



MINUTES
Town of Atherton
City Council
January 12, 2022
SPECIAL MEETING

Mayor DeGolia called the meeting to order at 4:00 p.m.

REGULAR AGENDA

1. **ROLL CALL** - Hawkins-Manuelian, Polito, Lewis, Vice Mayor Widmer, Mayor DeGolia – All Present
2. **AUTHORIZE RELEASE OF A REQUEST FOR PROPOSALS FOR LANDSCAPE MAINTENANCE SERVICES**

City Manager Rodericks introduced the item and noted considerations for revisions to the Request for Proposal (RFP) including adding language to address a Capital Improvement Project related to irrigation services.

Council discussed the proposed RFP noting the need for clarification on definitions of park facilities, selection criteria weighting, greater detail around planting services, and special attention needed for the Event Garden.

Public Works Director Ovadia clarified some general maintenance that the Town performs park-wide, the allowances for planting needs already factored in and services that might trigger costs outside of the baseline agreement.

MOTION by Lewis, Second by Widmer to authorize the release of the Request for Proposal for landscape maintenance services for Holbrook-Palmer Park and the Town's Civic Center with proposed revisions.

AYES: Hawkins-Manuelian, Polito, Lewis, Widmer, Mayor DeGolia

NOES:

ABSTAIN:

ABSENT:

STUDY SESSION

3. **DISCUSS HOUSING ELEMENT UPDATE STRATEGIES AND PROVIDE DIRECTION TO STAFF**

Town Planner Costa Sanders shared a presentation with Council about the Housing Element strategies. She was assisted by David Driskel, Consultant with 21 Elements. She noted target housing unit numbers and walked through potential strategies.

Driskel responded to Council inquiry related to planning for more units than what the Regional Housing Needs Allocation (RHNA) is requiring from the Town and provided context and background for the strategy of proposing more units than what is required.

Council discussed development projects that will contribute to RHNA goals, lot sizes for Accessory Development Unit (ADU) and Junior Accessory Development Unit (JADU) projects, School's housing production, and zoning amendment options.

Public Comments:

- Alex Key asked clarifying questions.

Council collectively agreed to target a RHNA number less than 418 units.

City Attorney Ebrahimi provided Council with some context and guidance related to policies that could create spot zoning issues.

This item was for Council discussion only and direction was provided. This will return at a future meeting for further review and discussion.

4. REVIEW AND DISCUSS A TOWN CENTER MASTER PLAN UPDATE, TOWN CENTER ACTIVITIES, AND OPPORTUNITIES FOR THE CAFÉ

Mayor DeGolia announced that this item was postponed to the January 19, 2022, Regular City Council Meeting.

5. COUNCIL REPORTS/COMMENTS – *None*

6. ADJOURN

Mayor DeGolia adjourned the meeting at 5:53 p.m.


Anthony Suber
City Clerk

