



MINUTES
ATHERTON TRANSPORTATION COMMITTEE
Tuesday, September 13, 2016
6:00 PM – Regular Meeting
CITY COUNCIL CHAMBERS - 94 ASHFIELD ROAD

1. PLEDGE OF ALLEGIANCE AND ROLL CALL (5 minutes)

Committee Members: Mark Cummings, Joseph Davis, Sriram Iyer, Gary Lauder (Vice Chair)
James McLaughlin (Chair)

Councilmember Liaison: Michael Lempres

Staff: Police Chief Edwin Flint, Acting Chief of Police Joseph Wade, Sergeant Anthony Kockler,
P.W. Director Mike Kashiwagi

- The meeting was called to order at 6:02pm
- Committee Vice Chair Lauder had an excused absence
- Police Chief Flint had an excused absence
- Committee Member Cummings arrived at 7:00pm

2. PUBLIC COMMENTS Public Comment for items not on the agenda (10 minutes)

- Ramona Murray, a Menlo Oaks resident, expressed appreciation for the signage used during the Marsh Road construction project.
- Ramona Murray asked the Town for the following:
 - a) To pay attention to the growth and traffic around the area of Menlo Atherton High School, especially the intersection of Middlefield Road and Ringwood Avenue.
 - b) To assist in providing pedestrian and bicycle safety education classes to students at Menlo-Atherton High School.
 - c) To take part in the Menlo -Atherton High School 20-20 plan meetings.

3. APPROVAL OF MINUTES Minutes of July 2016 meeting

- The minutes were approved as submitted without discussion.

4. NEW BUSINESS (20 minutes)

4a. SamTrans New Routes to Schools – A. Kockler

- Sergeant Kockler discussed the Menlo-Atherton High School 20-20 plan, and how it related to the implementation of the new SamTrans route 81.
- Sergeant Kockler discussed the new SamTrans route 81, which travels between Menlo Atherton High School and East Palo Alto.
- Sergeant Kockler discussed the other SamTrans bus routes which service schools in Atherton, Menlo Park, and Woodside.

5. REGULAR AGENDA

5a. OLD BUSINESS (20 minutes)

- a. Bicycle/Pedestrian Master Plan – Status Update - M. Kashiwagi
- b. Pedestrian Hybrid Beacon – Status Update– M. Kashiwagi
- c. Neighborhood Traffic Management Program – Status Update– M. Kashiwagi

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- d. Environmental Impact Report – M. Kashiwagi
- e. Rebecca Lane – Update – J. Wade

5a(a):

- The Town currently has a work program in place to go over the expenditures related to the Bicycle/Pedestrian Master Plan.
- The Town is looking into ways to improve safety at the intersection of El Camino Real and Selby Lane.
 - a. There has been a community meeting at Selby Lane School to go over options.
 - b. The Town is currently in talks with CalTrans regarding safety improvements.
 - c. The Town will hold another community meeting to discuss safety improvements by the end of 2016.

5a(b):

- The Pedestrian Hybrid Beacon was activated on August 17, 2016.
- Sergeant Kockler discussed the pedestrian sting which was conducted on Friday, August 26, 2016 at the new Pedestrian Hybrid Beacon.
- There will be 17 more Pedestrian Hybrid Beacons installed in San Mateo County, including one at Alejandra Avenue and one at Isabella Avenue. The construction dates are unknown, however, CalTrans has promised these signals will be installed first.
- The operation of the Pedestrian Hybrid Beacon was described by Public Works Director Kashiwagi.

5a(c):

- The Neighborhood Traffic Management Program was approved by the City Council in July of 2016.
- A simplified packet entitled “Getting Started Packet” has been created, and will be placed on the Town’s website.
- A community meeting will be held, possibly in October of 2016, to discuss the Neighborhood Traffic Management Program, and explain its use to residents.

5a(d):

- The Environmental Impact Report will be a standing item and will allow the Transportation Committee to be informed of any Environmental Impact Reports which are generated for large projects in surrounding jurisdictions.
- Committee Chair McLaughlin asked if CalTrans could be invited to future meetings to discuss any Environmental Impact Reports related to their projects.
- Public Works Director Kashiwagi said he would contact the City of Menlo Park to possibly set up a joint Transportation Committee Meeting between the Town of Atherton and the City of Menlo Park. This meeting would be used to discuss large projects in the local area.

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5a(e):

- Acting Police Chief Wade polled the residents on Prior Lane and Rebecca Lane regarding changing the “No Parking” signs to “No Stopping” signs.
- Based on the results of the polling, the “No Parking” signs will be changed to “No Stopping” signs.
- The Police Department will be looking at making this change in the cul-de-sac of Oak Grove Avenue, just east of Menlo-Atherton High School.

6. STAFF REPORTS

6a. **Police Traffic Unit** (10 minutes)

- a. Monthly Report for July 2016 – A. Kockler
- b. Monthly Report for August 2016 – A. Kockler

6b. **Public Works Updates** - Marsh Road Channel Project - Status Update

6a(a):

- Sergeant Kockler went over the Monthly Traffic Reports for July of 2016 and August of 2016.
- Sergeant Kockler discussed the County-Wide STEP Program, and went over the results of the recent DUI Saturation Patrol, held on Saturday, September 10, 2016, and the Traffic Enforcement Day, held on Monday, September 12, 2016. Both of these events were held in the Town of Atherton and the City of Menlo Park.
- Sergeant Kockler discussed the upcoming County-Wide STEP Deployment, which will be held on Wednesday, September 21, 2016, and will focus on general traffic safety issues in the Town of Atherton and the City of Menlo Park.

6a(b):

- Public Works Director Kashiwagi said the Marsh Road Channel Project is complete, and the contractor is now handling the last of the clean-up items.

7. PUBLIC COMMENTS

- Ramona Murray, a Menlo Oaks resident, asked Public Works Director Kashiwagi for the roadway count data which was completed prior to, and during, the Marsh Road Channel Project.
- Public Works Director Kashiwagi stated the data is available, and has been posted on the Town’s website under the Marsh Road project link.

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8. NEXT MEETING DATE Tuesday, November 1, 2016

- The 2017 meeting calendar will be set at the next Transportation Committee Meeting, to be held on Tuesday, November 1, 2016.

9. ADJOURNMENT

- The meeting was adjourned at 7:13pm.

Respectfully Submitted,

Anthony Kockler
Traffic Sergeant

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