



**MINUTES**  
**Town of Atherton**  
**September 6, 2017**  
**4:00 P.M.**

**Admin Conference Room**  
91 Ashfield Road  
**Council Chambers**  
94 Ashfield Road  
Atherton, California  
**Special Meeting**

**4:00 PM      CLOSED SESSION IN ADMIN CONFERENCE ROOM**

**Mayor Lempres will be teleconferencing from the following location:**  
**Sheraton Four Points Hotel**  
**326 West 40th Street**  
**New York, NY 10018**

**Council Member Widmer will be teleconferencing from the following location:**  
**158 Glenwood Avenue**  
**Atherton, CA 94027**

**ROLL CALL      Lempres, Wiest, Lewis, Widmer, DeGolia**

**PUBLIC COMMENTS**

Public Announcement of Closed Session Items

**CONFERENCE WITH LABOR NEGOTIATOR – Labor negotiations pursuant to Government Code Section 54957.6**

*Agency Negotiators: George Rodericks, City Manager*  
*Employee Organization: Unrepresented Employees*

**ADJOURN AND RECONVENE TO SPECIAL MEETING IN THE COUNCIL CHAMBERS AT 94 ASHFIELD ROAD, ATHERTON, CA**

Vice Mayor Wiest chaired the meeting since Lempres was teleconferencing.

**REPORT OUT OF CLOSED SESSION**

City Attorney Conner noted that the Council met in closed session to discuss the position of Chief of Police and two positions within the Public Works Department. Conners noted that the City Manager took direction from City Council and that there was no further reportable action.

**PUBLIC COMMENTS** – None.

**ACTION ITEMS**

- 1. ADOPT A RESOLUTION TO ENTER INTO A COOPERATIVE IMPLEMENTATION AGREEMENT WITH CALTRANS; AUTHORIZE THE CITY MANAGER TO SIGN A COOPERATIVE IMPLEMENTATION AGREEMENT WITH CALTRANS; AND AUTHORIZE STAFF TO ISSUE A REQUEST FOR QUALIFICATIONS FOR AN ENGINEERING DESIGN CONSULTANT**

**Report:** City Engineer Marty Hanneman

**Recommendation:**

- Adopt the attached Resolution No. 17-XX for the Town of Atherton to enter in to a Cooperative Implementation Agreement (CIA) with the California Department of Transportation (Caltrans); and
- Authorize the City Attorney to review and the City Manager to sign a CIA with Caltrans to receive State funds to construct a stormwater capture facility at Holbrook-Palmer Park; and
- Authorize staff to issue a request for qualifications (RFQ) for an engineering design consultant

**MOTION by Widmer, second by DeGolia to adopt the Resolution for the Town of Atherton to enter in to a Cooperative Implementation Agreement (CIA) with the California Department of Transportation (Caltrans); and Authorize the City Attorney to review and the City Manager to sign a CIA with Caltrans to receive State funds to construct a stormwater capture facility at Holbrook-Palmer Park; and Authorize staff to issue a request for qualifications (RFQ) for an engineering design consultant. The motion passed UNANIMOUSLY.**

- 2. APPROVE THE PRE-QUALIFIED LIST OF CONSULTANTS TO PROVIDE ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES**

**Report:** City Engineer Mart Hanneman

**Recommendation:** Approve the following pre-qualified list of four (4) consultants to provide on-call construction management and inspections services: Ghirardelli Associates, Inc., Vali Cooper & Associates, Inc., Hill International, Inc., and Caltrop Corp.-TRC Company

Council Member Widmer sought clarification on how the on call process would work.

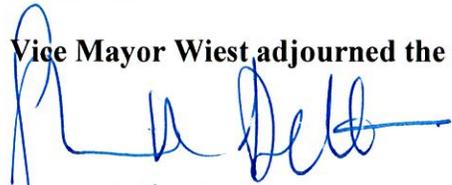
Hanneman described that an RFP for a particular project would be developed and would go to the four pre-qualified firms. One of the firms would be selected and recommended for approval by Council.

Kashiwagi noted that the benefit of doing this is that there is shorter time frames for getting approvals and it maintains a competitive environment.

**MOTION by Widmer, second by Lewis to approve the following pre-qualified list of four (4) consultants to provide on-call construction management and inspections services: Ghirardelli Associates, Inc., Vali Cooper & Associates, Inc., Hill International, Inc., and Caltrop Corp.-TRC Company. The motion passed UNANIMOUSLY.**

**ADJOURN**

**Vice Mayor Wiest adjourned the meeting at 5:07 p.m.**



Respectfully submitted,  
Theresa DellaSanta  
City Clerk