



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, September 8, 2015
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

1. PLEDGE OF ALLEGIANCE AND ROLL CALL (5 minutes)

Committee Members: Larry Sweeney (Chair), Gary Lauder (Vice Chair), James McLaughlin, John Ruggeiro, Mary Widmer

Councilmember Liaison: Michael Lempres

Staff: Police Chief Edwin Flint, Sergeant Anthony Kockler, P.W. Director Mike Kashiwagi

- The meeting was called to order at 6:02pm.
- All committee members were present except for John Ruggeiro who was excused.
- Lieutenant Joe Wade was present in place of Chief Edwin Flint.
- Senior Engineer Andrew Poster was present in place of Public Works Director Mike Kashiwagi.

2. PUBLIC COMMENTS Public Comment for items not on the agenda (10 minutes)

- Steve Spinner, 36 Melanie Lane, spoke about the traffic back-ups on Alameda de las Pulgas during the morning and afternoon commute periods. Mr. Spinner stated the traffic back-ups are caused by the stop sign located at the intersection of Alameda de las Pulgas and Atherton Avenue. Mr. Spinner said the traffic back-ups usually last around 90 minutes during the morning and afternoon commute periods.

3. APPROVAL OF MINUTES Minutes of July 2015 meeting

- The minutes were approved as written without discussion.

4. PRESENTATIONS (10 minutes plus Q&A)

- Atherton Police Department Sergeant Sherman Hall discussed item 5b(b) during this time.
- Sergeant Hall delivered a presentation on the Selby Lane School parking concerns using a Power Point presentation.
- The proposal was to add a 2-hour parking limit sign in front of 185 Selby Lane, which would have been effective between the hours of 7am and 4pm Monday through Friday, with weekends and holidays excluded.
- After the presentation, there was a question and answer session between the Transportation Committee members and Sergeant Hall.
- After discussion, Committee Chair Sweeney recommended not to take this proposal to the Atherton City Council. This recommendation was a unanimous vote by all of the Transportation Committee members present.

5. REGULAR AGENDA

5a. OLD BUSINESS (20 minutes)

a. Bicycle/Pedestrian Master Plan (T/C Item of Interest)

Status update on Bicycle/Pedestrian Master Plan – M. Kashiwagi

Agendas and staff reports may be accessed on the Town website at www.ci.atherton.ca.us. Contact the City Clerk at 650.752.0500. Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (29CRF35.104ADATitleII)



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- b. Neighborhood Traffic Management Plan (T/C Item of Interest)
Status Report on a Neighborhood Traffic Management Plan - M. Kashiwagi
- c. Contemporary traffic issues (T/C Items of Interest)
- d. Status of Pedestrian Hybrid Beacon – M. Kashiwagi
- e. Traffic Counts – M. Kashiwagi
- f. City Council Appointed a Pedestrian Bicycle Advisory Committee – M. Kashiwagi

5a: (a): A community meeting was held on August 11, 2015 to discuss the Class III bicycle lane implementation in the Bicycle/Pedestrian Master Plan. The plan will be going to the Bicycle and Pedestrian Advisory Committee (BPAC) on Tuesday, September 15, 2015 for review, and to the Atherton City Council on Wednesday, September 16, 2015 with the recommendations made by the BPAC. The Atherton Town Staff recommends going against the engineer's recommendations for the Atherton Avenue section of the Bicycle/Pedestrian Master Plan. The Atherton Town Staff is recommending standard Class III bicycle markings for Atherton Avenue.

5a(b): The Atherton Town Staff has received the draft document of the Neighborhood Traffic Management Plan. The draft document is currently in review and will also be reviewed by the Atherton Police Department and the Menlo Park Fire Protection District.

5a(c): Committee Member Sweeney stated the Contemporary Traffic Issues item is a placeholder for items brought to the attention of the Transportation Committee by members of the public.

5a(d): The Pedestrian Hybrid Beacon is going before the Atherton City Council on Wednesday, September 16, 2015 to authorize bids for construction based upon the approval of CalTrans. This Hybrid Pedestrian Beacon will be located at the intersection of El Camino Real and Almedral Avenue.

5a(e): The traffic counts were completed in conjunction with items (a) and (b) above. The traffic counts are currently on the Town of Atherton's website. Additional traffic counts will be taken during the week of September 14, 2015 to gather further data. These traffic counts will be completed using cameras and will include the following streets: El Camino Real, Middlefield Road, Marsh Road, and Alameda de las Pulgas.

5a(f): The Atherton City Council appointed some members to the Bicycle and Pedestrian Advisory Committee. The first meeting was held 2 months ago, and the next meeting will be held on Tuesday, September 15, 2015. The upcoming meeting schedule will be finalized at the September 15, 2015 meeting.

- 5b. **NEW BUSINESS** (20 minutes)
- a. Cross walk improvements Middlefield/Watkins – M. Kashiwagi
 - b. Selby Lane parking concerns – Sergeant Hall

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5b(a): The camera counts will be collected at a few other locations along the Middlefield Rd Corridor to help determine demand for a crosswalk at another location on the Corridor between Encinal and Oak Grove.

5b(b): See Item #4 (Presentations) above.

6. STAFF REPORTS

- 6a. **Police Traffic Unit** (10 minutes)
a. Monthly Report for July 2015 – Sergeant Kockler
b. Monthly Report for August 2015 – Sergeant Kockler

6(a): Sergeant Kockler reviewed the above Monthly Traffic Reports.

6b. **Public Works Updates**

6(b): There were no Public Works updates.

7. PUBLIC COMMENTS

- There were no public comments.

8. NEXT MEETING DATE Tuesday, November 10, 2015

9. ADJOURNMENT

- The meeting was adjourned at 7:37pm.

Respectfully Submitted,

Sgt. Anthony Kockler

Transportation Meeting Live
https://www.youtube.com/watch?v=AgWIHECp_aU

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