



MINUTES
Town of Atherton
June 7, 2017
4:00 P.M.
Council Chambers
94 Ashfield Road
Atherton, California
Special Meeting
Study Session

Joint Meeting of the City Council and Audit/Finance Committee

ROLL CALL

Council Members: Lempres, Wiest, Lewis, Widmer, DeGolia

PUBLIC COMMENTS – (Limited to items on the agenda)

ACTION ITEM

1. ACTION ITEM: FEE WAIVER – ENCINAL ELEMENTARY SCHOOL 5TH GRADE PICNIC

Report: Steve Tyler, Public Works Superintendent

Recommendation: Review and, if deemed appropriate, approve a waiver of fee for the Annual 5th Grade Picnic to be held June 15, 2017 at the Carriage House/North Meadow at Holbrook-Palmer Park

Council discussed who requested the fee reduction and the percentage of Atherton children attending Encinal school and whether that should be factored in.

Council decided this request would not set a new policy, but be processed on a case by case bases.

Resident Ann Walker commented that this fee reduction should be granted and possible policy should be considered during the next budget cycle.

MOTION by Lewis, second by DeGolia to approved a one-time fee reduction to \$500 for the Encinal Elementary School 5th grade picnic. The motion passed unanimously, 5-0.

STUDY SESSION ITEMS

2. COMMITTEE/COMMISSION APPOINTMENT INTERVIEW

Report: Judi Herren, Acting City Clerk

Recommendation: Review applications for the Audit & Finance Committee, Environmental Programs Committee, Park & Recreation Committee, Planning Commission, and Rail Committee and possible interview of applicants

Applicants Anne Walker, Cameron Gramaglia, Christine David, and Anthony Wynne were interviewed by the Council.

Council Member DeGolia stated that applicants unable to attend this Special Meeting would have an opportunity at the June 21, 2017 Regular City Council Meeting.

3. REVIEW OF THE FY 2017/18 TOWN BUDGET

Report: Finance Director Robert Barron III

Recommendation: Review and Discuss Operating Budget for FY 2017/18

Finance Direct Robert Barron presented the budget PowerPoint presentation.

Council reviewed and discussed the general fund budget major revenue sources, expenditures, summary and reserves, capital projects budget and revenue, and proposed Town-wide traffic study.

4. PARCEL TAX DISCUSSION

Report: Finance Director Robert Barron III

Recommendation: Review and Discuss Information Related to the Town's 5-Year CIP; and Provide Feedback related to Allocation Amounts and Parcel Tax Levy for 2017/18

Following the budget presentation was the parcel tax presentation by Finance Director Barron.

Council reviewed and discussed the parcel tax fund FY 2017/18, capital improvement projects, and funding sources.

5. CITY COUNCIL REGIONAL GROUP/JPA REPORTS OUTS

Report: City Council

Recommendation: Brief oral reports from various members of the City Council on any recent activity or issues being discussed by any regional body or JPA upon which they serve. No action will be taken under this item; but, feedback from members of the City Council and brief discussion of the issue may occur. City Council Members serve on the following regional groups and JPAs: *ABAG, C/CAG, League of California Cities, Holbrook-Palmer Park Foundation, Library JPA Governing Board, HEART MAC, Peninsula Traffic Congestion Relief Alliance (Commute.org), Peninsula Clean Energy, San Francisco Airport Community Roundtable, San Mateo County Emergency Services Council, San Mateo County Sub-Regional Housing Policy Advisory, Grand Boulevard Task Force, Menlo Park Fire Protection District, Peninsula Cities Consortium, Cal/Mod Local Agency Policy Maker Group, South Bay Waste Management Authority, Surf Air Aircraft Noise Subcommittee.*

Council Member DeGolia reported on the Library JPA and the donor subcommittee May 2017 meeting. DeGolia commented that the subcommittee approved a recommendation to the Library board to change the donor fund provisions to allow donor cities to use the donor funds for facility maintenance and preapprove equipment costs.

Vice Mayor Wiest reported on the Menlo Park Fire District (MPFD) meeting and noted that there is an active shooter component added to the upcoming year. Also, the MPFD purchased property on Almendral. The Local Policy Maker Group (LPMG) met and stated the federal government has agreed to give funds to CalTrain for the electrification project.

Council Member Widmer also attended the MPFD meeting and commented that he volunteered to contact Slocum office to talk about the Middlefield Road diet and Fair Oaks. Widmer also sits on the Peninsula Advisory Committee for the Peninsula Clean Energy and select 15 members to that committee. Widmer also commented that he Trash Board is in the process of an agreement with Recology for a 15 year extension.

Mayor Lempres comment that a working meeting regarding Surf Air would be set up this month.

ADJOURN

Mayor Lempres adjourned the meeting at 6:03 p.m.



Respectfully submitted,

Judi Herren

Acting City Clerk