



MINUTES
Town of Atherton
City Council
APRIL 21, 2021
REGULAR MEETING

Mayor Lewis called the meeting to order at 6:00 p.m

6:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** - Hawkins-Manuelian, DeGolia, Widmer, Vice Mayor Lempres, Mayor Lewis – Present

3. PRESENTATIONS

- **Presentation by Steven Weiner, President of Menlo College**

President Weiner introduced Angela Schmiede, Menlo College Vice President who presented an overview of the college's plans.

- **Presentation by Peninsula Clean Energy on Reach Codes**

Rafael Reyes, Peninsula Clean Energy made a presentation on the implementation of Reach Codes.

Council discussed how the codes would impact residents and concerns related to mandating rules.

Motion by Lewis, Second by DeGolia to accept the \$10,000 from PCE and evaluate the concept of bringing Reach Codes to the Builders Roundtable in anticipation of bringing an Ordinance before Council for consideration.

AYES: Hawkins, DeGolia, Widmer, Lewis

NOES: Lempres

ABSTAIN:

ABSENT:

4. PUBLIC COMMENTS – *None*

5. CITY MANAGER'S WRITTEN REPORT

The City Managers report was postponed until the next Regular City Council meeting in May.

CONSENT CALENDAR (Items 6 – 8)

6. **APPROVAL OF BILLS AND CLAIMS FOR FEBRUARY IN THE AMOUNT OF \$ 2,730,084**
7. **APPROVAL OF MINUTES FOR MARCH 17 and APRIL 7, 2021 COUNCIL MEETINGS**
8. **AWARD OF A CONTRACT FOR THE PAVILION RESTROOM REMODEL**

Motion by Lempres, Second by Widmer to approve the consent Calendar items 6 – 8.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

REGULAR AGENDA (Items 9-18)

9. **CERTIFICATION OF CONTINUING EMERGENCY AND RATIFICATION OF SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19**

City Manager Rodericks presented the item with an overview of the need for the emergency declaration. He noted what the emergency protocols are and the authorities given to the Director of Emergency Services, which is the City Manager.

Motion by Lempres, Second by Widmer to certify the continuing emergency and ratify such rules and regulations enacted by the Director of Emergency Services in response to COVID-19.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

10. **CONSIDERATION OF AN APPOINTMENT TO THE ENVIRONMENTAL PROGRAMS COMMITTEE AND TRANSPORTATION COMMITTEE**

City Manager Rodericks presented the item and Mayor Lewis offered Transportation Committee applicant, Christine David an opportunity to present to Council.

Council discussed the applicants and benefits of appointing candidates prior to the next annual recruitment appointments scheduled to take place at the regular meeting in June.

Motion by DeGolia, Second by Lempres to appoint Christine David to the Transportation Committee for a term expiring June 30, 2023 and Patti Spezzaferro to the Environmental Programs Committee for a term expiring June 30, 2023.

AYES: Hawkins, DeGolia, Lempres, Lewis

NOES: Widmer

ABSTAIN:

ABSENT:

11. REVIEW OF RECOMMENDATIONS REGARDING MEDIAN STREET TREES ON TUSCALOOSA AND MT. VERNON; PROVIDE FEEDBACK AND DIRECTION TO STAFF REGARDING THEIR DISPOSITION

City Manager Rodericks introduced the item and noted that Town Arborist recommendations for pruning of the Tuscaloosa Ave tree, if not removed and removal of the Mr. Vernon Lane tree.

Town Arborist Bentz provided history and context related to both sites. She also shared the process applied to trimming Heritage Trees and included that trimming and pruning methods will not eliminate the decay entirely. She added that due to the age and condition of the tree it is likely it may need to be removed in the next few years.

Council discussed the long-term likelihood of the tree's survival and alternative solutions.

Motion by Widmer, Second by DeGolia to remove the Mt. Vernon tree promptly for health and safety reasons.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

Motion by Lempres, Second by Lewis to take staff recommendation with trimming and pruning the tree at Tuscaloosa to preserve it and delay decay for future evaluation.

AYES: Hawkins, Lempres,

NOES: DeGolia, Widmer, Lewis

ABSTAIN:

ABSENT:

MOTION FAILED

Motion by Lewis, Second by Widmer to remove the tree on Tuscaloosa due to health and safety and perform outreach to the community related to its removal.

AYES: DeGolia, Widmer, Lewis

NOES: Hawkins, Lempres

ABSTAIN:

ABSENT:

Council directed that staff return to Council with replacement tree options at or near both locations. Council requested that options include inside and outside of the roadway choices and detail the size of replacements.

12. CONSIDERATION OF ACCEPTANCE OF A \$52,250 DONATION IN SUPPORT OF THE PURCHASE OF ADDITIONAL AUTOMATED LICENSE PLATE READERS (ALPRs); AND DIRECTION REGARDING THE LEASE OF AN ADDITIONAL 10 ALPR CAMERAS

City Manager Rodericks introduced the item noting the donors request to remain anonymous and reviewed the additional ALPR camera locations.

Council Member Widmer addressed some areas he wanted evaluated for consideration on ALPR cameras.

Motion by DeGolia, Second by Widmer to approve the staff recommendation to accept the donation of \$52,250 and authorize the use of the funds to install ten (10) Automated License Plate Readers (ALPRs) at the identified locations.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

13. REVIEW AND APPROVE THE DRAFT 2021 SUSTAINABILITY WORK PLAN AND BUDGET AS RECOMMENDED BY THE ENVIRONMENTAL PROGRAMS COMMITTEE (EPC).

Principal Planner Davis presented the item.

Council complimented staff and the Environmental Programs Committee on the creative approach to addressing the work plan.

Motion by Lewis, Second by Hawkins to accept and approve a final 2021 Sustainability Workplan and budget as recommended by the Environmental Programs Committee (EPC).

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

14. REQUEST FOR PROPOSAL (RFP) FOR A SUSTAINABILITY COORDINATOR CONSULTANT

City Manager Rodericks introduced the item noting the planned scope of work to be performed by the consultant. Rodericks added that the consultant would be reporting through the City

Manager Department and would be tasked with working with the Environmental Programs Committee in preparing committee agendas, coordinating with members, etc.

Council discussed revisions to the selection criteria proposed in the request for proposal (RFP) and the timetable indicated.

Motion by Widmer, Second by DeGolia to approve the release of the RFP and authorize the City Manager to revise the selection criteria and adjust the timetable listed.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

15. POLICE ANNUAL REPORT 2021

Chief McCulley presented the Police Department annual report noting recent attrition and current recruitments. McCulley addressed succession plans and strategies in place.

Council Member DeGolia noted his gratitude to departing Code Enforcement Officer Diaz and Sergeant Robins.

Council discussed major changes in the data reported and asked for details related to those changes.

There was no formal motion, this was information only.

16. TOWN CENTER PROJECT UPDATE; AUTHORIZE THE CITY ATTORNEY TO PREPARE AND THE CITY MANAGER TO EXECUTE A PHASE 2 AGREEMENT WITH KBM-HOGUE INC. TO PROVIDE, DELIVER, AND INSTALL THE NECESSARY PUBLIC SPACE FURNITURE, FIXTURES AND EQUIPMENT (FF&E) FOR THE NEW CITY HALL/ POLICE BUILDING; AND PROVIDE FEEDBACK AND DIRECTION ON THE DONOR PATHWAY ALTERNATIVES

City Manager Rodericks introduced the item reviewed options for furniture, fixtures, and equipment (FF&E).

Council Member Widmer and Mayor Lewis commented on the various options for Council Chambers, executive team desks and public space furnishings (interior and exterior) and Lela Huenergardt, KBM-Hogue addressed Council inquires.

Council held a detailed discussion about the options presented.

Motion by Lewis, Second by Widmer to authorize the City Attorney to prepare and the City Manager to execute a Phase 2 Agreement with KBM-Hogue Inc. to provide, deliver, and install the public space furniture, fixtures and equipment (FF&E) for the new City Hall/ Police building in the amount of \$70,667.80, and authorize change orders up to \$7,000 (10%) for a total amount of \$77,667.80.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis
NOES:
ABSTAIN:
ABSENT:

City Manager Rodericks presented several options related to the donor pathway and Council reviewed and discuss the options displayed.

Council discussed a need to recognize all donors at the various donation levels.

Motion by Lewis and Second by DeGolia to approve the recommendation by the Ad Hoc Subcommittee indicated as Alternative 1 – labeled the “Meander” with materials and etching as discussed to be share with S.J. Amoroso Construction for final design.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis
NOES:
ABSTAIN:
ABSENT:

The Donor Ad Hoc Subcommittee will return to council with recommendations on recognizing donors under the \$1,000 threshold.

17. COUNCIL REPORTS/COMMENTS

Council Member Hawkins-Manuelian noted a video related to environmental awareness being prepared by local schools that was discussed by the Environmental Programs Committee.

18. ADJOURN

Mayor Lewis adjourned the meeting at 9:34 p.m.



Anthony Suber
City Clerk