



MINUTES
Town of Atherton
City Council
June 16, 2021
REGULAR MEETING

Mayor Lewis called the meeting to order at 6:00 p.m

6:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

- 2. ROLL CALL** - Hawkins–Manuelian, DeGolia, Widmer, Vice Mayor Lempres, Mayor Lewis
– Present

3. PRESENTATIONS

- **Park & Recreation Committee Annual Report: Council Feedback Fiscal Year Committee Priorities** *presented by Alex Keh, Chair of Parks and Recreation Committee*

Park and Recreation Committee Chair Alex Key shared a PowerPoint presentation with Council

- **PG&E on PSPS & Fire Safety** *presented by Bill Chiang*

Bill Chiang and Frank Fraone from PG&E presented recent changes and updates with Council.

4. PUBLIC COMMENTS – *None*

5. CITY MANAGER'S WRITTEN REPORT

City Manager Rodericks shared an image of the donation from the Friends of the Library.

Vice Mayor Lempres asked Chief McCulley for updates regarding the recent burglaries and McCulley provided a brief updated and noted the upcoming Community Meeting.

CONSENT CALENDAR (Items 6 - 15)

- 6. APPROVAL OF BILLS AND CLAIMS FOR MAY 2021 IN THE AMOUNT OF \$ 3,953,961.**

7. APPROVAL OF MINUTES FROM MAY 6, 2021 COUNCIL MEETING
8. CERTIFICATION OF CONTINUING EMERGENCY AND RATIFICATION OF SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19
9. AWARD OF CONTRACT FOR THE HOLBROOK-PALMER PARK PARKING LOT LIGHTING REPLACEMENT PROJECT, PROJECT NUMBER 56081
10. ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION FOR THE 2021 OVERLAY PROJECT, PROJECT NUMBER 56096
11. ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION FOR THE 2021 SPRING PATCHING PROJECT, PROJECT NUMBER 56095
12. ADOPT A RESOLUTION APPROVING A PROJECT LIST FOR THE ROAD MAINTENANCE AND REHABILITATION ACT OF 2017 (SB1)

Adopted Resolution No. 21-06

13. MEASURE A FUNDING AGREEMENT WITH THE SAN MATEO COUNTY TRANSPORTATION AUTHORITY AND THE JOINT POWERS BOARD (JPB) RELATING TO THE CLOSURE OF THE ATHERTON CALTRAIN STATION AND ASSOCIATED IMPROVEMENTS
14. AGREEMENT WITH TURBO DATA SYSTEMS, INC. FOR PARKING CITATION PROCESSING AND ADJUDICATION SERVICES.

Adopted Resolution No. 21-12

15. AUTHORIZE THE PURCHASE OF ONE (1) MARKED POLICE VEHICLE; AND AUTHORIZE ONE CURRENT MARKED POLICE VEHICLE TO BE RE-PURPOSED AS AN UNMARKED POLICE VEHICLE FOR USE BY POLICE SUPPORT STAFF PERSONNEL

Motion by DeGolia, Second by Widmer to approve the Consent Calendar Items 6 – 15.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

REGULAR CALENDAR (Items 16 - 23)

16. CONSIDERATION OF AND APPOINTMENTS TO VARIOUS TOWN COMMITTEES AND PLANNING COMMISSION

Council thanked all the applicants and acknowledged general support for incumbent applicants citing a need for experience.

Motion by Widmer, Second by Lewis to appoint Davika Patel and Ann Yvonne Walker to the Audit & Finance Committee for four-year terms expiring on June 30, 2025.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

Motion by Widmer, Second by Lempres to appoint Steve Baloff to a four-year term expiring on June 30, 2025 and Betsey Bradford to a term expiring on June 30, 2023 to the Bicycle and Pedestrian Committee.

Stacy Holland and Greg Loew presented their qualifications and interest in serving on the Environmental Programs Committee to Council.

Motion by DeGolia, Second by Hawkins to appoint Gregory Loew to a term expiring on June 30, 2023 and Stacy Holland to a four-year term expiring on June 30, 2025.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

Taylor Henkel presented his qualifications and interest in serving on the Park and Recreation Committee to Council.

Motion by DeGolia, Second by Widmer to appoint Taylor Henkel to the Regular seat expiring on June 30, 2022 and Walter Robinson to the Foundation seat expiring June 30, 2023 to the Park and Recreation Committee.

Motion by Widmer, Second by Lempres to appoint Gabia Konce to the Planning Commission for a four-year term expiring on June 30, 2025.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

Council discussed reducing the Rail Committee membership which would be considered at a future meeting.

Motion by DeGolia, Second by Lempres to appoint Greg Conlon and Jim Massey to the Rail Committee for four-year terms expiring on June 30, 2025.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

Motion by Widmer, Second by Lempres to appoint Joseph Davis to the Transportation Committee for a four-year term expiring on June 30, 2025.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

17. TOWN CENTER PROJECT UPDATE: DIRECTION TO APPLY FOR A CALTRANS ENCROACHMENT PERMIT FOR EL CAMINO REAL PEDESTRIAN SAFETY ENHANCEMENTS; AND FEEDBACK AND DIRECTION ON THE DONOR BRICK PATHWAY AND THE CITY HALL FOUNTAIN

City Manager Rodericks presented the item addressing the encroachment permit first and provided some background details. He later noted concerns related

Council discussed the timeline for pathway access, safe alternative options for pedestrians, and shared a collective support for protected barriers along El Camino Real, and issues related to liability.

Public Comments:

- Julie and Paul Quinlan
- Maureen Kirchner
- David Lipman
- Michelle, resident
- Anne Yvonne Walker
- Christine David

City Attorney noted that making changings along El Camino Real will then make the Town liable and made suggestions to gain leverage with Caltrans.

MOTION by DeGolia, Second by Widmer to connect with Caltrans and request they provide for a safe path of travel along El Camino Real between Ashfield Rd. and Maple Ave citing California Vehicle Code, including a lane closure and walking path. Council requested feedback as soon as staff has a response from Caltrans.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

Rodericks presented the Brick Pathway item and referenced Attachment 1. He reviewed the options available for Council consideration

Council directed the regular size brick is preferable with a wider pathway. Council suggested preparing mailers to current donors and prospective donors for Bricks or other items for the Town Center Project.

Rodericks presented the City Hall Fountain.

Council discussed the item and directed the Ad Hoc Subcommittee decide on the fountain, implement via the City Manager and report back to Council on the final product.

18. FEEDBACK AND DIRECTION REGARDING A PROPOSAL OF A COMMUNITY GARDEN IN HOLBROOK-PALMER PARK

City Manager Rodericks presented the item and introduced Park and Recreation Committee Chair, Alex Key and Transportation Committee Member Christine David.

Rodericks noted that the suggestion was to conduct some community outreach and education about any interest on having a Community Garden.

Chair Key presented the concept to Council noting the initial plan is to conduct community outreach to gauge the community's interest.

Council discussed issues related to the item including ongoing costs and maintenance. This item did not receive Council support for further consideration.

Public Comment was received by Betsy Colby.

19. AWARD OF CONTRACT FOR EVENT MANAGEMENT SERVICES AT HOLBROOK-PALMER PARK

City Manager Rodericks introduced the item and request for proposal respondent, Catered Too. Catered Too attendees included General Manager Joe Lobo, Catering Event and Staffing Manager Karen Walters, and Controller Shelly Demko. He noted the exclusive catering request included in the proposal with specific exceptions.

Public Works Director Ovadia provided some additional details including that Catered Too had experience with hosting events at Holbrook-Palmer Park.

Public Comments were received from Matt Baker.

Council directed the item return for consideration at the July Study Session or Regular Meeting and staff organize a site visit to the Catered Too headquarters prior to those meetings for additional evaluation.

20. REQUEST FROM THE ATHERTON TREE COMMITTEE TO USE TREE COMMITTEE FUNDS FOR A NEW TREE WALK BROCHURE, SIGNAGE AND COMMUNITY EVENT

CM Rodericks presented the item noting Betsy Colby initiated the topic for Council consideration.

Council provided collective support.

MOTION Lempres and Second, Widmer to Approve the expenditure of \$2,500 in Tree Committee funds towards a new Tree Walk Brochure, signage and a community event.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

21. AUTHORIZATION TO CONTRACT WITH DOUGLAS KIM + ASSOCIATES FOR SUSTAINABILITY COORDINATOR CONSULTING SERVICES TO THE TOWN OF ATHERTON

City Manager Rodericks presented the report to Council and the request for proposal respondent received full support.

MOTION Lewis and Second, Widmer to authorize a contract with Douglas Kim + Associates for Sustainability Coordinator Consulting Services for the Town; direct the City Attorney to prepare a contract; and authorize the City Manager to execute the contract on behalf of the Town.

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

22. ADOPT THE ATTACHED RESOLUTIONS ADOPTING THE FY 2021/22 OPERATIONS AND CAPITAL BUDGET, SALARY & BENEFIT RESOLUTION FOR UNREPRESENTED STAFF, 2021/22 SALARY AND CLASSIFICATION SCHEDULE, GANN LIMIT APPROPRIATIONS AND ESTABLISHMENT OF A COP DEBT SERVICE FUND

City Manager Rodericks and Finance Director Barron III briefly introduced the item.

MOTION Widmer and Second, DeGolia to adopt the accompanying Resolutions;

- 1. Adopt Resolution No. 21 – 07 of the City Council of the Town of Atherton Adopting the Fiscal Year 2021-2022 Operating and Capital Improvement Program Budget;**

2. **Adopt Resolution No. 21 – 08 of the City Council of the Town of Atherton Adopting Salaries and Benefits for Unrepresented Staff;**
3. **Adopt Resolution No. 21 – 09 of the City Council of the Town of Atherton Approving Fiscal Year 2021-2022 Salary Schedules and Classifications;**
4. **Adopt Resolution No. 21–10 of the City Council of the Town of Atherton Establishing the Appropriations Limit for Fiscal Year 2021-2022 Pursuant to Article XIII B of the California Constitution; and**
5. **Adopt Resolution No. 21–11 of the City Council of the Town of Atherton Establishing a Separate Certificate of Participation (COP) Debt Service Repayment Fund.**

AYES: Hawkins, DeGolia, Widmer, Lempres, Lewis

NOES:

ABSTAIN:

ABSENT:

22. **COUNCIL REPORTS/COMMENTS – *None***

23. **ADJOURN**

Mayor Lewis adjourned the meeting at 9:18 p.m.



Anthony Suber
City Clerk