



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, March 10, 2015
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

1. PLEDGE OF ALLEGIANCE AND ROLL CALL

Committee Members: Larry Sweeney (Chair), Gary Lauder (Vice Chair), James McLaughlin, John Ruggiero, Mary Widmer
Councilmember Liaison: Michael Lempres
Staff: Police Chief Edwin Flint, Sgt. Anthony Kockler, Mike Kashiwagi

Welcome to new Transportation Committee Member – James McLaughlin

- Meeting called to order at 6:00pm
- All members present except Committee Vice-Chair Lauder who arrived at 6:03pm
- New Committee Member McLaughlin was introduced

2. PUBLIC COMMENTS Public Comment for items on the agenda

-Committee Chair Sweeney stated the wording for this section was not correct. The correct wording should be “Public Comment for items not on the agenda.”

-Andrew and Gina Preston, 95 Heather Drive, addressed the committee regarding the “Keep Clear” roadway markings on Middlefield Road at James Avenue. The Preston’s spoke about the gates at James Avenue and Middlefield Road and at Linden Avenue and Middlefield Road and how exiting Lindenwood through these gates can be difficult. The Preston’s suggested installing a flashing light on Middlefield Road to stop traffic to allow people to exit Lindenwood through the gates on James Avenue and on Linden Avenue. This item may become a future agenda item for the Transportation Committee.

3. APPROVAL OF MINUTES Minutes of January 2015 meeting

- The minutes were accepted as submitted.

4. PRESENTATIONS (15 minutes + questions/answers)

- There were no presentations.

5. REGULAR AGENDA

5a. OLD BUSINESS

- a. Status Report on a Neighborhood Traffic Management Plan – M. Kashiwagi
- b. Status Report on El Camino Real– M. Kashiwagi
- c. Status of sustainable Transportation Planning Grant Application – M. Kashiwagi
- d. Status of Bicycle/Pedestrian Master Plan – M. Kashiwagi
- e. Status of Oak Grove Street Parking – E. Flint

- (a) – The Town of Atherton received four (4) proposals. These proposals were “short-listed” to two (2). Interviews with the top two (2) firms will be held on 3-11-2015. The recommendation to contract with one (1) firm will go to the City Council at their April meeting.

Agendas and staff reports may be accessed on the Town website at www.ci.atherton.ca.us. Contact the City Clerk at 650.752.0500. Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (29CRF35.104ADATitleI)



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, March 10, 2015
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

(b) – The City Council gave the following directions:

- a. Move forward with a Hybrid Pedestrian Beacon at the intersection of El Camino Real and Almedra Avenue. This will be paid for by the Town of Atherton with possible assistance from the Menlo Park Fire Protection District.
 1. It is noted that CalTrans will be installing two (2) Hybrid Pedestrian Beacons on El Camino Real. They most likely will be functional in 2017.
- b. Look at the intersection of El Camino Real and Selby Lane to formulate ideas to improve the intersection and bicycle and pedestrian safety. Members of the community will be contacted for additional opinions.
- c. Suspend the analysis to look at reducing the lanes on El Camino Real.

(c) – The application was submitted by the Town of Atherton on October 31, 2014. The Town of Atherton is still waiting to see if they were successful in the application process. A decision may be made in April.

(d) – A Request for Proposals (RFP) was issued. Three (3) proposals were received, and they have been “short-listed” to two (2). The Town of Atherton is currently in negotiations with the top ranked firm. There will possibly be a recommendation to the City Council at their March meeting to enter into a contract.

In addition, a report from Town of Atherton staff will be submitted to the Atherton City Council at their March meeting to implement a Pedestrian/Bicycle Committee.

(e) – An update was provided on the process, notifications, and staff report that allowed the signs to be changed on Oak Grove Avenue.

5b. NEW BUSINESS

- a. 2015 Transportation Committee Work Program - Committee and Staff
 - The Transportation Committee members discussed items they would like to work on over the next year. These items include the following:
 - o Growth of surrounding jurisdictions (including schools and building projects)
 - o Provide constructive suggestions to other cities regarding traffic issues
 - o Repaint roadway lines
 - o Add turn lanes where feasible
 - o Look at low-cost items which will improve the quality of life
 - o Improve public transit in the Town of Atherton (buses and trains)
 - o Roundabouts

Agendas and staff reports may be accessed on the Town website at www.ci.atherton.ca.us. Contact the City Clerk at 650.752.0500. Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (29CRF35.104ADATitleII)



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, March 10, 2015
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

- SamTrans and CalTrain may be invited to a Transportation Committee meeting to discuss their services and possible transportation improvements within the Town of Atherton.
- Committee Chair Sweeney requested members of the Transportation Committee write down items which they think need to be looked at and discussed. The items were to be submitted to Jennifer Frew at the Atherton Police Department within a month.

6. STAFF REPORTS

6a. **Police Traffic Unit**

- a. Monthly Report for January 2015
- b. Monthly Report for February 2015

- Sergeant Kockler went over the Monthly Traffic Reports for January and February of 2015.
- Sergeant Kockler discussed the Traffic Enforcement Day that occurred on March 4, 2015 with the Burlingame Police Department. Sergeant Kockler explained how the pedestrian sting at El Camino Real and Almendral Avenue was handled, as well as the results achieved.
- Chief Flint introduced Officer Todd Carpenter to the Transportation Committee.

6b. **Public Works Updates**

- This item was not addressed.

7. PUBLIC COMMENTS

- There were no public comments.

8. NEXT MEETING DATE - Tuesday, May 12, 2015

9. ADJOURNMENT - The meeting was adjourned at 7:49pm.

Respectfully Submitted,

Anthony Kockler
Traffic Sergeant

Agendas and staff reports may be accessed on the Town website at www.ci.atherton.ca.us. Contact the City Clerk at 650.752.0500. Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (29CRF35.104ADATitleII)