



MINUTES

Town of Atherton

November 1, 2017

4:00 P.M.

Admin Conference Room

91 Ashfield Road

Council Chambers

94 Ashfield Road

Atherton, California

Special Meeting

4:00 PM **CLOSED SESSION IN ADMIN CONFERENCE ROOM - CANCELLED**

ROLL CALL Lempres, Wiest, Lewis, Widmer, DeGolia

Mayor Lempres absent.

PUBLIC COMMENTS – (Limited to items on the agenda)

4:30 PM **ACTION ITEM**

1. AUTHORIZE THE CITY ATTORNEY TO PREPARE AND THE CITY MANAGER TO EXECUTE A CONSULTANT SERVICES AGREEMENT WITH TETRA TECH INC. FOR PRELIMINARY ENGINEERING DESIGN SERVICES FOR THE HOLBROOK-PALMER PARK WATER CAPTURE FACILITY; AND APPROVE A TASK ORDER FOR INTERWEST CONSULTING GROUP FOR PROJECT MANAGEMENT SERVICES

Report: Mike Kashiwagi

Recommendation:

- a. Authorize the City Attorney to prepare and the City Manager to execute a professional services agreement with Tetra Tech Inc., for a not to exceed fee of \$550,000 to prepare only Phase I - Preliminary Engineering Concept Design and estimate services necessary for the Holbrook-Palmer Park Water Capture Facility;
- b. Approve a Task Order for Interwest Consulting Group to provide Project Management Services through Preliminary Engineering Concept Design for a not to exceed fee of \$136,200; and
- c. Authorize the City Attorney to prepare and the City Manager to execute any necessary amendments thereto.

Council Member Widmer supports the project, but wants to be sure that there are no hidden or surprise fees in the future. He also confirmed that the hazardous waste will be discarded appropriately. Widmer commented that credit be given when considering joint projects downstream for the benefit from the water capture facility. He stated that he does agree there is a need for the Task Order providing a Project Manager, but commented it was a high price tag.

Council Member Lewis received clarification on how the debris from the watershed is going to be removed. She also commented that the water capture project was a great opportunity. Lewis confirmed that the Project Manager is highly trained.

Council Member DeGolia expressed three concerns: 1) confirm that the costs come out of the Caltrans agreement; 2) Council and staff should consider alternate locations in the Park for the project; and 3) is supportive of the project but suggested scaling to a smaller size for construction and maintenance purposes. He added that key features of the project are removal of waste from the channel, removal of hazardous waste from the runoff, and that the excess collected rain water assists maintaining the park. DeGolia expressed concern for the construction phase of the project and the impact it would have on the landscape and roads of the park; suggested moving the project near the fountain in front of the Main House to avoid damage to lawn and landscape areas. He received feedback on the hourly rate of the proposed Interwest Project Manager; \$140 per hour. DeGolia also received clarification that Tetra Tech Inc. would be assisting with public outreach and that cost was included.

Resident Bob Roeser supports the project but urged Council to be diligent with outreach to avoid public scrutiny.

MOTION by Widmer, second by Lewis to 1) authorize the City Attorney to prepare and the City Manager to execute a professional services agreement with Tetra Tech Inc., for a not to exceed fee of \$550,000 to prepare only Phase I - Preliminary Engineering Concept Design and estimate services necessary for the Holbrook-Palmer Park Water Capture Facility; 2) approve a Task Order for Interwest Consulting Group to provide Project Management Services through Preliminary Engineering Concept Design for a not to exceed fee of \$136,200; and 3) authorize the City Attorney to prepare and the City Manager to execute any necessary amendments thereto. The motion passed 4-0 with Mayor Lempres absent.

2. ADOPTION OF A RESOLUTION FOR THE FY 2017-18 BUDGETED REVENUES AND EXPENSES FOR THE ROAD MAINTENANCE AND REHABILITATION ACCOUNT

Report: Mike Kashiwagi

Recommendation: Adopt the attached Resolution No. 17-XX accepting the budgeted revenues and expenditures of the FY 2017-18 Road Maintenance and Rehabilitation Account (RMRA) funds in the estimated amount of \$40,398 in accordance with the Road Repair and Accountability Act of 2017. Accept the list of projects corresponding to the adopted town budget and direct staff to forward to the California Transportation Commission (CTC) to receive RMRA funds

Council Member Lewis explained the urgency of the item was related to time constraints.

MOTION by Lewis, second by DeGolia to adopt the attached Resolution No. 17-XX accepting the budgeted revenues and expenditures of the FY 2017-18 Road Maintenance and Rehabilitation Account (RMRA) funds in the estimated amount of \$40,398 in accordance with the Road Repair and Accountability Act of 2017. Accept the list of projects corresponding to the adopted town budget and direct staff to forward to the

California Transportation Commission (CTC) to receive RMRA funds. The motion passed 4-0 with Mayor Lempres absent

STUDY SESSION ITEMS

3. EDUCATIONAL MEETING ON POWER PURCHASE AGREEMENTS

Report: Presentation by Craig Lewis, Clean Coalition

Chris from Borrego Solar conducted a slide show presentation. His focus was on payment options; 1) Power Purchase Agreements (PPA); 2) Clean Renewable Energy Bonds; 3) Tax Exempt Municipal Leases; and 4) General Obligation Bonds.

The Council expressed interest in the PPA, but was informed that anything under 500 kilo watts, which the project is, will not be enforceable through a PPA. Chris suggested the Clean Renewable Energy Bond.

Council Member DeGolia and Council Member Lewis discussed the options of selling any tax credits the Town could not take advantage of.

4. UPDATE/DIRECTION ON RECOLOGY FRANCHISE RENEWAL NEGOTIATIONS

Report: Refuse/Recycling Subcommittee and City Manager George Rodericks

Council Member Widmer informed the Council that he along with Rodericks, Barron, and Assistant City Attorney Jennifer Larson reviewed in detail the proposed agreement. He noted changes need to be made to make it more specific to Atherton.

Council Member DeGolia received clarification that Council Member Widmer is involved with the discussion as it relates to all cities within the JPA, not just Atherton specific.

Vice Mayor Wiest commented that the Recology Franchise Agreement is very boilerplate and distributed to all 12 jurisdictions. He also stated that many of the jurisdictions approve it without editing to their needs.

Council Member Lewis confirmed that by editing the agreement, no critical mass would be distrusted where Atherton would no longer benefit from the JPA. She also requested that the large Recology trucks refrain from parking idle in front of any one residence for long periods of time.

5. ADJOURN

Vice Mayor Wiest adjourned the meeting at 5:28 p.m.


Respectfully submitted,
Judi Herren
Deputy City Clerk