



MINUTES
Town of Atherton
City Council/Parks and Recreation Committee
July 7, 2021

Mayor Lewis called the meeting to order at 3:45 PM

3:45 PM CLOSED SESSION

PUBLIC COMMENTS – None

ROLL CALL - Hawkins-Manuelian, DeGolia, Widmer, Vice Mayor Lempres, Mayor Lewis – Present

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Government Code Section 54956.9 (*Chan, et al. v. Town of Atherton et al. San Mateo County Superior Court Case No. 19CIV07567*).
City Attorney

Mayor Lewis called the meeting to order at 4:00 PM

4:00 PM REGULAR AGENDA

1. **ROLL CALL** - Hawkins-Manuelian, DeGolia, Widmer, Vice Mayor Lempres, Mayor Lewis – Present
Parks and Recreation Committee: Henkel, Robinson (Absent), Timpson, Merrill (Absent) Robertson, Vice Chair Baker (Absent), Chair Keh – Present
2. **PUBLIC COMMENTS – None**
3. **REPORT OUT OF CLOSED SESSION** by City Attorney, Mona Ebrahimi

City Attorney Ebrahimi noted that Council met in Closed Session and direction was provided.
4. **RATIFICATION OF THE CITY MANAGER’S APPLICATION TO CALTRANS FOR A TEMPORARY LANE CLOSURE ON EL CAMINO REAL**

City Manager Rodericks introduced the item and Council discussed the need for safe pathways and an urgency element.

Council directed that staff await feedback from Caltrans on the request made for safety improvements along El Camino Real and if staff has no feedback by Friday, July 9th staff move forward with the application for an Encroachment Permit to Caltrans for a temporary lance closure on El Camino Real.

5. AWARD OF CONTRACT FOR EVENT MANAGEMENT SERVICES AT HOLBROOK-PALMER PARK

Mayor Lewis, Council Member Widmer, and City Clerk Suber shared their experience during the site visit and tasting.

Public Comment was received from Ana Janof.

MOTION by Lewis, Second by Widmer to award a professional services agreement for event management services at Holbrook-Palmer Park, including provisions for exclusive catering services for major events at Holbrook-Palmer Park; Authorize the City Attorney to prepare the agreement; and authorize the City Manager to execute the agreement with an amended 18-month term.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

6. REVIEW AND APPROVAL OF CORRESPONDENCE TO TOWN CENTER DONORS AND ATHERTON RESIDENTS

City Manager Rodericks presented the item and received revisions from Council and approval for the mailings.

Council continued to discuss challenges related to obtaining information regarding donors.

Council agreed to refer revisions to the letter to the Donor Ad Hoc Subcommittee for final review and approval.

STUDY SESSION

7. DISCUSSION AND FEEDBACK ON THE HOLBROOK-PALMER PARK ACCESS AND CIRCULATION PROJECT DESIGN

Public Works Director Ovadia introduced the item and displayed designs prepared by Verde Designs with Council. Ovadia noted that the project has moved to the construction stage and the next steps in the project.

Council discussed the project timeline, funding, entrance designs, materials, and other components of the project.

Mayor Lewis suggested interested Council Members coordinate walkthroughs of the park with Ovadia to review and discuss this project and provide feedback to staff.

8. REVIEW AND DISCUSSION THE CITY COUNCIL FY 2022-2024 GOALS WORKSHEET AND PROVIDE STAFF WITH FEEDBACK AND DIRECTION

City Manager Rodericks introduced the item and shared the seven goal categories.

Council discussed the goals as presented, suggested revisions and additional items for inclusion.

Public Comment was received from Greg Conlon.

9. **ADJOURN**

Mayor Lewis adjourned the meeting at 5:54 p.m.



Anthony Suber
City Clerk