



AGENDA
Town of Atherton
JOINT MEETING OF THE
CITY COUNCIL/MENLO
PARK FIRE PROTECTION
DISTRICT BOARD
MAY 21, 2007

5:00 p.m.

Pavilion ➔ **NOTE LOCATION**
Holbrook-Palmer Park, 150 Watkins Avenue
Atherton, California

SPECIAL MEETING

PLEASE NOTE: *Times listed on the Agenda are an approximation and not a time certain. The Council may take up items out of order. Please arrive well in advance of the time listed for any item in which you are interested.*

5:00 P.M. 1. PLEDGE OF ALLEGIANCE

5:03 P.M. 2. ROLL CALL Janz, J. Carlson, A. Carlson, Marsala, McKeithen;
MPFPD Directors John Osmer, Peter Carpenter,
Ollie Brown, Bart Spencer, Rex Ianson

COMMENTS BY THE MAYOR/BOARD PRESIDENT

REGULAR AGENDA

5:05 P.M. 3. GENERAL POLICY OF COOPERATION BETWEEN THE TOWN COUNCIL AND THE MENLO PARK FIRE PROTECTION DISTRICT (MPFPD) BOARD

A. DISCUSS AND CONSIDER THE POLICY QUESTION OF DELEGATION OF DEVELOPMENT PLAN REVIEWS BY THE TOWN TO THE MPFPD

B. DISCUSS AND CONSIDER THE MPFPD'S REQUEST AND CIVIL GRAND JURY RECOMMENDATION TO REQUIRE MPFPD APPROVAL PRIOR TO ISSUANCE OF A BUILDING PERMIT

- C. IDENTIFY WHAT SPECIFIC PLANS WOULD BE SUBMITTED TO THE MPFPD FOR REVIEW IF A CONSENSUS IS REACHED REGARDING DELEGATION OF AUTHORITY
 - D. DEVELOP PLAN REVIEW POLICIES AND PROCEDURES
 - E. ADOPT A PLAN CONTROL SHEET KNOWN AS THE ATHERTON/MENLO FIRE PLAN SUBMITTAL FORM TO BETTER CONTROL, CLARIFY AND COORDINATE COLLECTIVE SUBMITTAL PROCESSES TO REDUCE CONFUSION AND ANOMALIES
4. DEVELOP A MECHANISM FOR COORDINATION AND COMMUNICATION BETWEEN THE CITY MANAGER AND THE FIRE CHIEF
 5. DEVELOP PROCEDURES FOR NOTIFICATION OF NEW RISKS AND SIGNIFICANT INFRASTRUCTURE ISSUES
 - A. THE TOWN AND MPFPD JOINTLY LOOK AT A BROADER FIRE RISK ANALYSIS OF THE TOWN INVOLVING WATER SUPPLY, MAIN SIZE, HYDRANT FLOW, HYDRANT SPACING, GATE ACCESS, HOME LOCATION ON LOTS AND BASEMENT LOCATIONS
 - B. DISCUSS AND CONSIDER THE MPFPD STRATEGIC PLAN AS IT RELATED TO THE FIRE FLOW/INFRASTRUCTURE NEEDS OF THE DISTRICT
 6. DISCUSS AND CONSIDER A VOLUNTARY PROGRAM FOR HOME OWNERS TO SUBMIT INFORMATION FOR PRE-FIRE PLANS
 7. DISCUSS AND CONSIDER AN INSPECTION PROGRAM FOR EXISTING STRUCTURES
 8. DISCUSS AND CONSIDER INSPECTING DEED RESTRICTIONS FOR NEW BASEMENTS
 9. DISCUSS THE REVIEW OF "SUBSTANTIAL" OPEN BUILDING PERMITS BY THE MPFPD; THE GRAND JURY RECOMMENDED THE CITY MANAGER REQUEST THE MPFPD EXAMINE ALL OPEN SUBSTANTIAL CONSTRUCTION PROJECTS
 10. DISCUSS AND CONSIDER REVIEWING THE EXISTING TOWN SPRINKLER ORDINANCE THAT WAS ADOPTED IN NOVEMBER 2004

A. THE CITY COUNCIL AND MPFPD BOARD DISCUSS AND AGREE UPON POTENTIAL REVISIONS TO THE ATHERTON SPRINKLER ORDINANCE, SPECIFICALLY FOR ALL BASEMENT SUBMITTALS AND 50% THRESHOLDS FOR REMODELED RESIDENTIAL STRUCTURES

11. PUBLIC COMMENTS

12. DISCUSSION AND CONSIDERATION TO SCHEDULE A SPECIAL MEETING TO DISCUSS THE FISCAL YEAR 2007/2008 BUDGET

Recommendation: The City Council to select a date for a Special Meeting to consider the Draft FY 2007-2008 Operating and Capital Budget.

13. ADJOURNMENT

*Agendas and staff reports may be accessed on the Town website at: www.ci.atherton.ca.us
☛ Please contact the City Clerk's Office at 650.752.0500 with any questions*

Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the City Clerk's Office at (650) 752-0500. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (29CRF35.104 ADA Title II.)