



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, January 12, 2016
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

1. PLEDGE OF ALLEGIANCE AND ROLL CALL (5 minutes)

Committee Members: Larry Sweeney (Chair), Gary Lauder (Vice Chair), James McLaughlin, John Ruggeiro, Mary Widmer

Councilmember Liaison: Michael Lempres

Staff: Police Chief Edwin Flint, Sergeant Anthony Kockler, P.W. Director Mike Kashiwagi

- Call to order at 6:00pm.
- Committee Member Ruggeiro had an excused absence.

2. PUBLIC COMMENTS Public Comment for items not on the agenda (10 minutes)

- Wade Loo, 1 Rebecca Lane, discussed traffic issues on Rebecca Lane which were caused by Menlo Atherton High School parents dropping-off and picking-up their children. The primary issue dealt with vehicles blocking resident driveways. While this happened during both the morning and afternoon, the impact was greater during the afternoon.

3. APPROVAL OF MINUTES Minutes of November 2015 meeting

- The minutes were approved as submitted.

4. PRESENTATIONS (10 minutes plus Q&A)

NEW BUSINESS (20 minutes)

a. Neighborhood Traffic Management Plan (T/C Item of Interest)

Review and comment on draft of the Neighborhood Traffic Management Program - M. Kashiwagi

- The presentation was introduced by Public Works Director Michael Kashiwagi.
- The presentation was delivered by Keith Higgins from Hatch Mott MacDonald using Power Point slides.
- After the presentation, the Transportation Committee members, Keith Higgins, Michael Kashiwagi, Chief Flint, and Sergeant Kockler engaged in a question and answer session.
- The decision was made for the Neighborhood Traffic Management Plan to be revised with a memo completed outlining the items discussed during this meeting.
- The items which needed revision were as follows:
 - o Qualifying Threshold
 - o 85th Percentile language
 - o Threshold Volumes on residential streets
 - o The role of the Transportation Committee
 - o Clarification of emergency routes
 - o What control measures can be used on emergency routes
 - o Project prioritization

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- General wording changes (additions, subtractions, corrections)
- A special meeting was set for Tuesday, February 9, 2016 to go over the revised Neighborhood Traffic Management Plan.

5. REGULAR AGENDA

- 5a. **OLD BUSINESS** (20 minutes)
- a. Bicycle/Pedestrian Master Plan (T/C Item of Interest)
Status update on Bicycle/Pedestrian Master Plan – M. Kashiwagi
 - b. Contemporary traffic issues (T/C Items of Interest)
 - c. Status of Pedestrian Hybrid Beacon – M. Kashiwagi
 - d. Roundabout – Alameda de las Pulgas/Atherton Avenue – M. Kashiwagi

5a(a): A contract for the Bicycle/Pedestrian Master Plan has been awarded and work is proceeding. However, a completion schedule is unknown due to weather conditions.

5a(b): The item of Contemporary Traffic Issues was not discussed.

5a(c): A contract has been awarded for the Pedestrian Hybrid Beacon at El Camino Real and Almondral Avenue, however, the schedule will be dictated by the availability of the equipment. Construction may begin in March of 2016 with the signal being operational in May or June of 2016.

CalTrans will be installing Hybrid Pedestrian Beacons on El Camino Real at Isabella Avenue and at El Camino Real and Alejandra Avenue. Construction and signal operation will probably occur in 2017.

5a(d): A staff report was sent to the City Council, which will be discussed at their January 20, 2016 meeting. Staff is looking for direction from the City Council on whether or not to move forward with a Request for Proposal (RFP) for a Roundabout at the intersection of Alameda de las Pulgas and Atherton Avenue.

6. STAFF REPORTS

- 6a. **Police Traffic Unit** (10 minutes)
- a. Monthly Report for November 2015 – Sergeant Kockler
 - b. Monthly Report for December 2015 – Sergeant Kockler
 - c. 2015 Collision Statistics

- Sergeant Kockler went over these reports.

6b. **Public Works Updates**

- There were no Public Works updates.

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7. PUBLIC COMMENTS

- See item #2 above.
- There were no further public comments.

8. NEXT MEETING DATE

- Tuesday, March 8, 2016 (normal meeting).
- A special meeting was set for Tuesday, February 9, 2016 to go over the revised Neighborhood Traffic Management Plan.

9. ADJOURNMENT

- The meeting was adjourned at 8:28pm.

Respectfully Submitted,

Anthony Kockler, Traffic Sergeant

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