



Minutes
Town of Atherton
April 6, 2016
3:00 P.M.
Council Chambers
94 Ashfield Road
Atherton, California
Special Meeting
Joint Meeting of the City Council
&
Audit/Finance Committee

ROLL CALL Lewis, Lempres, Widmer, Wiest, DeGolia

PUBLIC COMMENTS - (Limited to items on the agenda)

1. FY 2016/17 BUDGET KICK-OFF AND OVERVIEW

Report: Finance Director Robert Barron III

Recommendation: Review and Discuss

Staff presented the staff report and PowerPoint presentation. The Council discussed various issues related to the presentation to include a request for additional detail related to the Equipment Replacement Fund, a separate table that shows project grant revenues and pending grant applications, footnoting issues related to the continuation of ERAF and the Parcel Tax, and detailing out the “miscellaneous other” revenue sources in the presentation. Policy issues highlighted during the meeting included upcoming discussions on the use of ERAF, allocation of the unallocated General Fund Reserve, and the Parcel Tax. Staff also addressed concerns related to the closing gap between revenues and expenditures if ERAF is significantly reduced by State actions and if the Parcel Tax is not renewed.

Following the presentation, staff walked through the Budget Calendar for the FY 2016/17 Budget process highlighting the following process:

- Meeting #1 – April 6, 2016 – Joint Meeting of the City Council and Finance Committee
 - o An overview of the FY 2015/16 Year-End Projected Fiscal Condition
 - o An overview of the Town’s Major Revenue Sources and 5-Year Forecasts
 - o An overview of the Town’s Major Expenditure Categories and 5-Year Forecasts
 - o An overview of the Budget Process and Policy Discussions
- Meeting #2 – May 4, 2016 – Joint Meeting of the City Council and Finance Committee
 - o Presentation of the Operations Budget
- Meeting #3 – May 18, 2016 – Regular Meeting of the City Council
 - o Presentation of the Capital Projects Budget
- Meeting #4 – June 1, 2016 – Study Session of the City Council
 - o Presentation of the Final Draft Budget & Special Revenues/Other Funds
 - o Discussion of the Parcel Tax
- Meeting # 5 – June 15, 2016 – Regular Meeting of the City Council
 - o Adoption of the Final FY 2016/17 Budget

o Adoption of the Parcel Tax Allocation

2. DISCUSSION OF THE POSSIBILITY OF A SENIOR NETWORK PROGRAM

Report: City Manager George Rodericks

Recommendation: Review and Discuss, and if appropriate, provide staff with feedback as to next steps

Staff provided a brief report reviewing the proposal for a senior networking program in Atherton in support of the Town's Housing Element. Atherton resident Steve Aber was present to discuss the possibility and his involvement with the Council. The Council discussed the merits and need for senior programs and services, incorporating the Library into the plan, and hosting an initial event to gauge public interest and participation. The Mayor formed an Ad Hoc Subcommittee to work with staff, Mr. Aber, and the Library to put together the initial outreach meeting in the early fall.

Mayor Lewis adjourned to closed session at 4:15 p.m.

ADJOURN TO CLOSED SESSION OF THE CITY COUNCIL

City Council Closed Session Agenda

April 6, 2016

4:30 p.m.

91 Ashfield Road

Administrative Conference Room

PUBLIC COMMENTS

Public Announcement of Closed Session Items

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957(b) *City Manager*

There was no reportable action from closed session.

ADJOURN

Mayor Lewis adjourned the meeting at 4:45 p.m.

Respectfully Submitted,
Theresa N. DellaSanta