



**MEETING MINUTES**  
**ATHERTON TRANSPORTATION COMMITTEE**  
**Tuesday, February 12, 2019**  
**6:00 PM – Special Meeting**  
**CITY COUNCIL CHAMBERS –**  
**94 ASHFIELD ROAD**

**1. PLEDGE OF ALLEGIANCE AND ROLL CALL (5 minutes)**

Committee Members: Carol Collins, Joseph Davis, Sriram Iyer, Gary Lauder (Vice Chair)  
Vacant (Chair).

Councilmember Liaison: Michael Lempres

Staff: Chief of Police Steven McCulley, Sergeant Anthony Kockler, PW Director Robert Ovardia

- Meeting was called to order at 6:03pm
- All members were present
- Chief McCulley was present via teleconference
- Engineer Marty Hanneman was present

**2. PUBLIC COMMENTS Public Comment for items not on the agenda (10 minutes)**

- Public comments regarding speeding vehicles, heavy traffic, wide turning vehicles, vehicles passing unsafely, and speed bump requests on Fairview Avenue were made by the following persons:

- Chris Toeppen, 36 Fairview Avenue
- Jim Nicholas, 63 Fairview Avenue
- Sharon Schafer, 20 Fairview Avenue
- Bill Epperly, 20 Fairview Avenue
- Jeanne Jensen, 84 Fairview Avenue
- Cheryl Toeppen, 36 Fairview Avenue
- Dianne Jensen, 84 Fairview Avenue

- One (1) public comment was made by a resident of Watkins Avenue regarding speeding vehicles, missing roadway marking lines, and long traffic queues at the intersection of Watkins Avenue and Middlefield Road.

**3. APPROVAL OF MINUTES November 13, 2018 meeting minutes**

- The minutes were approved as written without discussion.

**4. NEW BUSINESS**

**4a. Selection of Committee Chair**

- Gary Lauder was elected Chair of the Transportation Committee.
- Sriram Iyer was elected Vice Chair of the Transportation Committee.

**4b. Encinal School Signage Request**

Chief McCulley

*The Transportation Committee received a presentation by parents of Encinal School with safety concerns about the bicycle/pedestrian routes. The recommendations included a proposal to increase the safety of the pedestrians and bikers arriving at or departing from Encinal School*

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*which include the addition of larger signage leading up to the crosswalk, and crosswalk lights that illuminate when you push a crosswalk button. Another recommendation was requesting Atherton to place bollards delineating the boundary between the bike lane and car lane leading up to the crosswalk on Encinal Avenue at the entrance to the District offices. Lastly, the recommendation for sufficient sidewalks for students walking to school. The sidewalks along Laurel Street end abruptly at Glenwood Ave and there are no sidewalks in the Atherton parts of the walking routes to school. Students are forced to walk in the bike lanes, which are often cluttered with trash/recycling cans, cars, and vegetation.*

- Six (6) members of the Encinal School community discussed safety issues around Encinal School.
- Questions and answers took place between the members of the Encinal School community, the Transportation Committee members, and Town of Atherton staff.
- Staff was directed to set up a meeting with school administrators and parent group members to evaluate recommended safety ideas and changes around Encinal School before the next Transportation Committee meeting.
- The recommended safety changes will be discussed at the next Transportation Committee meeting.

4c. Review and Feedback on Traffic Studies (60 min.) Robert Ovadia  
i. Alameda de las Pulgas Corridor Study

*The Transportation Committee received a presentation on the Alameda de las Pulgas Corridor Traffic Study. The Study reviewed the existing conditions along Alameda de las Pulgas and recommends several improvements along the corridor, both within Town limits and in neighboring jurisdictions. The recommendations included the installation of new signals or round-a-bouts at Stockbridge Avenue and Atherton Avenue, a new signal at Camino al Lago to replace the existing signal south of the intersection, signal timing and phasing improvements at existing signals (outside of the town limits), bus stop relocations, green pavement markings in bike lanes, and other improvements.*

- AMG (Advanced Mobility Group) presented this study.
- Questions and answers occurred between AMG and the Transportation Committee members during the presentation.
- The Transportation Committee members agreed with some of the recommendations in the report for intersections within Atherton.
- For intersections outside of Atherton, the Transportation Committee would like staff to reach out to those jurisdictions with the recommendations contained in the report.
- The first priority will be the intersection of Alameda de las Pulgas and Atherton Avenue, except the Transportation Committee would like an analysis done for smaller roundabouts.
- The second priority will be the intersection of Alameda de las Pulgas and Stockbridge Avenue.
- The third priority will be the intersection of Alameda de las Pulgas and Camino Al Lago.

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ii. Local Traffic Flow/Long Range Planning Solutions Study

*The Transportation Committee received a presentation on the Local Traffic Flow / Long Range Planning Solutions Study. The Study evaluated existing traffic operations and origin-destination patterns within the town and recommends short and long term measures for efficient circulation, improved operations and safety for all modes of transportation. The recommendations included: updating street functional classifications and describing their roles in serving key modes of travel: bicycle, motor vehicle, pedestrian and transit; updating general street design standards to incorporate complete streets components; suggested language for regarding impact criteria related to determining the significance of environmental impacts under CEQA; turning restrictions at key intersections along Alameda de las Pulgas, Valparaiso Avenue, and Middlefield Road; signalization and other improvements at the Alameda de las Pulgas/Atherton Avenue intersection, Middlefield Road at Fair Oaks Lane and Watkins, signal timing and other improvements. The Committee will discuss the report and provide comments and feedback.*

- Representatives from TJKM presented this study.
- Questions and answers occurred between TJKM and the Transportation Committee members during the presentation.
- For the Alameda de las Pulgas corridor, the Transportation Committee voted as follows:
  - Left turn restrictions from southbound Alameda de las Pulgas to Stockbridge Avenue and Polhemus Avenue during the morning commute period – NO.
  - Signalization of Alameda de las Pulgas and Atherton Avenue – YES, if no roundabout.
  - Square out the intersection of Alameda de las Pulgas and Atherton Avenue – YES, consider if traffic light is installed.
  - Provide protected left hand turn phase along Alameda de las Pulgas with westbound right turn overlap for Atherton Avenue – YES, if traffic light.
  - Metering traffic upon signalization to deter pass through traffic – To be considered if there is a traffic light.
  - Installation of Class II Bike Lanes in one direction along Atherton Avenue – YES.
- For the Valparaiso Avenue corridor:
  - Traffic signals at the intersection of Valparaiso and Elena and the intersection of Valparaiso and Emilie – YES, depending on overall ranking, but with left and right turn lanes on Emilie Avenue at Valparaiso Avenue and Elena Avenue at Valparaiso Avenue.
  - One-way circulation loop between Elena Avenue and Emilie Avenue – NO.
  - Work with Menlo Park to analyze the intersection of Alameda de las Pulgas and Valparaiso Avenue to provide turn restrictions – NO.
- For the Middlefield Road corridor:

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- Northbound Middlefield Road left turn restriction onto Glenwood Avenue during the morning commute – NO.
- Traffic signals at the intersections of Middlefield Road and Fair Oaks Lane and at the intersection of Middlefield Road and Watkins Avenue – CONTINUE TO STUDY NEED.
- Signal metering at the intersections of Middlefield Road and Fair Oaks Lane, Middlefield Road and Marsh Road, and Middlefield Road and Oak Grove Avenue – NO DEFINITIVE DECISION MADE.
- Improve signal timing along Middlefield Road – YES.

**5. REGULAR AGENDA**  
**OLD BUSINESS**

None.

- There was no old business to discuss.

**6. STAFF REPORTS**  
**Police Traffic Unit** (10 minutes)

- a. Monthly Report for November 2018 – A. Kockler
- b. Monthly Report for December 2018 – A. Kockler

*These items discuss the monthly traffic reports for November and December of 2018.*

- Due to time restraints, this item was not discussed.

**7. FUTURE AGENDA ITEMS**

- Due to time restraints, this item was not discussed.

**8. PUBLIC COMMENTS**

- No members of the public were present to make comments.

**9. NEXT MEETING DATE Tuesday, March 12, 2019**

**10. ADJOURNMENT**

- The meeting was adjourned at 10:32pm.

Respectfully submitted,

Anthony Kockler, Sergeant

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