



**Town of Atherton  
PARK AND RECREATION COMMISSION**

**Minutes  
May 3rd, 2017  
Regular Meeting  
6:30 pm**

Holbrook-Palmer Park Main House  
150 Watkins Ave

**The meeting was called to order by Chairman Bob Roeser at 6:37 p.m.**

**1. ROLL CALL**

Committee Members: Bob Roeser, John Davey, Denise Kupperman, Marilee Gardner, Marylue Timpson  
Councilmember Liaison: Rick DeGolia  
Absent: William Hoy (excused), Perry Narancic  
Staff: Steve Tyler, Sally Bentz (Town Arborist), Police Chief

**2. PUBLIC COMMENTS** – Kupperman- discussion on items that would be temporary or permanent that will be moved from Civic Center to Corp Yard during construction project.

**3. APPROVAL OF MINUTES – April 5, 2016**

Motion: Davey                      Second: Kupperman

**PASSED 5-0**

**4. PRESENTATIONS** - Christine David- spoke about adding an off-leash dog-park area to the park to build community. She is willing to fundraise and help to get the project studied.

**5. REGULAR AGENDA**

**5a. Park CIP Projects – 5 year outlook**

Reviewed outline on CIP projects and timelines on page 46. Knox playschool was discussed on updating/providing new structures. Lease is renewed for 3 years.

The committee discussed and had a motion on the below:

Year 17/18- PC1, PC2 and Hammerhead

Year 18/19- Light Improvements PF5, Picnic area/pathway BF5, Design and make park more assessable

Year 19/20- Design/Amphitheatre PF3, Raingarden PC1, Design for dog park/study, Exit Road

Year 20/21- PF7, PF4, PF6, Site furnishing, North Lawn, Arboretum

Year 21/22- Corp yard

**Motion: Timpson      2<sup>nd</sup>: Gardner Ayes 5 Noes 0**

**PASSED 5-0**

**5b. Park Circulation Plan**

\$470,000 was approved by city council for the 2017-18 budget for the Park Circulation CIP. \$18,500 was approved for the Hammerhead project.

5c. **Budget/Calendar**

The calendar was discussed and dates/meeting items were moved around on the calendar.

5d. **Event Garden donor memorials**

The ordering of plaques/boulders as an oversight was discussed. Plaques/placement was not in plans or agreement. A field trip took place to the event garden to look at placement of plaques and rocks. No motion was made. Moved to next meeting to discuss how to proceed.

**6. COMMITTEE AND STAFF MEMBER REPORTS**

**6a. Foundation report – Gardner**

Money has been raised

**6b. Friends of the Park report –Gardner**

Easter egg hunt was a success. Raised \$4,277 from egg hunt after expenses. Luncheon is coming up.

**6c. Staff reports –**

Steve Tyler reports on staff goings on, budget and special events.  
Kupperman- discussed the pavilion kitchen not being clean

**6d. Park events -** Steve Tyler reports on events revenue/expenses for December 2016 and upcoming December events as well as tennis totals. No questions

**7. PUBLIC COMMENT – None**

**8. SET/CONFIRM NEXT MEETING DATE**

**Next meeting date: June 7th, 2017  
Holbrook Palmer Park Main House  
150 Watkins Ave, Atherton  
6:30 PM – Regular meeting**

**Agenda items –**

**9. ADJOURN**

**Motion: Roeser      2<sup>nd</sup>: Davey      Ayes 5 Noes 0      PASSED 5-0**

The Meeting was adjourned at 8:50p.m.

Respectfully submitted,

Sally Bentz  
Atherton Town Arborist