



**Town of Atherton
PARK AND RECREATION COMMISSION**

**Minutes
July 6th, 2022
Regular Meeting
Park & Rec
6:30 PM
Hybrid Meeting**

1. ROLL CALL

Meeting started at 6:35 pm

Committee Members: Taylor Henkel, Alex Keh, Frank Merrill, Julianna Robertson (Vice-Chair),
Walt Robinson

Councilmember Liaisons: Lewis

Staff: Sally Bentz-Dalton

2. PUBLIC COMMENTS – None

**3. APPROVAL OF MINUTES –May minutes – approved as amended 5-0 Motion -Robertson
2nd Keh**

**4. PRESENTATIONS –Esmeralda Tapia with BrightView gave an update. She went over the
Quality Site Assessment document. They and staff will provide it to Park & Recreation
Committee at future meetings. She stated Brightview is happy to take care of the Event
Garden area. She stated that they can plant 24” box up to 120” box trees.**

5. REGULAR AGENDA-

5b. Presentation from Rick Navarro on Circulation Plan

**Rick stated that the plans are 95% done. He discussed it was funded by state and grants. A
sign that is 18” x 24” needs to be installed for the County grant. Elizabeth asked for location
ideas for the plaque as well as wording.**

5e. Continued review and updates of possibility of adding pickleball courts to Holbrook Palmer
Park and possible vote

**Alex Keh stated the subcommittee met with two Council members. Keh explained that an
existing court could have 4 pickleball courts. He stated they still need to talk to Michael
Jessup with Player Capital and the tennis key holders. The Committee discussed having
pickleball players pay a key fee similar to tennis players. The Committee inquired about
changing the clay court to a pickleball court. Staff said company was asked for proposal, but
there was no response.**

5a. Vote on Chair and Vice-Chair

**The Committee voted to have Alex Keh being the interim Chair. The Committee voted to
have Walt Robertson being the Vice Chair. The Committee discussed recruiting new
members.**

5c. Vote on 2022/2023 Park Calendar and vote on if August will be dark

The Committee voted to make August a dark month. The Committee voted to have January meeting on January 11th. The Committee reviewed the annual calendar. A suggestion was made to include Atherton Arts. Staff will provide an updated to calendar at the next meeting.

5d. Pick a committee member to give presentation to the City Council at the July 20th meeting and review the information for the presentation

It was decided that Alex Keh will present the annual report to Council.

5f. Feedback on fan style for Carriage House

The Committee liked the EL- 5 blade fan. Staff will look into manufacture and if it will be compatible.

5g. Updates on the prioritized park projects and goals and possibility of setting new goals

The Committee chose to have 3 prioritized park projects:

- 1) Pickleball**
- 2) Brightview review and evaluation**
- 3) Circulation project**

5h. Staff to go over updates on venue pricing and donation policy as well as updates on park projects

Staff went over the updated fee schedule and donation policy document.

6. DISCUSSION ITEMS- None

7. COMMITTEE AND STAFF MEMBER COMMENTS

7a. Foundation report: **Frank Merrill stated that the locks have been installed on the cabinets in the bride's room containing park mementos. He also talked about the new Park Foundation brochure.**

7b. Park goings on reports and Q&A: **Staff opened item to the Committee for questions and discussion. Alex Keh asked about removal of benches by tennis courts. Staff will get those removed.**

7c. Park Events Report: **Staff opened item to the Committee for questions.**

Staff stated Finance staff will come to the next Park & Recreation meeting to explain report.

7d. Individual Committee Member Comments:

None

8. SET/CONFIRM NEXT MEETING AND TOPICS

September 7th, 2022, Zoom and in person

9. ADJOURN

Next meeting is scheduled for: September 7th, 6:30 PM Hybrid

Meeting ended at 8:21 pm with a motion by Robertson and 2nd by Robinson -5-0.