20-13

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: March 7, 2013

Commission/Committee of Interest: CCAC

Name: Tom O'Dowd Thomas M O'Dowd

Education: BA University of Houston, Houston, Texas

Civic affiliations and community activities, including service on other commissions or committees:

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities.

I have been a resident of Atherton for over 30 years and I have over 40 years of experience in Real Real Estate investing and developing. From what I understand so far the primary purpose of the CCAC will be to assist staff moving forward but, perhaps more importantly, to interface and communicate with the residents of Atherton as the plans move forward.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

As a long time resident of Atherton and as an active member of the real estate community I like to be involved in anything that might benefit the residents and the Town of Atherton. I'd like to help us all protect our investments in Atherton, not just financially but as a way of life. While Atherton may not be the most tight knit community on the Peninsula (reference Palo Alto and Menlo Park) I feel strongly that it is a unique and special place to live and I'd like to do whatever I can to preserve and improve upon that uniqueness.

Terms

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Applicant's Signature

3.7.13
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

FNY
688 6528

OFFICE USE ONLY	
Application Received: <u>3-20-13</u>	Address Verified in Town Limits: By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED

RECEIVED
MAR 01 2013
BY: JD

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: February 26, 2013

Commission/Committee of Interest: Atherton Community Center Advisory Committee

Education: U. C. Berkeley, BS; U. C. Hastings College of the Law, JD.

Civic affiliations and community activities, including service on other commissions or committees:

National Aids Memorial Grove, Treasurer
San Francisco Girls Chorus, President
Metropolitan Club, Treasurer
Atherton Dames

Describe your understanding of the responsibilities of the committee that you are applying for and how your personal, community or professional experience relate to these responsibilities:

The purpose of this committee is to assist and advise the Atherton City Council and its staff on creation of a Master Plan for the Atherton Community Center. This Community Center includes facilities for Town Administration, the Police Department, Public Works Department, Building and Planning Departments, Council Chambers, the Atherton Library, community meeting rooms and outdoor spaces. It also includes an important responsibility to involve and communicate with town residents.

I have several relevant skills to contribute to this process. As an experienced attorney, I am accustomed to absorbing lots of material and then distilling it down to the critical issues. I am able to communicate both verbally and in writing in a clear and concise fashion. I have for many years worked with groups of people on various projects and am often the one to facilitate compromise and harmonious relations. Because my law practice has been focused on business issues, I'm knowledgeable about financial matters. I'm a reader and love books and libraries. I have a particular interest in maximizing and enhancing open space. I have the time to make the necessary commitment. I'm a long-time resident of Atherton.

Describe why you want to serve on this committee and what you hope to accomplish as a member:

I want to serve on this committee because, as mentioned above, I have a personal interest in libraries and open space. I use and enjoy Holbrook Palmer Park and would very much like to see it improved. I believe in libraries and have an interest in how libraries of the future can best serve their users. I understand that this Advisory Committee must balance differing goals and priorities, all within certain financial limits. I'd like to assist our town in achieving a coordinated, balanced plan, acceptable to the majority of its residents. I really think I can help this process.

Terms

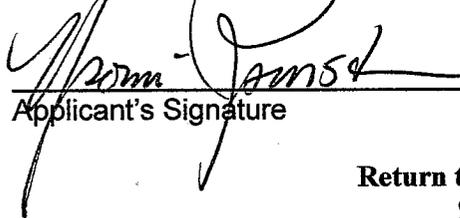
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Applicant's Signature

2/26/13
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY

Application Received: 3-1-13

Verified Reg. Voters:

By: TD
Initials

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

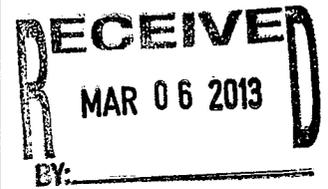
Appointed: Yes No

If Appointed Term ends: _____



COMMISSION/COMMITTEE APPLICATION

OFFICE USE ONLY
RECEIVED



Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: March 1, 2013

Commission/Committee of Interest: Town Center Commission

Name: Paul D. Tonelli

Education: B.A. S.F. State 1986

Civic affiliations and community activities, including service on other commissions or committees:

Atherton Park Commission 198-2004
Boys and Girls Club of Mid-Penninsula / Football Coach St Ignatius H.S.
Monte Cristo Social Club S.F. / Italian American Social Club
Italian Community Services S.F.

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

I understand that the town center committee is strictly an advisory committee. It will be tasked to provide community response and feedback to the town council regarding a proposed new town center.

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I'd like to serve on this committee in order to help provide direction to the council regarding this project. I think I can objectively gather community response and effectively relay the town's opinion to the council.

Terms

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[Signature]
Applicant's Signature

March 1, 2013
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY

Application Received: 3-6-13

Verified Reg. Voters:

By: *[Signature]*
Initials

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

If Appointed Term ends: _____



COMMISSION/COMMITTEE APPLICATION

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: 2-11-13

Commission/Committee of Interest: Community Center Advisory Committee

Name: DON WAY

Education: BA, Stanford, Political Science, 1970

Civic affiliations and community activities, including service on other commissions or committees:

Palo Alto School Board, 1991-1999

Please see attached resume. [A]

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

Please see attached statement. [B]

Describe why you want to serve on this commission and what you hope to accomplish as a member:

Please see attached statement. [C]

OVERLEAF

Terms

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Applicant's Signature

Date

6-11-13

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027

(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY

Application Received: _____

Address Verified in Town Limits: By: _____
Initials

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

Considered by City Council: _____

Appointed: Yes No

If Appointed Term ends: _____

PERSONAL INFORMATION

Name: DON WAY

Residence Address: 124 Patricia Drive
(Note: Residency within the Town limits is required)

Telephone No: ⁶⁵⁰ 299-2029 Number of years as an Atherton resident: 4

Occupation: Retired insurance executive; litigation consultant

Email address: DWAY@THOITSINSURANCE.COM

Business Address/Telephone No: Same as above

Internet Posting

If I am appointed, the City is authorized to post the following information on the City's website:

Home Address: YES NO

E-mail:

[A]

Don Way

Email: dway@thoitsinsurance.com
124 Patricia Drive, Atherton, CA 94027
Global cell and voicemail 650-799-2029

Education

- BA, Stanford University, 1970, Political Science

Military Service

- United States Marine Corps, 1965-1968

Employment

- Thoits Insurance Service, Inc. 1965 through present (semi-retired)
- Independent litigation consultant
- Also see affiliations

Affiliations

- Elected Member and twice Board President, Palo Alto Unified School District Board of Education (1991-1999)
- Palo Alto Human Relations Commission, Vice Chair and Mediator (1976-1979)
- Palo Alto Jaycees, President (1976-1977)
- Mid-Peninsula Bank, Director (1998-2004)
- Ironsides Reinsurance, Ltd., President and Director (2002-2007)
- Palo Alto Chamber of Commerce, Director (1976-1980)
- Other former directorships include (partial list)
 - Palo Alto Foundation for Education
 - Employee Stock Ownership Plan Association of America
 - Palo Alto Child Care Task Force
 - City of Palo Alto Futurecast 2001
 - Palo Alto Senior Day Health Program
 - Palo Alto Area Information and Referral Service
 - Palo Alto Rental Housing Mediation Task Force
 - Palo Alto Area American Red Cross
 - La Comida de California
 - U.S. Jaycees Women's Membership Commission
- Little League coach
- AYSO referee

Personal

- Born Boston, Massachusetts, 1945
- Married happily 30+ years to Sylvie, retired CPA
- Three great sons, all college educated and gainfully employed

Statement “B”

Our City Manager’s Report of February 12, 2013 sets forth the anticipated responsibilities of the CCAC. The Committee is advisory to the Council as the Town works its way through the master planning process for the proposed new Community Center. For our small Town, this is a massive project, anticipated to cost millions of dollars and to extend for several years to completion. The Committee’s key roles are to solicit and process public input, ensuring that the entire process is transparent to our residents so that all voices are heard, and to communicate frequently and openly to our community as to the master planning process as it progresses. In a formal sense, the Committee’s role and responsibility is to advise the Council. The Committee will have to deal with soliciting and processing public input, reporting to the Council and responding to the Council’s questions and directions, considering financing (not just total cost but also sources of funds and oversight), selection of consultants (e.g., architect(s)), and monitoring of construction once commenced. In all of this, the Committee must maintain transparency and compliance with all federal, state (e.g., Brown Act), and local laws and regulations.

As my resume shows, I have been, for decades, involved in a multitude of leadership roles in our neighboring community of Palo Alto before moving to Atherton in 2009. Most relevant of these activities is my service on the Palo Alto School Board during the passage of a then California record-breaking parcel tax and the commencement of a nine-figure Building for Excellence (B4E) construction program. In my elected role, I dealt with the community, our staff, our architects and construction managers, the press, our unions, state government, and our lawyers.

Statement "C"

Since moving here from our neighboring community of Palo Alto (where I lived for over 40 years), I have come to love this residential community. We have a precious ambiance, we have beautiful tree-lined streets and well-maintained homes, we have a population that is both affluent and well-educated, and I could go on. Other than for those with a specific special interest (e.g., Little League, the library, the park), however, it is difficult to engage this community of ours in the Town's business. Oftentimes there is an attitude of, "I have my personal enclave, I love it, and I don't care." However, the master planning of the proposed new Community Center will in large measure define our town for decades to come.

As a leader in the Palo Alto School District during our nine-figure B4E construction program, I did some things right and I did some things wrong. I learned. I believe that experience will be helpful in our master planning process, and I hope to be able to bring my expertise and experience to the CCAC.



COMMISSION/COMMITTEE APPLICATION

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MAR 19 2013
BY: KR

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: 3/5/2013

Commission/Committee of Interest: Atherton Community Center Advisory Committee

Name: Mary E. Widmer

Education: BS Georgia Institute of Technology

MS Georgia Institute of Technology

Civic affiliations and community activities, including service on other commissions or committees:

Volunteer Library Research Assistant, Stanford Medical
Library (2011-present)

Atherton Planning Commission

Atherton Transportation Commission

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

See 1 on Attachment

Describe why you want to serve on this commission and what you hope to accomplish as a member:

See 2 on Attachment

1. The Atherton Community Center Advisory Committee is a new committee which is tasked with representing the town residents and assisting the Council in the effort to design and build a new town center and library. The committee will work with the town staff and architects to create a plan for the town center , library and surrounding area keeping in mind the requirements for staff including Police Department, Building Department and City Manager's Office. The committee will take the plan through initial design, fundraising, releasing requests for bids, selecting final design, selecting contractors and implementing/constructing the design. At the same time, the committee will work with the City Council to obtain their approval and host community workshops to solicit community input and to keep the community informed of the project details and status.

I have an engineering background and experience with construction projects. I have worked in industry, including technology and government for over twenty years and have served as a volunteer both here and in other cities. I have lead major projects and have the ability to take a large project and break it down into smaller tasks that can be completed in a timely manner. I am also an experienced researcher and extensive library user. I currently work at the Stanford Medical Library as a volunteer researcher. In addition, I have implemented digital library systems and I have worked with the city of Tallahassee, Florida to construct and open a new public library.

2. I want to serve on the Atherton Community Center Advisory Committee to provide a point of view unencumbered by previous Town Center and Library committees. I am experienced working with diverse cultures and am familiar with Atherton policies and procedures. I want to provide a balanced approach to designing a community center which meets the needs of the town citizens and employees. I envision that the combined project should be functional, a gathering place and a source of civic pride, as well as environmentally sound while fitting into the neighborhood which is hosting the facilities. I would appreciate your support and confidence in my ability.

Terms

Term expiration dates end on June 30th of each year. However certain Committee may be set up for specific purposes with no expiration dates. Appointed committee/commission members shall serve no more than two full consecutive terms on the committee or commission to which they are appointed. A member may be reappointed to the committee or commission following a minimum two (2) year hiatus. However, if a seat is vacant and no one applies, City Council may grant an exemption.

Specific Information

Serving on a commission or committee may require occasional attendance at night meetings. You may also be asked to serve on additional subcommittees. Members are expected to attend all meetings. Unexcused absences of members, other than City Council Members, from two or more consecutively scheduled meetings shall result in the automatic vacation of the member's office. Members are not paid for their volunteer service. General information related to the rules, procedures and charge of the commissions and committees and their schedules are shown in the City Council approved Resolution attached. Further information may be obtained by viewing the Towns Official Roster of Committees and Commissions on its website at and/or by contacting the staff liaison.

Information about the Appointment Process

The application process may take from six weeks to two months. Vacancies are advertised for approximately 30 days with a specific filing deadline. Deadlines may be extended. Please return your application, along with any attachments, to the City Clerk, at the address listed below. Applications are kept on file for one year. The City Council will review all applications, may contact you individually or may decide to hold interviews. In some cases, City Council may appoint a subcommittee to screen applications before they are brought to the entire Council. All appointments will be made by nomination and vote of the City Council at a Council meeting. Questions about the application process should be directed to Theresa DellaSanta, City Clerk, at (650) 752-0529 or by e-mail at

Mary E. Widmer
Applicant(s) Signature

3/5/2013
Date

Return to the City Clerk, Town of Atherton,
91 Ashfield Road, CA 94027
(Phone: (650) 752-0529 or e-mail at tdellasanta@ci.atherton.ca.us)

OFFICE USE ONLY		
Application Received: <u>3-19-13</u>	Verified Reg. Voters:	By: <u>TD</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>	