



MINUTES
Town of Atherton
City Council
November 17, 2021
REGULAR MEETING

Mayor Lewis called the meeting to order at 6:00 p.m.

6:00 P.M. REGULAR MEETING– *Convene as the City Council*

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL - Polito, Hawkins–Manuelian, DeGolia, Widmer, Mayor Lewis

Mayor Lewis welcomed newly appointed Council Member Bob Polito who was appointed at the November 15, 2021, Special Meeting to fill the vacant Council seat with a term expiring on November 2022.

3. PUBLIC COMMENTS

Susan Warren invited Council to attend the upcoming A.D.A.P.T. event.

4. CONSIDERATION OF APPOINTMENT TO THE CITY COUNCIL FOR THE UNEXPIRED TERM

Removed from the agenda.

5. PRESENTATION

• **Presentation and Discussion on Formation of Unground Utility Assessment Districts**

Adam Marston from Harris & Associates made a presentation to Council related to forming Underground Utility Assessment Districts.

Council discussed the costs and timelines associated with creating these districts and noted challenges including the property sizes for trenching work.

Public Comments:

- Alex Key asked about Rule 20A Funds and uses for train station improvements.
- Carol Flaherty applauded the Town for evaluating the topic and indicated she would not be in support of creating such a district.
- Greg Conlon commented on the topic in support of further research.

6. CITY MANAGER'S WRITTEN REPORT

City Manager Rodericks briefly presented his report.

CONSENT CALENDAR (Items 7 - 16)

- 7. APPROVAL OF BILLS AND CLAIMS FOR OCTOBER 2021 IN THE AMOUNT OF \$ 2,278,127**
- 8. APPROVAL OF MINUTES FROM OCTOBER 20 AND NOVEMBER 3, 2021.**
- 9. ADOPTION OF A MEMORANDUM OF UNDERSTANDING ESTABLISHING MONITORING AND ENFORCEMENT RESPONSIBILITIES FOR DISPOSABLE FOOD SERVICE WARE.**
- 10. APPROVAL OF SECOND AMENDMENT TO AND RESTATEMENT OF THE JOINT POWERS AGREEMENT ESTABLISHING THE PENINSULA TRAFFIC CONGESTION RELIEF ALLIANCE**
- 11. APPROVE AN AMENDMENT AND PRICE ADJUSTMENT FOR SWEEPING SERVICES WITH CONTRACT SWEEPING SERVICES**
- 12. AUTHORIZE RELEASE OF A REQUEST FOR PROPOSAL FOR PROFESSIONAL DESIGN SERVICES FOR THE ATHERTON RAIL STATION REMODEL PROJECT**
- 13. ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION FOR THE PAVILION RESTROOM REMODEL PROJECT**
- 14. ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE OF COMPLETION FOR THE HOLBROOK-PALMER PARK TURN AROUND PROJECT**
- 15. ACCEPTANCE OF TREASURER'S REPORT FOR THE FIRST QUARTER ENDED SEPTEMBER 30, 2021**
- 16. CERTIFICATION OF CONTINUING EMERGENCY; MAKE SUCH FINDINGS AS REQUIRED UNDER GOVERNMENT CODE SECTION 54953(E)(3); AND RATIFY SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19**

MOTION by Polito, Second by Hawkins-Manuelian to approve the Consent Calendar Items 7-16.

AYES: Polito, Hawkins-Manuelian, DeGolia, Widmer, Mayor Lewis
NOES:
ABSTAIN:
ABSENT:

REGULAR AGENDA (Items 17 – 22)

17. INTRODUCTION OF AN ORDINANCE ADDING CHAPTER 18 SOLID WASTE AND EDIBLE FOOD RECOVERY WASTE RECOVERY TO THE ATHERTON MUNICIPAL CODE.

City Manager Rodericks introduced the item and Lisa Coelho with R3 Consulting who shared a presentation. Lisa reviewed in detail the requirements of SB 1383 and noted that the Town is required to adopt the model ordinance prepared by San Mateo County. Lisa noted for Council the Town’s obligation to adopt the ordinance before January 1, 2022 and the Towns responsibility for providing SB 1383 related outreach and education.

Jack Johnson with the San Mateo County Office of Sustainability responded to Council questions related to citations, fines and enforcement. He also provided some contextual information and definitions for Food Recovery Organizations and Edible Food Recovery Programs.

This item was noticed and conducted as a Public Hearing.

Motion by Lewis, Second by Widmer to waive the first reading and introduce by title only an Ordinance adding Chapter 18 Solid Waste and Edible Food Waste Recovery to the Atherton Municipal Code.

AYES: Polito, Hawkins-Manuelian, DeGolia, Widmer, Mayor Lewis
NOES:
ABSTAIN:
ABSENT:

18. DISCUSS FINAL RESOLUTION REGARDING MEDIAN STREET TREE REPLACEMENT FOR TUSCALOOSA AVENUE AND MT. VERNON LANE AND ACCEPT A DONATION TO FUND A LARGER TREE AT MT. VERNON LANE

Public Works Director Ovadia made the report to Council and noted the planned tree size and discussed relate to the planting site. Ovadia addressed planned improvements to the median.

Public Comment:

- Karrigan commented on the item.

Motion by Widmer, Second by DeGolia to accept the donation of up to \$16,000 and accept the proposed tree replacement plan.

AYES: Polito, Hawkins-Manuelian, DeGolia, Widmer, Mayor Lewis

NOES:
ABSTAIN:
ABSENT:

19. NEIGHBORHOOD TRAFFIC MANAGEMENT ACTION PLAN

Public Works Director Ovadia presented an update to the Council recapping steps taken to date with the Neighborhood Traffic Management Action Plan. Ovadia noted the temporary speed lumps will be installed in various intersections at different intervals in order to evaluate the effectiveness and resident responses.

Council discussed the proposed recommendations including stop sign sizes and locations. Council collectivity indicated they would like to review stop sign locations that are proposed for larger signs before they are implemented.

This item will return for further action at a later date for individual items, as needed.

20. TOWN CENTER PROJECT UPDATE

City Manager Rodericks provided an update on the staff relocation to the Town Center noting a few challenges.

21. COUNCIL REPORTS/COMMENTS

Council Member Widmer noted that he planned to attend the San Francisco Roundtable meeting in December and highlighted that SFO is planning for a new landing runway which might cause an increase in noise. He added that the City of Palo Alto was seeking a seat on the Roundtable and sought Council permission to support their request.

Mayor Lewis indicated she would support the City of Palo Alto gaining a seat on the San Francisco Roundtable.

22. ADJOURN

Mayor Lewis adjourned the meeting at 7:56 p.m.



Anthony Suber
City Clerk