

PARK & RECREATION COMMISSION MEETING MINUTES

Wed., March 6, 2013

Meeting 6:30 PM

Holbrook – Palmer Park

150 Watkins Avenue, Atherton

This meeting was called to order at 6:32 pm.

1. **Roll Call**
- | | | |
|------------------|-------------------|---------------------|
| PRESENT – | Diane Crittenden | Chair |
| | Marylue Timpson | |
| | Frank Merrill | |
| | Howard Crittenden | |
| | Bob Roeser | |
| ABSENT- | Tina Isenberg | |
| | Bob Oyster | |
| STAFF- | Steve Tyler | Park Superintendent |

2. **Public Comments:** None

3. **Approval of January Meeting Minutes:**

Motion to approve: D. Crittenden 2nd: B. Roeser AYES: 5 NOES: 0 **Passed**

4. **Commission Business:**

- Commissioner S. Crittenden had comments on draft. Tabled until next meeting.
- Sculpture plaques – Commissioner Merrill to work with Ted from AAC to come to agreement on memorial plaques to bring back to Commission.
- Arbor Week celebration – Project went well. 5 new Deodar cedars in place.
- LL update – Plans are to possibly arrive for next meeting. If not, ad hoc committee will meet and form comments for planning commission. Discussion of concerns of new improvements.
- April park walk – Next meeting to begin at 5:00 (Town House). Staff will procure Pizza, Commission will procure beverages.

5. **Foundation Report :** Frank Merrill

- Events garden – 125K available. Foundation to provide conceptual plans for April meeting. Discussion regarding fountain.

6. **Dames Report:** Tina Isenberg

- Valentine’s Day social – Huge success; 60 people & 32 bottles of wine.
- Easter Egg hunt – March 30

7. **Staff Reports** – Steve Tyler

- Events – staff provided commission February update and March bookings.
- Park goings on – staff updated Commission on recent maintenance activities in park.
- Carriage House back room – staff to “spring clean” back room storage.
- Arts Commission – Now Arts Committee

8. Regular Agenda –

Park & Recreation Commission Ballfield Improvements Ad-Hoc committee

- Commission Chair Timpson announces her ad hoc committee – Timpson, Merrill and Oyster.

9. Future agenda items –

10. Motion for Adjournment- 7:20 PM – D. Crittenden

AYES: 5 Noes: 0

Passed

The next regular meeting is scheduled for Wednesday, April 3, 2013.

Park walk through to begin at 5:00 at Town House

Regular meeting at 6:30 PM at Holbrook-Palmer Park Main House.