



**Minutes**  
**Town of Atherton**  
**CITY COUNCIL**  
**January 18, 2017**  
**7:00 P.M. - REGULAR MEETING**  
**Closed Session to follow**  
**Council Chambers**  
94 Ashfield Road,  
Atherton, California

Mayor Lempres called the meeting to order at 7:00 p.m.

**7:00 REGULAR SESSION**

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**      Lewis, Lempres, Widmer, Wiest, DeGolia
3. **PRESENTATIONS**

**Proclamations**

- Rosemary Maulbetsch – Atherton Rail Committee – **Mayor Lempres**

Rosemary's proclamation was acknowledged by Mayor Lempres. The proclamation will be mailed to Rosemary.

- Retired Atherton K9 Karli – **Acting Chief Joe Wade**

The Council recognized K9 Karli for her years of service to the Town and Acting Chief Joe Wade presented her (via her handler Officer Gomez) a retirement shadow box.

4. **PUBLIC COMMENTS**

Mike McPherson, Watkins Ave, thanked Council for looking into the finances of the Menlo Park Fire District. McPherson felt that the Districts compensation packet was exorbitant. McPherson concluded by thanking Council for creating a Quiet Zone.

Jason McCormick, Menlo Park resident, recalled two separate incidents he had with members of the Atherton Police Department. In order to relieve any perceived tension he wanted to introduce himself.

Nerissa Dexter, Atherton resident, said that Quiet Zone compliance has improved since the Almanac wrote a story about it.

Valerie Gardner, Atherton resident, spoke about an upcoming Big Band Dance concert at Menlo-Atherton High School.

5. **REPORT OUT OF CLOSED SESSION - Report out by City Attorney**

Closed Session was moved to the end of the agenda.

6. **CITY MANAGER'S REPORT**

Council Member Widmer thanked Public Works Superintendent Steve Tyler and the rest of PW staff for their efforts in working with residents to get the Atherton Channels cleaned up.

Council Member Wiest thanked Acting Chief Wade for including stats on bicycle stops in Atherton.

7. **COMMUNITY ORGANIZATION ROUNDTABLE REPORT**

None.

**CONSENT CALENDAR (Items 8-17)**

Widmer pulled item 13.

8. **APPROVAL OF DECEMBER 7 REGULAR MEETING AND DECEMBER 13 SPECIAL MEETING MINUTES**

**Report:** City Clerk Theresa DellaSanta

**Recommendation:** Approve meeting minutes

9. **APPROVAL OF BILLS AND CLAIMS FOR NOVEMBER IN THE AMOUNT OF \$1,482,689**

**Report:** Finance Director Robert Barron III

**Recommendation:** Approve Bills and Claims in the amount of \$1,482,689

10. **ACCEPTANCE OF TREASURER'S REPORT FOR THE FIRST QUARTER ENDED SEPTEMBER 30, 2016**

**Report:** Finance Director Robert Barron III

**Recommendation:** Accept the report.

11. **RESOLUTION AUTHORIZING THE DESTRUCTION OF RECORDS PURSUANT TO GOVERNMENT CODE SECTION 34090**

**Report:** Acting Chief of Police Joe Wade

**Recommendation:** Adopt the attached Resolution authorizing the destruction of certain records pursuant to Government Code Section 34090

12. **COUNCIL COMMITTEE ASSIGNMENTS**

**Report:** City Clerk Theresa DellaSanta

**Recommendation:** Receive and File the Mayor's City Council Committee Assignments

14. **ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION FOR THE BELBROOK CULVERT REPAIR AND SLOPE STABILIZATION PROJECT**  
**Report:** City Engineer Marty Hanneman  
**Recommendation:** Accept work and authorize recording of a Notice of Completion for the Belbrook Culvert Repair and Slope Stabilization Project, Number 56075
  
15. **ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION FOR THE 2016 OVERLAY PROJECT**  
**Report:** City Engineer Marty Hanneman  
**Recommendation:** Accept work and authorize recording of a Notice of Completion for the 2016 Overlay Project, Number 56069
  
16. **AWARD OF A CONSULTANT DESIGN PROFESSIONAL SERVICES AGREEMENT TO WRECO TO PREPARE PLANS, SPECIFICATIONS AND COST ESTIMATE FOR DRAINAGE FACILITIES REPAIRS**  
**Report:** City Engineer Marty Hanneman  
**Recommendation:** Direct the City Attorney to prepare and the City Manager to execute a Design Professional Service Agreement with WRECO to prepare plans, specifications, and cost estimate (PS&E) for Drainage Facilities repairs for Stockbridge Avenue, Euclid Avenue, Polhemus Avenue, Camino al Lago and the Atherton Channel for a not to exceed fee of \$350,000
  
17. **APPROVE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH CALLANDER ASSOCIATES FOR CONSULTANT SERVICES OF THE LAS LOMITAS SCHOOL STORMWATER DETENTION FACILITY**  
**Report:** City Manager Marty Hanneman  
**Recommendation:** Authorize the City Manager to execute an amendment to the professional services agreement with Callander Associates to prepare additional conceptual level plans, cross-sections, and cost estimates for a stormwater detention facility at Las Lomitas School for a not to exceed fee of \$15,700

**MOTION by Lewis, second by DeGolia to approved the consent agenda consisting of items 8-17, except for item 13 which was pulled. The motion passed unanimously.**

13. **APPROVE CONSULTING AGREEMENT BETWEEN TELECOMMUNICATIONS ENGINEERING ASSOCIATES FOR POLICE RADIO AND ANTENNA SERVICES FOR NEW TOWN CENTER CONSTRUCTION**  
**Report:** Acting Chief of Police Joe Wade  
**Recommendation:** Authorize the City Attorney to prepare a Professional Services Agreement and the City Manager to execute this Agreement with Telecommunications Engineering Associates (TEA) to provide telecommunications consulting services for the new Civic Center project not to exceed the fee of \$43,225.00

Council Member Widmer felt that the funds for this project should not be taken from general funds. Rather it should be funded out of the civic center design project fund.

**MOTION by Wiest, second by Lewis to approve authorizing the City Attorney to prepare a Professional Services Agreement and the City Manager to execute this Agreement with Telecommunications Engineering Associates (TEA) to provide telecommunications consulting services for the new Civic Center project not to exceed the fee of \$43,225.00 with cost to be funded from civic center design. The motion passed unanimously.**

**PUBLIC HEARING – This item is moved to the February 15 City Council Agenda**

**18. ORDINANCE TO ADD CHAPTER 9.06 OF THE ATHERTON MUNICIPAL CODE REGULATING OPERATION OF UNMANNED AIRCRAFT SYSTEMS (AKA DRONES, MODEL AIRCRAFT)**

**Report:** City Attorney Bill Connors

**Recommendation:** *The Public Hearing for this Item is moved to the February 15 City Council agenda in order to give the Park & Recreation Committee time to review the ordinance.*

**REGULAR AGENDA – (Items 19-20)**

**19. RECEIVE AND ACCEPT THE CIVIC CENTER PROJECT STATUS UPDATE; AND APPROVE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH WRNS STUDIO FOR ADDITIONAL DESIGN SERVICES FOR THE PROJECT, PROJECT NUMBER 54015; AND DIRECT STAFF REGARDING A BALLOT MEASURE FOR JUNE 2017**

**Report:** City Engineer Marty Hanneman

**Recommendation:**

1. Receive update on the January 9, 2017 Civic Center Advisory Committee meeting on the Landscaping Plans; and
2. Receive update on SFPUC water line;
3. Receive and approve update on Civic Center Corporation Yard Design;
4. Receive project schedule update
5. Authorize the City Manager to execute an amendment to the consulting services agreement with WRNS Studio to perform additional design services for the Civic Center Project for a fee not to exceed \$TBD.
6. Direct staff to move forward with a ballot measure for the June 2017 Ballot regarding Measure L.

The Council discussed the Civic Center Project Status Update, approval of amendments to scope for the Project Architect, and directed staff regarding various components of the Project and the potential June 2017 Ballot Measure.

Following a staff report, the Council discussed the various landscape, hardscape and signage options recently presented to the Civic Center Advisory Committee. The Council provided staff with feedback to inject back into the Committee discussion. The Council then discussed issues related to alignment of the SFPUC waterline in the project area as well as modifications to the planned design for the Corporation Yard. The Council then discussed 6 potential amendments to the architect's scope of work. All of the items presented were "mission critical" items that had been incorporated into the base project and/or were to be designed as additive alternates during the bid phase of the project. After discussion and Q&A with staff, the Council deferred approval of 2 of the 6 amendments requesting

additional detail regarding funding allocation and design. The two items continued to the February meeting were PV designs and fountain designs.

**MOTION by DeGolia, second by Widmer to directed staff to return on February 15 with ballot language and required actions to allow the Council to call a Special Election for June 2017 to amend the provisions of Measure L. Staff was also directed to return with additional funding alternative details around Certificates of Participation and the Town's General Fund projections for the coming years. The motion passed unanimously.**

Council Member Lewis noted that she was opposed to preparing a ballot measure for June. She felt it was too soon and that the council should wait until November in order to allow for ample campaigning time.

**20. APPROVE PRIORITIZATION OF GREENHOUSE GAS REDUCTION MEASURES IN THE ADOPTED CLIMATE ACTION PLAN AS RECOMMENDED BY THE ENVIRONMENTAL PROGRAMS COMMITTEE (EPC)**

**Report:** Senior Planner Stephanie Davis

**Recommendation:** It is recommended that the City Council review and approve the prioritized Greenhouse Gas (GHG) reduction measures in the adopted Climate Action Plan (CAP) as recommended by the Environmental Programs Committee (EPC).

Senior Planner Davis informed Council that the EPC has recommended that 16 of the GHG measures be prioritized for implementation. Consideration was based on the amount of reduction the measure would achieve, while also evaluating the implementation effort and cost effectiveness of each measure selected.

Davis added that the EPC would like direction from the Council on development of an Earth Day event as well.

Davis recommended that the City Council review and approve the prioritized Greenhouse Gas (GHG) reduction measures in the adopted Climate Action Plan (CAP) as recommended by the Environmental Programs Committee (EPC).

Council Member Wiest questioned if reduction of the GHG levels rose since the last discussions. Davis said yes because the consultants reviewed and updated their numbers based on prior direction from Council.

Council Member Widmer clarified that there are items within the CAP that have already been discussed and decided upon in prior meetings. He wanted to make sure there would be no duplication of activities or any additional undertakings outside of what has already been discussed.

Council Member Lewis clarified that the EPC will not be doing any additional activities that are above or beyond what Council has already approved. She noted that the EPC's intent is to work with the Council to inform residents about the CAP.

**MOTION by Lewis, second by DeGolia to approve the priorities as presented directing staff to work with the Committee on the priorities in the coming year. It was noted that significant**

programs and policies would be returned to the Council for review and approval before implementation. The motion passed unanimously.

**21. COUNCIL REPORTS/COMMENTS**

None.

**22. FUTURE AGENDA ITEMS**

None.

**23. PUBLIC COMMENTS**

None.

**24. ADJOURN TO CLOSED SESSION IN ADMINISTRATION CONFERENCE ROOM**

Mayor Lempres adjourned the meeting to a closed session at 8:51 p.m. The closed session was moved to the administrative conference room at Town Hall, 91 Ashfield Road.

**ROLL CALL** Lempres, Wiest, Lewis, Widmer, DeGolia

**PUBLIC COMMENTS**

**Public Announcement of Closed Session Items**

**CLOSED SESSION**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957(b)**

*City Manager*

City Attorney Bill Connors reported out that the Council approved (3-1-1 with Widmer opposed and DeGolia absent), a 5% of base salary performance incentive for the City Manager, effective for January 18, 2017.

**ADJOURN**

Mayor Lempres adjourned the meeting at approximately 9:30 p.m.

Respectfully Submitted,  
Theresa N DellaSanta  
City Clerk