



Town of Atherton
PARK AND RECREATION COMMISSION MINUTES
January 12th, 2022
6:30 pm Zoom Meeting

Meeting started at 6:34 pm

1. ROLL CALL

Committee Members: Matt Baker (Chair), Taylor Henkel, Alex Keh, Frank Merrill, Julianna Robertson (Vice-Chair)-Excused, Walt Robinson, Marylue Timpson
Councilmember Liaisons: Rick DeGolia
Staff: Sally Bentz-Dalton

2. PUBLIC COMMENTS – none

3. APPROVAL OF MINUTES – December minutes
Approved as amended 1st Timpson 2nd Henkel 6-0

4. PRESENTATIONS – None

5. REGULAR AGENDA

5a. Review and recommend Memorial and Donation Policy for Holbrook-Palmer Park

The Committee discussed plaques, size, location, and what items to allow for plaques. Robinson stated that the Foundation is in favor of allowing plaques on donated trees should the donor request one. Henkel mentioned that a plaque wall could be placed somewhere in the park. Rick DeGolia mentioned there should be a break point for Council review, for example \$5,000. Staff requested the Committee to send her edits so they can be incorporated and presented at the next meeting for review. Staff stated they will work on updating the donation pricing.

5b. Fountain Design Recommendation to staff

The Committee and Foundation recommend the fountain not be put in until the circulation project is complete. The Committee agreed again that the Wisley fountain would fit into the park aesthetic. There were concerns on children jumping into the fountain so it was suggested a fence may be required to be installed around it. Marylue Timpson volunteered to donate plantings. The Committee made a final recommendation to not install a fountain until the circulation project is complete.

5c. Updates on prioritized park projects and goals

Staff will bring Carriage House bathroom comments to the next meeting. Alex Keh and Taylor Henkel presented a detailed PowerPoint on updated venue pricing. Staff will have a Circulation update at the next meeting.

6. DISCUSSION ITEMS – None

COMMITTEE AND STAFF MEMBER COMMENTS

7a. Foundation report: Robinson mentioned the comments on the Fountain and Policy previously discussed. Merrill discussed the Foundation will put a lock on the display counter in the bride's room in the Main House so historical items could be displayed.

7c. Park goings on reports and Q&A: Staff opened item to the Committee for questions and discussion. Robinson mentioned the tennis courts were reported to be in poor shape. Staff is hoping to bring tennis overlay to February Council meeting to approve the work for Council to award the work to a company.

7c. Park Events Report: Staff opened item to the Committee for questions.

7d. Individual Committee Member Comments:

7. SET/CONFIRM NEXT MEETING

February 2nd, 2022, at 6:30 PM. Zoom

A decision to meet in person will be month to month.

8. ADJOURN - Meeting ended at 8:24 pm with a motion by Merrill and 2nd by Robinson – 7-0.