



MINUTES
Town of Atherton
City Council/
Atherton Channel Drainage District
May 4, 2022
CLOSED SESSION
STUDY SESSION

Mayor DeGolia called the meeting to order at 3:30 p.m.

CLOSED SESSION

CLOSED SESSION IN ADMINISTRATIVE CONFERENCE ROOM 1011

ROLL CALL - Hawkins-Manuelian, Polito, Lewis, Vice Mayor Widmer, Mayor DeGolia – **Present**

PUBLIC COMMENTS - *None*

- A. **LIABILITY CLAIMS**
Claimant: Jerrad Miles
Agency Claimed Against: Town of Atherton

REPORT OUT OF CLOSED SESSION – City Attorney Ebrahimi

City Attorney Ebrahimi noted the Council met in closed session and direction was provided to staff.

Mayor DeGolia called the meeting to order at 4:00 p.m.

4:00 P.M. STUDY SESSION

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL** - Hawkins-Manuelian, Polito, Lewis, Vice Mayor Widmer, Mayor DeGolia – **Present**
3. **PUBLIC COMMENTS** – *None*
4. **ATHERTON CHANNEL DISTRICT OVERVIEW**

Public Works Director Ovadia provided an overview of the Atherton Channel District including a review of how funds are collected.

Council discussed the idea of expanding and dissolving the district, its contours and boundaries, and how water flows into and out of the channel. Council continued to discuss potential partnerships with neighboring jurisdictions, inherent challenges with partnerships, conducting further studies/assessments and various drainage projects needs.

City Manager Rodericks provided some additional context for Council related to the Channel and flow of water.

This was an informational item only, there was no formal action taken.

5. OVERVIEW OF PAVEMENT MANAGEMENT PROGRAM

Public Works Director Ovadia provided a high-level overview of Town's Pavement Management Program including a review of the indexes used to rate the conditions of the pavement, and methods and activities used to do the road repair work. He shared with Council the three (3) general buckets that projects typically fall into, which include Street Patching, Slurry Seal, and Overlay Projects. Ovadia noted that plans are in place to conduct more physical inspections of streets in lieu of reliance on statistical and/or historical data as to a street's condition.

Council discussed the analysis and decision-making processes used in determining which streets to perform repair and maintenance on, what community/resident interaction takes place during this process and what feedback staff receives from residents.

Public Works Director provided details about how staff respond to resident concerns including street level site inspections.

This was an informational item only, there was no formal action taken.

6. REVIEW OF THE FY 2022/23 SPECIAL REVENUE, INTERNAL SERVICE FUNDS AND CAPITAL IMPROVEMENT PROGRAM

Finance Director Barron III provided a review of the FY 2022/23 Special Revenue, Internal Service Funds and Capital Improvement Program (CIP). He reviewed the eight (8) special funds the Town has that include the four (4) Internal Service Funds of Employee Benefit, General Liability, Workers Compensation, and Equipment Replacement that receive allocated revenue from various department budgets. Barron also noted the Special Parcel Tax that is no longer collected but has some remaining funds used to pay for items such as road maintenance / repair projects.

Council reviewed and discussed year over year budget comparisons within different departments and specific CIP projects including pedestrian safety improvements.

Staff advised Council several increased costs were related to maintenance and management of the new Town Center facilities.

Public Works Director Ovadia reviewed individual projects within the CIP receiving Council feedback related to pedestrian safety improvements, green infrastructure, and drainage.

This was an informational item only, there was no formal action taken.

7. COUNCIL REPORTS/COMMENTS – *None*

8. ADJOURN

Mayor DeGolia adjourned the meeting at 6:09 p.m.



Anthony Suber
City Clerk