



Minutes
Town of Atherton
CITY COUNCIL/ATHERTON CHANNEL
DRAINAGE DISTRICT
JULY 28, 2009
9:00 A.M.
Town Council Chambers
91 Ashfield Road
Atherton, California
Special Meeting

Mayor Carlson called the meeting to order at 9:04 a.m.

ROLL CALL Lewis, Dobbie, Marsala, McKeithen, Carlson

PUBLIC COMMENTS - None

AGENDA ITEMS – CONTINUED FROM JULY 15, 2009, REGULAR CITY COUNCIL MEETING

12. ADOPTION OF A STREET ADDRESS ASSIGNMENT POLICY

Report: Deputy Planner Lisa Costa Sanders

Recommendation: Adopt Street Address Assignment Policy
(Continued from July 15, 2009 Regular Council Agenda)

Deputy Planner Lisa Costa Sanders informed Council that there have been multiple requests from residents to have more than one address in order to separate the utility bills between the main house and the accessory structures. Costa Sanders reported that staff is recommending adoption of the street address policy to allow only one distinct address per legal dwelling unit.

MOTION by Lewis, second by McKeithen to adopt the address assignment policy as written by staff. The motion passed.

Ayes: 4 Nays: 1 (Marsala) Abstain: 0 Absent: 0

22. STATUS UPDATE ON ROAD IMPACT FEE STUDY

Report: Public Works Director Duncan Jones

Recommendation: Accept Status Report from Staff and provide possible direction
(Continued from July 15, 2009 Regular Council Agenda)

Public Works Director Duncan Jones updated Council on the road impact fee study.

A discussion of vendor trucks on Town roads and the deterioration of the roads took place.

Council discussed the scope of work that Kimley Horn will do for the study and the possibility of lowering the fees.

No action taken.

REGULAR AGENDA

1. DISCUSSION AND REVIEW OF DRAFT MASTER FEE SCHEDULE

Report: City Manager Jerry Gruber, Finance Director Louise Ho

Recommendation: Accept or Provide Direction for Possible Modification of Draft Master Fee Schedule

Jeanette Hahn, NBS Director, gave a PowerPoint presentation on the proposed master fee schedule to the City Council. [A Copy of the presentation is available in the City Clerks office].

Hahn reviewed and discussed the updated working version of the master fee schedule.

Mayor Carlson adjourned the meeting to closed session at 12:10 p.m.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subsection (a) of Government Code Section 54956):

John P. Johns v. the Town of Atherton, San Mateo County Superior Court Case No. CIV 479972

MOTION by Dobbie, second by McKeithen to adjourn to open session. The motion passed unanimously at 12:50 p.m.

Mayor Carlson called the meeting back to order at 1:00 p.m. to continue Item 1.

OPEN SESSION, REGULAR AGENDA CONTINUED

1. DISCUSSION AND REVIEW OF DRAFT MASTER FEE SCHEDULE

Report: City Manager Jerry Gruber, Finance Director Louise Ho

Recommendation: Accept or Provide Direction for Possible Modification of Draft Master Fee Schedule

Hahn continued reviewing the proposed master fee schedule which included discussion of the current cost recovery amounts and proposed fee amounts based on staff recommendations and prior City Council direction.

A discussion ensued regarding funds designate for building replacement.

Hahn will revise the master fee schedule and bring it back to the regular City Council meeting on August 19th for final approval.

2. CANCEL SEPTEMBER 16, 2009 COUNCIL MEETING AND SET SEPTEMBER 23, 2009 AS SPECIAL CITY COUNCIL MEETING

Report: City Manager Jerome D. Gruber

City Manager Gruber informed Council that the League of California Cities is holding an annual conference starting on September 16th and he recommended canceling the regularly scheduled meeting so Council can attend the conference.

Council discussed their options and chose not to cancel the September 16, 2009 Council meeting.

City Attorney Wynne Furth reported that there was no reportable action from Closed Session.

ADJOURN

Mayor Carlson adjourned the meeting at 1:48 p.m.

Respectfully submitted,

Theresa DellaSanta
Deputy City Clerk