



**MINUTES**  
**ATHERTON TRANSPORTATION COMMITTEE**  
**Tuesday, May 9, 2017**  
**6:00 PM – Regular Meeting**  
**CITY COUNCIL CHAMBERS –**  
**94 ASHFIELD ROAD**

Gary Lauder will tele-conference from the following address -  
2 East 67th St., NY, NY

**1. PLEDGE OF ALLEGIANCE AND ROLL CALL (5 minutes)**

Committee Members: Mark Cummings, Joseph Davis, Sriram Iyer, Gary Lauder (Vice Chair)  
James McLaughlin (Chair)  
Councilmember Liaison: Michael Lempres  
Staff: Police Commander Joseph Wade, Sergeant Anthony Kockler, P.W. Director Mike Kashiwagi

- The meeting was called to order at 6:02pm.
- Committee Member Mark Cummings had an excused absence.
- Committee Member Gary Lauder was present via telephone.
- Councilmember Liaison Michael Lempres was replaced by Councilmember Cary Wiest.
- Public Works Director Mike Kashiwagi was replaced by Town Engineer Marty Hanneman.
  
- Before the regular agenda items were heard, Commander Wade made comments about the role of the Transportation Committee under the Town of Atherton Charter.

**2. PUBLIC COMMENTS Public Comment for items not on the agenda (10 minutes)**

- There were no public comments.

**3. APPROVAL OF MINUTES Minutes of March 2017 meeting**

- The minutes were approved as submitted without discussion.

**4. NEW BUSINESS (20 minutes)**

- 4a. a. Signage and markings within the Town – J. McLaughlin  
b. EPA law suit against Menlo Park (expansion of business properties into a residential area) – J. McLaughlin  
c. What is the process if someone identifies a hazard/issue (i.e., overgrown shrubbery, potholes, etc.) – J. McLaughlin <http://www.ci.atherton.ca.us/RequestTracker.aspx>

4a(a):

- This item was withdrawn by Transportation Committee Chair McLaughlin.

4a(b):

- This item was withdrawn by Transportation Committee Chair McLaughlin.

4a(c):

- This item was offered for information only by Transportation Committee Chair McLaughlin.

**5. REGULAR AGENDA**

**5a. OLD BUSINESS (20 minutes)**

- a. Greenheart – When will construction start – M. Hanneman  
b. Opportunity for Right Turn Lane on eastbound Atherton Avenue @El Camino Real – M. Hanneman

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- c. New development in neighboring communities impacting the Town – J. McLaughlin
- d. Overview of the ECR Complete Streets Project - Atherton staff
- e. Bicycle/Pedestrian Master Plan – Status update – M. Hanneman
- f. Environmental Impact Report – M. Hanneman
- g. Round About – Atherton Avenue /Alameda de las Pulgas– Extended Study – M. Hanneman

5a(a):

- Construction of the Greenheart Project began in May of 2017 and is currently under way.

5a(b):

- The Town of Atherton has looked at this proposal.
- The Town of Atherton is trying to meet with the homeowner at 1 O'Dell Place to discuss this proposal.
- The Town of Atherton has spoken with CalTrans about signal light timing at the intersection of El Camino Real and Atherton Avenue. CalTrans said they could give more green light time to eastbound vehicles on Atherton Avenue, but in return, they would need to take some green light time away from vehicles on westbound Fair Oaks Lane.
- Right hand turn traffic counts have been conducted by the Town of Atherton.
- Town Engineer Hanneman had some concerns about this proposal based on the traffic counts.
- Town Engineer Hanneman said it may only be feasible to extend the right hand turn pocket back to O'Dell Place.
- Town Engineer Hanneman said the Town is also looking at possible geometric roadway changes to accommodate additional right hand turning vehicles.
- Transportation Committee Chair McLaughlin requested this item be reviewed by the Atherton City Council.

5a(c):

- This item was withdrawn by Transportation Committee Chair McLaughlin.

5a(d):

- A stakeholders meeting was held on April 6, 2017.
- A community-wide meeting will be held on May 16, 2017 at Encinal School.
- The ultimate goal is for the consultant to develop a plan, which will be accepted by the Atherton Town Council, for roadway improvements on El Camino Real.

5a(e):

- The roadway improvements at Middlefield Road and Oak Grove Avenue will take place between June of 2017 and August of 2017.
- Roadway improvements will include disabled, bicycle, and pedestrian enhancements.
- Consultant interviews were held on 5-9-17 for the completion of Class II bicycle lanes along Middlefield Road. The recommendation will be forwarded to the Atherton Town Council for approval. Construction of the Class II bicycle lanes will begin in 2018.
- New speed signs will be ordered as part of the 2017-2018 Town of Atherton budget at the request of the Bicycle Pedestrian Advisory Committee.
- A new pedestrian crosswalk has been recommended for the intersection of Middlefield Road and Glenwood Avenue by the Bicycle Pedestrian Advisory Committee.
- Town Engineer Hanneman provided an overview of all roadway improvements scheduled for Middlefield Road.
- Town Engineer Hanneman discussed the grant process in regards to roadway improvements for Middlefield Road.

- 5a(f): - There was nothing to report on this item.

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5a(g):

- Committee Member Lauder requested the report, and the Town of Atherton's opinion of the report, be shared with the Transportation Committee members.
- Discussion took place on whether this item should be discussed by the Transportation Committee, as well as how to best proceed with this item.
- A recommendation was made that this item should be sent to the Atherton Town Council, after the final extended study was provided, to determine if the Transportation Committee should continue to focus on this item.
- Committee Member Lauder believes the opinion of the Transportation Committee should be provided to the Atherton Town Council before a decision is made on this item.
- Committee Member Lauder wants the Atherton Town Council to understand there are deficiencies in the draft report, and he wants the Atherton Town Council to review the final report with the recommendations of the Transportation Committee.
- The final decision on this item was as follows: Town of Atherton Staff will review the final report and share their opinion with the Transportation Committee. The Transportation Committee will then provide the Atherton Town Council with their opinion. Further discussions on this item will take place in the Transportation Committee if warranted by the Atherton Town Council.

**6. STAFF REPORTS**

- 6a. **Police Traffic Unit** (10 minutes)
- a. Monthly Report for March 2017 – A. Kockler
  - b. Monthly Report for April 2017 – A. Kockler

6a:

- Sergeant Kockler discussed the Monthly Traffic Reports for March of 2017 and April of 2017.
- No questions were asked and no discussion took place.

- 6b. **Public Works Updates - Transportation CIP**

6b:

- Traffic Engineer Hanneman said this item was heard by the Atherton Town Council last week.
- Traffic Engineer Hanneman said this item will be part of the 2017-2018 Atherton Town Budget.

**7. PUBLIC COMMENTS**

- There were no public comments.

**8. NEXT MEETING DATE Tuesday, July 11, 2017**

**9. ADJOURNMENT**

- The meeting was adjourned at 7:02pm.

Respectfully Submitted,

Anthony Kockler, Traffic Sergeant

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