



**MINUTES**  
**ATHERTON TRANSPORTATION COMMITTEE**  
**Tuesday, March 12, 2019**  
**6:00 PM – Regular Meeting**  
**CITY COUNCIL CHAMBERS –**  
**94 ASHFIELD ROAD**

1. **PLEDGE OF ALLEGIANCE AND ROLL CALL** (5 minutes)  
Committee Members: Carol Collins, Joseph Davis, Sriram Iyer (Vice Chair), Gary Lauder (Chair)  
1 Vacant position.  
Councilmember Liaison: Michael Lempres  
Staff: Chief of Police Steven McCulley, Sergeant Anthony Kockler, PW Director Robert Ovardia  
Member Joe Davis and Sgt. Kockler were not in attendance.

2. **PUBLIC COMMENTS** Public Comment for items not on the agenda (10 minutes)  
None.

3. **APPROVAL OF MINUTES** February 12, 2019 meeting minutes  
Approved with Amendments.

4. **NEW BUSINESS**  
None.

5. **OLD BUSINESS**

5a. Encinal School Signage Request Chief McCulley

*At the last special meeting of February 12, 2019, parents of Encinal School provided a presentation to the Committee with safety concerns about the bicycle/pedestrian routes. The Chief of Police will give an update to the Committee on the following suggestions which were: larger signage leading up to the crosswalk and lights that illuminate; bollards delineating the boundary between bike and car lanes, and sufficient sidewalks for students walking to school. The Committee will discuss and provide comments and feedback.*

- Chief McCulley provided an update regarding meetings held with the parents of the Encinal School and the School officials.
- Staff will investigate the relocation of the mid-block crossing to the corner (Felton Drive), including the analysis of a potential stop sign on Encinal Avenue at Felton Drive. If a stop sign is not warranted, and funding were available, a flashing warning sign may be installed at the crosswalk. Proposed improvements will need to be coordinated with the City of Meno Park and impacted neighbors.
- The school will begin an educational effort with parents regarding safety during drop-off/pick-up times.

5b. Local Traffic Flow/Long Range Planning Solutions Study Robert Ovardia

*The Transportation Committee will continue the presentation from the last special meeting held February 12, 2019 on the Local Traffic Flow / Long Range Planning Solutions Study. The Study evaluated existing traffic operations and origin-destination patterns within the town and recommends short and long term measures for efficient circulation, improved operations and safety for all modes of transportation. The*

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*recommendations include: updating street functional classifications and describing their roles in serving key modes of travel: bicycle, motor vehicle, pedestrian and transit; updating general street design standards to incorporate complete streets components; suggested language for regarding impact criteria related to determining the significance of environmental impacts under CEQA; turning restrictions at key intersections along Alameda de las Pulgas, Valparaiso Avenue, and Middlefield Road; signalization and other improvements at the Alameda de las Pulgas/Atherton Avenue intersection, Middlefield Road at Fair Oaks Lane and Watkins, signal timing and other improvements. The Committee will discuss the report and provide comments and feedback.*

- TJKM presented the study.
- Questions and answers occurred between TJKM and the Transportation Committee members during the presentation.
- For the Street Classifications, the Transportation Committee voted as follows:
  - o Table of Proposed General Design Street Standards – Column titled “Minimum Roadway Width” should be retitled to “Desired Roadway Width.”
- For the Vehicle Miles Traveled (VMT) thresholds, the Transportation Committee recognized the need to transition to VMT for CEQA purposes pursuant to SB 743, passed in 2013. The Committee also indicated that it was a little early for the Town to adopt a VMT standard.

**6. STAFF REPORTS**

**Police Traffic Unit** (10 minutes)

- a. Monthly Report for November 2018 – A. Kockler
- b. Monthly Report for December 2018 – A. Kockler
- c. Monthly Report for January 2019 – A. Kockler
- d. Monthly Report for February 2019 – A. Kockler

*These items discuss the monthly traffic reports for November & December of 2018; January and February of 2019.*

- Chief McCulley provided an update regarding traffic reports and responded to questions from the committee.

**7. FUTURE AGENDA ITEMS**

Update on the analysis of a smaller roundabout at the Alameda de las Pulgas/Atherton Avenue intersection.

**8. PUBLIC COMMENTS**

**9. NEXT MEETING DATE** Tuesday, May 14, 2019

**10. ADJOURNMENT**

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Respectfully submitted,

Robert Ovadia, PW Director

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