



**MINUTES**  
**ATHERTON TRANSPORTATION COMMITTEE**  
**Tuesday, July 11, 2017**  
**6:00 PM – Regular Meeting**  
**CITY COUNCIL CHAMBERS –**  
**94 ASHFIELD ROAD**

1. **PLEDGE OF ALLEGIANCE AND ROLL CALL** (5 minutes)  
Committee Members: Mark Cummings, Joseph Davis, Sriram Iyer, Gary Lauder (Vice Chair)  
James McLaughlin (Chair)  
Councilmember Liaison: Michael Lempres  
Staff: Chief of Police Steven McCulley, Sergeant Anthony Kockler, P.W. Director Mike Kashiwagi, Marty Hanneman, Engineer
  - The meeting was called to order at 6:00pm.
  - Councilmember Liaison Michael Lempres was present via telephone.
  - Public Works Director Michael Kashiwagi was not present.
  - All other members were present.
  
2. **PUBLIC COMMENTS** Public Comment for items not on the agenda (10 minutes)
  - Jim Lewis gave an introduction of the Marsh Road Improvement Committee.
  - The three (3) goals of this committee are:
    - Provide better access for emergency vehicles, especially during commute hours.
    - Provide safer access for pedestrians and bicycles.
    - Enhance the overall appearance (landscaping, signage, related elements).
  - The committee has already re-painted the yellow cement posts at Middlefield Road and Marsh Road.
  - The committee is working with all jurisdictions along the Marsh Road corridor.
  - Jim Lewis provided a 1-page handout on the committee to the Transportation Committee members.
  - Questions and answers between Jim Lewis and the Transportation Committee members.
  
3. **APPROVAL OF MINUTES** Minutes of May 2017 meeting
  - The minutes were approved as written without discussion.
  - Vice Chair Lauder requested changes to the layout of the minutes:
    - Labeling of topics under main headings.
  
4. **NEW BUSINESS** (20 minutes)
  - 4a. **a. Set/confirm meeting schedule for the year**
    - The Transportation Committee will continue to meet on the second Tuesday of every other month.

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**b. Appointment of Chair/Vice Chair**

- James McLaughlin will remain the Chair of the Transportation Committee.
- Gary Lauder will remain the Vice-Chair of the Transportation Committee.

**5. REGULAR AGENDA**

**5a. OLD BUSINESS (20 minutes)**

**a. Greenheart – When will construction start – M. Hanneman**

- Construction started in May of 2017 and is currently under way.

**b. Opportunity for Right Turn Lane on eastbound Atherton Avenue @El Camino Real – M. Hanneman**

- Town staff is still looking at this issue and will be writing their recommendations.
- The homeowner at 1 O’Dell Place is not in favor of this proposal.
- Engineer Hanneman indicated there are no easy fixes.
- Engineer Hanneman will complete an off-agenda memo to the Transportation Committee within a couple of weeks.
- Engineer Hanneman said this issue will be taken to the City Council for direction.
- Engineer Hanneman said there has been no talk of Eminent Domain.

**c. Overview of the ECR Complete Streets Project - Atherton staff**

- Engineer Hanneman stated the next step is a community meeting to be held in September of 2017.
- The consultants are currently looking at dates, times, and locations.
- The goal is to make a report to the City Council within 6 to 9 months.

**d. Bicycle/Pedestrian Master Plan – Status update – M. Hanneman**

- The intersection of Oak Grove Avenue and Middlefield Road is currently under construction.
  - To be completed in approximately 30 days.
  - Pedestrian enhancements.
  - Class 1 bike lane from Middlefield Road west to Rebecca Lane.
- Class II bike lanes on Middlefield Road are being looked at by the consultants. A report will be given to the City Council upon consultant completion.
- Crosswalk with lights will be installed on the north side of Middlefield Road at Glenwood Avenue / Linden Avenue within 2 to 3 months.
- Crosswalk with lights is being discussed for the intersection of Middlefield Road and Watkins Avenue.

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**e. Environmental Impact Report – M. Hanneman**

- Nothing to report on this item.

**f. Round About – Atherton Avenue /Alameda de las Pulgas– Extended Study – M. Hanneman**

- Las Lomas School District completed a traffic analysis for the Alameda de las Pulgas corridor and issued a draft report.
- Town staff commented on the draft report.
- The final report may be received in approximately 1 week.
- Engineer Hanneman will complete an off-agenda memo to the Transportation Committee once the final report is received and reviewed.
- This issue will be taken to the City Council for direction, possibly in September of 2017.
- Vice-Chair Lauder read his comments on this issue aloud, which he previously submitted to Town Staff via e-mail.
- Vice-Chair Lauder handed his comments (printed e-mails) to all members of the Transportation Committee at the end of the meeting.

**6. STAFF REPORTS**

**6a. Police Traffic Unit (10 minutes)**

- a. Monthly Report for May 2017 – A. Kockler
- b. Monthly Report for June 2017 – A. Kockler

- Sergeant Kockler went over the Monthly Traffic Reports for May and June of 2017.
- Questions and answers between the Transportation Committee members and Sergeant Kockler.

**6b. Public Works Updates - Transportation CIP**

- Engineer Hanneman said the City Council allocated \$50,000 to look at traffic flow issues.
- Engineer Hanneman asked the Transportation Committee members for ideas on which areas should be evaluated.
- Councilmember Liaison Lempres said the intent of the study is to keep traffic moving in Atherton.
- This issue will go to the City Council on September 6, 2017.
- The areas identified by the Transportation Committee include:

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- Add right turn lanes at the intersections of minor streets at major streets which back-up during school times. For example: Emilie Avenue at Valparaiso Avenue.
- Create left turn prohibitions during certain hours of the day.
- Increase throughput on Middlefield Road.
- Quantify extent of delays at critical intersections during commute periods. For example: Alameda de las Pulgas at Atherton Avenue.
- Origin and Destination: Where is traffic coming from and where is it going?

**7. PUBLIC COMMENTS**

- There were no public comments.

**8. NEXT MEETING DATE Tuesday, September 12, 2017**

**9. ADJOURNMENT**

- The meeting was adjourned at 7:26pm.

Respectfully Submitted,

Sergeant Anthony Kockler

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