



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, November 10, 2015
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

1. **PLEDGE OF ALLEGIANCE AND ROLL CALL** (5 minutes)
Committee Members: Larry Sweeney (Chair), Gary Lauder (Vice Chair), James McLaughlin, John Ruggeiro, Mary Widmer
Councilmember Liaison: Michael Lempres
Staff: Police Chief Edwin Flint, Sergeant Anthony Kockler, P.W. Director Mike Kashiwagi
 - Meeting called to order at 6:01pm.
 - Committee Member Lauder was excused.
 - All other members were present.

2. **PUBLIC COMMENTS** Public Comment for items not on the agenda (10 minutes)
 - Committee Member Widmer talked about high speed rail and how it was estimated there would be 20 trains going through the Peninsula every hour. Committee Member Widmer discussed the need for overpasses or underpasses at current grade-level crossings. Public Works Director Kashiwagi said the Atherton Rail Committee is primarily focused on the electrification of CalTrain, which is a pre-cursor to high speed rail. Committee Chair Sweeney recommended asking City Manager Rodericks if this was an appropriate issue for the Transportation Committee to handle. Chief Flint said he would speak with City Manager Rodericks about this issue.

3. **APPROVAL OF MINUTES** Minutes of September 2015 meeting
 - The minutes were approved without discussion.

4. **PRESENTATIONS** (10 minutes plus Q&A)
 - There were no presentations.

5. **REGULAR AGENDA**
 - 5a. **OLD BUSINESS** (20 minutes)
 - a. Bicycle/Pedestrian Master Plan (T/C Item of Interest)
Status update on Bicycle/Pedestrian Master Plan – M. Kashiwagi
 - b. Neighborhood Traffic Management Plan (T/C Item of Interest)
Status Report on a Neighborhood Traffic Management Plan - M. Kashiwagi
 - c. Contemporary traffic issues (T/C Items of Interest)
 - d. Status of Pedestrian Hybrid Beacon – M. Kashiwagi
 - e. Traffic Counts – M. Kashiwagi
 - f. City Council Appointed a Pedestrian Bicycle Advisory Committee – M. Kashiwagi

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5a(a): The Town of Atherton published the bidding process for construction and implementation of the first phase of the Bicycle/Pedestrian Master Plan on October 29, 2015. So far, 4 bids have been received. The first phase of construction and implementation will consist of sign installation and painting “sharrows” on the roadways. A community meeting on the Bicycle/Pedestrian Master Plan will be held at the Pavilion at Holbrook-Palmer Park on November 17, 2015 from 6:00pm to 7:30pm. In addition, Committee Chair Sweeney has been assigned as the representative from the Transportation Committee to the Pedestrian Bicycle Advisory Committee, and Committee Member Widmer is the back-up representative.

5a(b): The draft Neighborhood Traffic Management Plan document has been received and reviewed. Comments made during the review process have been implemented in the Neighborhood Traffic Management Plan. There will be a community meeting on December 18, 2015 at the Pavilion at Holbrook-Palmer Park from 6:00pm to 7:30pm.

5a(c): The Contemporary Traffic Issues item was not discussed.

5a(d): The first Pedestrian Hybrid Beacon will be installed at the intersection of El Camino Real and Almendral Avenue. The plans have been completed and were sent out to bid on November 10, 2015. So far, 4 bids have been received. This item will be placed on the November 18, 2015 City Council Meeting agenda to award the contract. The Town of Atherton has already ordered the signal poles which should arrive in March of 2016. The total cost of this Pedestrian Hybrid Beacon is approximately \$300,000. Menlo Park Fire District and the Town of Atherton are cost-sharing this signal on a 50/50 basis, so each entity will contribute approximately \$150,000.

Caltrans will also be installing Pedestrian Hybrid Beacons at the intersections of El Camino Real and Alejandra Avenue and El Camino Real and Isabella Avenue. The design for these beacons should be completed in the summer of 2016, with construction to begin in early 2017, and operational in the summer of 2017.

5a(e): A traffic count map and listing of average daily traffic flow was provided to the committee members by Public Works Director Kashiwagi. To date, 37 locations in the Town of Atherton have been counted. The number of vehicles shown was based on a 24-hour period, and it was the total number of vehicles traveling both directions on a given roadway.

5a(f): Committee Chair Sweeney was appointed as the representative for the Pedestrian Bicycle Advisory Committee.

- 5b. **NEW BUSINESS** (20 minutes)
- a. Cross walk improvements Middlefield/Watkins – M. Kashiwagi
 - b. Establish of Speed Limits (City Council Action)

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5b(a): The Town of Atherton has asked the consultants for the Bicycle/Pedestrian Master Plan to look at Middlefield Road from Watkins Avenue to Oak Grove Avenue to determine if another pedestrian crossing should be added.

5b(b): Public Works Director Kashiwagi provided the committee members with the latest street survey information, as well as the latest speed limit information, as approved by the Atherton City Council.

6. STAFF REPORTS

6a. **Police Traffic Unit** (10 minutes)

- a. Monthly Report for September 2015 – Sergeant Kockler
- b. Monthly Report for October 2015 – Sergeant Kockler

- Sergeant Kockler discussed the Monthly Police Traffic Reports.

6b. **Public Works Updates**

- Chief Flint discussed the back-up battery replacement which occurred at the traffic signals owned by the Town of Atherton along Middlefield Road, at the intersections of Marsh Road, Encinal Avenue, and Oak Grove Avenue. The battery replacement will allow the traffic signals to flash red in all directions during a power failure.

7. PUBLIC COMMENTS

- There were no public comments.

8. NEXT MEETING DATE Tuesday, January 12, 2016

9. ADJOURNMENT

- The meeting was adjourned at 6:50pm.

Respectfully Submitted,

Anthony Kockler
Traffic Sergeant

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