



**MINUTES**  
**Town of Atherton**  
**City Council**  
**February 16, 2022**  
**REGULAR MEETING**

Mayor DeGolia called the meeting to order at 6:00 p.m.

**REGULAR MEETING**– *Convene as the City Council*

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL** - Polito, Hawkins–Manuelian, Lewis, Vice Mayor Widmer. Mayor DeGolia – Present
3. **PUBLIC COMMENTS** – *None*
4. **CITY MANAGER’S WRITTEN REPORT**

**CONSENT CALENDAR** (Items 5 - 14)

5. **APPROVAL OF BILLS AND CLAIMS FOR JANUARY 2022 IN THE AMOUNT OF \$ 3,932,174**
6. **ADOPT THE ATTACHED BUDGET AMENDMENT RESOLUTION FOR THE FY 2021/22 BUDGET**
7. **ACCEPTANCE OF TREASURER’S REPORT FOR THE SECOND QUARTER ENDED DECEMBER 31, 2021**
8. **ACCEPT THE FISCAL YEAR 2020-21 AUDITED BASIC FINANCIAL STATEMENTS**
9. **APPROVAL OF MINUTES FROM JANUARY 12, JANUARY 19 AND FEBRUARY 2, 2022**
10. **FAIR OAKS LANE QUIET ZONE EXTENSION – NOTICE OF INTENT**
11. **ADOPTION OF A RESOLUTION REGARDING A NOTICE OF INTENT TO COMPLY WITH SB 1383 REGULATIONS**

**Adopted Resolution No. 22-03**

**12. CERTIFICATION OF CONTINUING EMERGENCY; MAKE SUCH FINDINGS AS REQUIRED UNDER GOVERNMENT CODE SECTION 54953(E)(3); AND RATIFY SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19**

**13. DONATION OF SPEED FEEDBACK SIGNS – GLENWOOD AVENUE**

**Vice Mayor Widmer recused himself from voting on this Item.**

**MOTION by Lewis, Second by Polito to accept the \$10,000 donation for the installation of speed feedback signs on Glenwood Avenue.**

**AYES: Polito, Hawkins, Lewis, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**14. AWARD OF CONTRACT FOR THE OVERLAY OF THREE TENNIS COURTS AT HOLBROOK PALMER PARK**

**MOTION by Lewis, Second by Polito to approve the Consent Calendar**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**PUBLIC HEARING (Items 15 – 17)**

**15. APPEAL OF A PLANNING COMMISSION DECISION TO DENY A HERITAGE TREE REMOVAL (HTR) PERMIT AT 1 ELM PLACE**

Mayor DeGolia introduced the item and offered some instructions for the process of the item.

City Attorney Ebrahimi added procedural details for Council consideration and provided additional guidance for Council and appellant related to the process.

No Council Member indicated they had any conflicts of interest in participating in the discussion and decision for the item. Council Members Lewis, Polito, Vice Mayor Widmer, and DeGolia all noted they visited the property.

Principal Planner Davis presented the item to Council and provided a brief review of the property, the development plans and noted the Planning Commission’s decision to deny the removal of trees.

Town Arborist Bentz provided details related to the determination of a Heritage Tree.

Mr. and Mrs. Kindler made a presentation to Council related to their application noting their replanting plan to include 8 new trees.

**Public Comments:**

- Megan Iverson spoke in support of the appeal and application.
- Anne Yvonne Walker spoke in opposition of removal of the trees.
- John Picard spoke in support of the appeal and application.

Council deliberated the request and the criteria for removal of Heritage Trees according to the Atherton Municipal Code. Council took into consideration the specific property, location of the trees with respect to the primary home and the full property, and the types of trees being considered for removal.

**MOTION by Lewis, Second by Widmer to approve the appeal and allow the removal of the proposed trees, subject to the replanting plan with specified sizes of recommended types of trees as a condition and the draft approval certificate get executed.**

**AYES: Polito, Lewis, Widmer, DeGolia**

**NOES:**

**ABSTAIN: Hawkins**

**ABSENT:**

**16. INTRODUCTION OF AN ORDINANCE AMENDING ATHERTON MUNICIPAL CODE CHAPTER 8.16 “NOISE”, PERTAINING TO GAS POWERED GARDEN EQUIPMENT**

City Manager Rodericks introduced the item and noted possible revisions to the proposed ordinance including placing a ban only on 2-stroke and 4-stroke leaf blowers and allow State laws to govern any remaining components. He clarified that if Council opts move forward with a simplified version of the ordinance the item could continue at this meeting and staff direction could be to bring the modified change back for adoption in March.

**Public Comment:**

- Anne Yvonne Walker spoke in support of a ban and suggested the inclusion of noise levels.
- Jerry Leugers spoke in support of full ban on leaf blowers.
- Carol Collins spoke in support of a ban on leaf blowers and
- Carol Flaherty spoke in opposition to a ban on leaf blowers noted a distinction between different types of power gardening tools.
- Barbara Preuss shared a concern about local Gardeners and cost burdens.
- Emily Conn, Environmental Programs Committee Chair spoke on behalf of the Town Committee and supported an outright ban.
- Smith McKeithen shared information about power gardening tools.

City Manager Rodericks noted that a revision could be that the Town address gas powered leaf blowers only and allow the State to deal with small gas-powered tools.

Council deliberated on the ordinance and potential revisions discussing the inclusion of Spare the Air Days, challenges of electric operated leaf blower tools, rebate programs, and enforcement challenges.

**Motion to table this item Widmer, Second Polito to a future meeting after the Subcommittee has had an opportunity to review and provide a specific recommendation.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES**

**ABSTAIN:**

**ABSENT**

**Council recommended that staff collaborate with the Environmental Programs Committee to work on an education and information outreach campaign for the community.**

**17. INTRODUCTION OF AN ORDINANCE ESTABLISHING REGULATIONS AND OBJECTIVE STANDARDS FOR URBAN LOT SPLITS AND DEVELOPMENT PROJECTS SOUGHT PURSUANT TO GOVERNMENT CODE SECTIONS 65852.21 AND 66411.7 (SENATE BILL 9)**

Town Planning Costa Sanders introduced the item to Council providing a brief overview of Senate Bill 9 (SB9) on and how the proposed ordinance would impact the Town's Regional Housing Needs Allocation (RHNA) and noted that staff performed a review of similar ordinances in neighboring Jurisdictions.

Mayor DeGolia sought clarification on setback rules in Town if a parcel receives a lot split to which Costa Sanders noted that in the case of an SB 9 lot split the units needed to comply with setback requirements.

Costa Sanders and City Attorney Ebrahimi added that the ordinance and proposals related to Accessory Dwelling Units and the ordinance related to the SB 9 process of splitting lots are entirely independent.

**Public Comments:**

- Carol Flaherty commented on the item.
- Jerry Leugers commented on the item.
- Emily Conn commented on the item.

Council continued to discuss the topic including the potential development of objective residential design standards.

**MOTION Widmer, Second, Lewis to introduce the Ordinance establishing regulations and objective standards for urban lot splits and development projects sought pursuant to Government Code Sections 68852.21 and 66411.7 (Senate Bill 9) to the Zoning Code based on the following finding and for the reasons outlined in this report:**

**AYES: Lewis, Widmer, DeGolia**  
**NOES: Polito, Hawkins**  
**ABSENT:**  
**ABSTAIN:**

**This item will return at the March Regular meeting for adoption.**

**REGULAR AGENDA (Items 18 – 23)**

**18. APPROVAL OF 2022 EARTH DAY EVENT WORK PLAN AND BUDGET AS RECOMMENDED BY THE ENVIRONMENTAL PROGRAMS COMMITTEE (EPC)**

City Manager Rodericks briefly introduced the item and noted the proposed event details and planned activities.

Stacy Miles, Environmental Programs Committee Member and Earth Day Subcommittee Member shared an overview of planned activities with the Council inclining a Special Edition Earth Day Athertonian.

Councilmember Hawkins encourage Council to participate in the event.

**MOTION Widmer, Second, Polito to approve the proposed Environmental Programs Committee Earth Day budget.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**19. ALL ELECTRIC REACH CODES ORDINANCE**

City Manager Rodericks introduced the item.

Building Official Greenlee reviewed the report with Council and introduced Rafael Reyes, Peninsula Clean Energy Director of Energy Programs.

Reyes shared a presentation discussing specific data points in the Peninsula Clean Energy report with Council. He addressed how Reach Codes relate to State Codes. He noted State codes establish the baseline that all jurisdictions are required to adopt, and Reach Codes are an enhancement above those.

Council discussed the timing of potentially adopting Reach Codes, possible variations of pending State Codes, and the general areas of building appliance electrification and electric vehicle charging stations.

**Public Comments:**

- Carol Flaherty commented on the event.

- Stacy Miles, Environmental Programs Committee Member commented on the committees support for All-Electric codes.

**Council provided direction to staff with recommendations consistent with staff proposals and directed that the item be returned for consideration commensurate the related Code update cycle.**

**This item was informational only and no action was taken.**

**20. ATHERTON TOWN CENTER SOLAR ENERGY POWER PURCHASE AGREEMENT WITH PENINSULA CLEAN ENERGY**

Public Works Director Ovadia introduced the item. David Fribush and Rafael Reyes with Peninsula Clean Energy (PCE) made a presentation to Council.

Council discussed the topic in detail covering the design elements of adding solar panels, expenses and savings, and car ports.

Mayor DeGolia established an Ad Hoc Subcommittee to work with the City Manager.

**MOTION Lewis, Second by Hawkins to approve the agreement and adopt Resolution No. 22-04 authorizing the City Manager in collaboration with the appointed Ad Hoc Subcommittee to investigate deployment of a Solar Photovoltaic Systems in partnership with PCE.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**21. REVIEW AND DISCUSS THE TOWN'S MASTER PLAN PROJECTS AND THE FINANCIAL PLANNING MODEL**

**This item was tabled until the March Study Session.**

**22. COUNCIL REPORTS/COMMENTS – *None***

**23. ADJOURN**

**Mayor DeGolia adjourned the meeting at 10:21 p.m.**

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**Anthony Suber  
City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**February 24, 2022**  
**SPECIAL MEETING**

**REGULAR AGENDA**

1. **ROLL CALL** - Hawkins-Manuelian, Polito, Lewis, Vice Mayor Widmer, Mayor DeGolia – Present
2. **PUBLIC COMMENTS** – *None*
3. **DISCUSS HOUSING ELEMENT UPDATE STRATEGIES AND PROVIDE DIRECTION TO STAFF**

Town Planner Costa Sanders presented the item and reviewed a background on the Town's Regional Housing Needs Allocation (RHNA), the last Housing Element updated done by the Town and certified by the State Housing and Community Development Department (HCD). She noted the next Housing Element cycle covers the period of 2023 through 2031. She noted conversations held with schools and Menlo School indicated an interest in building on and off campus housing options.

Council discussed the concept of using the Corporation Yard as Senior housing or housing for Police and Fire staff. as housing space for Seniors or other areas for housing for Police and Fire.

Costa Sanders reviewed potential strategies for rezoning within Town sharing jurisdiction maps.

Council continued discussion related to Accessory Dwelling Unit production, affordable housing possibilities, and other strategies proposed. Council provided feedback to staff related to the proposed zoning maps.

City Manager Rodericks noted that sufficient data, CEQA studies, and traffic studies, and other environmental processes will be a component of any zoning changes.

**Public Comment:**

- John Maulbetsch commented on the item.

Costa Sanders continued noting the timeline for key steps in the update process. She added that HCD has established a new enforcement division charged with looking at each jurisdictions process to achieve the targets.

**Council directed staff return to Council with revised maps based on feedback.**

**This item was informational only and no action was taken.**

- 4. COUNCIL REPORTS/COMMENTS – *None***
- 5. ADJOURN**

**Mayor DeGolia adjourned the meeting at 4:25 p.m.**

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**March 2, 2022**  
**SPECIAL MEETING**

Mayor DeGolia called the meeting to order at 4:00 p.m.

**REGULAR AGENDA**

1. **ROLL CALL** - Hawkins-Manuelian, Polito, Lewis, Vice Mayor Widmer, Mayor DeGolia – Present
2. **PUBLIC COMMENTS** – *None*
3. **AUTHORIZE REMOVAL OF THE CITY MANAGER’S OVERALL CHANGE ORDER LIMIT CAP**

City Manager Rodericks presented the item sharing a brief background.

**MOTION by Widmer, Second by Polito supporting the removal of the City Manager’s overall construction change order limit cap.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES**

**ABSENT**

**ABSTAIN**

**STUDY SESSION**

4. **POLICE DEPARTMENT ANNUAL REPORT AND ANNUAL INTERNAL AUDIT/INSPECTION REPORTS**

Chief McCulley provided an overview of the Police Department annual report reviewing various data points and crime statistics from 2021.

Council held a discussion related to the report seeking clarification for specific items including Alarm Permits and False Alarms. Council complimented the Police Department on its community outreach activity.

**This item was informational only and no action was taken.**

**5. REVIEW AND DISCUSS THE TOWN'S MASTER PLAN PROJECTS AND THE FINANCIAL PLANNING MODEL**

City Manager Rodericks introduced the item, and the Council discussed the projects as follows, Bike Master Plan, Drainage Master Plan, Park Master Plan, Road Improvement Plan and Green Infrastructure Plans, Facility Replacement Fund, Unfunded Liability Pension Payments.

Council expressed support for various components of the proposed plans including prioritizing the Selby Lane project and the Pathway repair work at Holbrook-Palmer Park. The Council discussed advantages and disadvantages of making additional payments toward the Pension Liabilities and asked that staff return with a recommendation for a \$5m payment to CalPERS.

**This item was informational only and no formal action was taken.**

**6. FY 2022/23 BUDGET KICK-OFF AND OVERVIEW**

City Manager Rodericks introduced the item and walked the Council through some higher priority budget items including COP Debt Service payoff schedule.

Council discussed various parts of the budget including paying the unfunded pension liability and the minimum unallocated fund balance.

**This item was informational only and no formal action was taken.**

**7. COUNCIL REPORTS/COMMENTS – *None***

**8. ADJOURN**

**Mayor DeGolia adjourned the meeting at 5:57 p.m.**

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**March 16, 2022**  
**REGULAR MEETING**

Mayor DeGolia called the meeting to order at 4:00 p.m.

**REGULAR MEETING**

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL** - Polito, Hawkins–Manuelian, Lewis, Vice Mayor Widmer. Mayor DeGolia – Present
3. **PRESENTATION** -
  - **Proclamation for the Retirement of Atherton Police Detective Sergeant, Anthony Kockler.**

Mayor DeGolia read the proclamation for Sergeant Kockler and Commander Larsen made remarks about his service, commitment to the Town, and outstanding performance.

Sergeant Kockler received the proclamation and thanked the Council and the Atherton Community for the support he received during his career.

- **Proclamation for the Atherton Public Safety Communications Personnel**

Mayor DeGolia read the proclamation and Communications Supervisor Kristy Cisco received it on behalf of the Police Department and Dispatch Team.

4. **PUBLIC COMMENTS** – *None*
5. **CITY MANAGER’S WRITTEN REPORT**

City Manager Rodericks briefly shared the report with Council.

**CONSENT CALENDAR (Items 6 - 12)**

6. **APPROVAL OF BILLS AND CLAIMS FOR FEBRUARY 2022 IN THE AMOUNT OF \$ 1,535,792**
7. **APPROVAL OF MINUTES**

**Removed from the agenda.**

- 8. RESOLUTION AUTHORIZING THE DESTRUCTION OF RECORDS PURSUANT TO GOVERNMENT CODE SECTION 34090**

**Adopted Resolution No. 22-05**

- 9. COST SHARING AGREEMENT WITH SAN MATEO COUNTY FOR ENCINA AVENUE ROADWAY IMPROVEMENTS**

- 10. ADOPTION OF AN ORDINANCE ESTABLISHING REGULATIONS AND OBJECTIVE STANDARDS FOR URBAN LOT SPLITS AND DEVELOPMENT PROJECTS SOUGHT PURSUANT TO GOVERNMENT CODE SECTIONS 65852.21 AND 66411.7 (SENATE BILL 9)**

**Adopted Ordinance 650**

- 11. 2021 ANNUAL REPORT TO THE CITY COUNCIL ON THE ATHERTON GENERAL PLAN IMPLEMENTATION**

- 12. AWARD OF CONTRACT FOR THE 2022 OVERLAY PROJECT, PROJECT NUMBER 56100**

**MOTION by Widmer, Second by Polito to approve the Consent Calendar with the amendment by Widmer for Item 11, and with the exception of Item 7, which was removed from the agenda.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**PUBLIC HEARING (Items 13 – 14)**

- 13. INTRODUCTION OF AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 8.14 “HISTORICAL ARTIFACTS” OF THE ATHERTON MUNICIPAL CODE (AMC) AND RETITLE TO “HISTORIC PRESERVATION”**

Principal Planner Davis presented the item and noted that it was previously discussed in two prior Study Sessions. She also articulated that the Planning Commission voted 4-1 to recommend the Council approve the ordinance. The Commission did unanimously agree that should the Council adopt the ordinance that the Commission receive a report after one-year related to the activity as a result of this action.

Christine Talivaa-Aguerre, Senior Associate, San Mateo County Assessor’s Office shared context for Council consideration and performed a review of a Town property tax revenue impacts under the Mills Act. She also shared details about processes used in other San Mateo County Cities.

Council discussed issues related to designation of historic real property, establishment of a Mill's Act process, typical property tax savings under a Mill's Act, use of that savings for historic rehabilitation, public access to historic property, timeline for completion of rehabilitation, approval and review process, historical artifact designation, process for designation and removal, and the Town's or Heritage Association's Historic Artifact/Property inventories.

**Council directed that the Historic Artifact portion of the Ordinance that exists today be retained, that the proposed ordinance be amended to be specific to Mill's Act designation, and that staff look into a review of the Historic Artifact Inventory.**

**The item will be amended by staff and returned at the April meeting for reconsideration.**

**14. INTRODUCTION OF AN ORDINANCE REPEALING CHAPTER 8.56 OF THE ATHERTON MUNICIPAL CODE AND ADOPTING A NEW CHAPTER 8.56 REGULATING DISPOSABLE FOOD SERVICE WARE BY FOOD FACILITIES TO ALIGN WITH NEW STATE LAWS**

City Manager Rodericks presented the item and was assisted by Sustainability Coordinator Kim. Rodericks noted that since the adoption of the Ordinance there have been changes at the State level and the intent is to mirror what is being done at the State level in coordination with San Mateo County.

Kim indicated these changes are routine noting the County pushed the enforcement date back to October 1, 2022. He also introduced Eun-Soo Lim from the San Mateo County Office of Sustainability.

**MOTION by Widmer, Second by Polito to introduce the ordinance and read by Title only, repealing a Municipal Code Ordinance regulating Disposable Food Service Ware under Chapter 8.56 of the Atherton Municipal Code.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**REGULAR AGENDA (Items 15 – 20)**

**15. CERTIFICATION OF CONTINUING EMERGENCY; MAKE SUCH FINDINGS AS REQUIRED UNDER GOVERNMENT CODE SECTION 54953(E)(3); AND RATIFY SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19**

City Manager Rodericks presented the item noting social distancing recommendations from the State.

Council discussed the possibility of Hybrid Zoom Meetings and the challenges of requiring all Town's Commission and Committees to conduct meetings in that format.

Council directed that once the Council begins Hybrid Zoom meetings that the Commission and Committees be given the ability to operate in full Zoom or Hybrid; but that if the body choose to operate in Hybrid Zoom that that meeting must be held in the new Council Chambers.

The Council also directed that if a member of the Council, Commission or a Committee is attending the meeting via Zoom, that the member must appear on video provided that their technology allows.

**MOTION BY Lewis, Second by Widmer for approval to certify the continuance of the emergency and ratify the rules enacted by the Director of Emergency services in response to COVID-19.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**16. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GARAVAGLIA ARCHITECTURE, INC. FOR THE ATHERTON RAIL STATION REMODEL PROJECT**

Public Works Director Ovardia presented the item

Council discussed the proposed Agreement, the budget for the project, the scope of design and improvement, the potential for a landscaping option, and process.

**MOTION by Lewis, Second by Polito to approve the agreement with Garavaglia Architecture, Inc. of San Francisco without the landscaping portion and for design only and directed the Ad Hoc Subcommittee work with staff and the design team on the project.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**17. DISCUSS HOUSING ELEMENT UPDATE STRATEGIES AND PROVIDE DIRECTION TO STAFF**

Town Planner Costa Sanders presented to Council.

**Public Comment:**

- Mr. Arata commented on the item.

Council discussed the various housing strategies to address the State's mandated Regional Housing Needs Analysis as part of the Town's next Housing Element Cycle. The discussion included allocations for Accessory Dwelling Units (ADUs), lots splits under SB 9, opportunities at schools and facilities, regional housing programs such as HEART and HIP Housing, as well as various Zoning Overlays and Inclusionary Zoning Programs.

Council discussed seven (7) possible overlay zoning areas that would allow for denser development opportunities.

**Council directed that staff refine the various allocations for ADUs, SB 9, and school/facility sites and limit the amount of overlay zoning to a property on Oakwood at 20 units per acre, 5 properties on Marsh Road and 5 properties on Bay Road to 10 units per acre.**

**Council directed that, as part of the coming public engagement and notice process, that staff separately advise all properties in the seven (7) considered overlay areas that their properties were considered for specific overlay zoning to allow greater density as part of the Town's Housing Element Update process.**

**18. JOINT MEETING AGENDA TOPIC DISCUSSION**

City Manager Rodericks introduced the item and Councilmember Hawkins who serves as the Fire District Liaison offered some insights.

Council provided input and feedback as to what topics should be addressed and are of a higher priority resulting in three primary items, which include: Support for ADAPT, Recommendations from the Constant Awareness Associates Report, and Projects that could benefit from financial support from the Fire District.

**Council directed that the Subcommittee meet and discuss final recommendations to be including in the agenda.**

**This was an informational item, and no formal action was taken.**

**19. COUNCIL REPORTS/COMMENTS – *None***

**20. ADJOURN**

**Mayor DeGolia adjourned the meeting at 9:34 p.m.**

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**April 5, 2022**  
**1:00 P.M.**  
**Special Meeting**

**Mayor DeGolia called the meeting to order at 1:00 p.m.**

- 1. ROLL CALL** – Polito, Hawkins-Manuelian, Lewis, Vice Mayor Widmer, Mayor DeGolia  
– Present
- 2. PUBLIC COMMENT** – *None*

**SPECIAL MEETING AGENDA**

**3. DISCUSS AND UPDATE THE CITY COUNCIL GOALS & OBJECTIVES**

City Manager Rodericks introduced the item and shared an overview of the Town's operational structure. He then introduced the consultants from Management Partners Nancy Hetrick and Magda Gonzalez.

The Management Partners Consultants lead the Council through an exercise to review established goals and focus areas set by the Council. Those include:

- Goal A: Maintain Fiscal Responsibility
- Goal B: Preserve Small Town Character and Quality of Life
- Goal C: Create a Town Center/Library
- Goal D: Manage Circulation and Improve Safety
- Goal E: Strengthen Community Engagement and Transparency
- Goal F: Be a Forward-Thinking, Well-Managed, Well-Planned City
- Goal G: Emergency Preparedness – Be Prepared

The Council provided feedback to staff related to the goal areas and what priority projects exist within each of these areas.

Management Partners Consultants continued to lead the Council through a review of best practices related to team building, governance, and procedure.

**This was an informational item, and no formal action was taken.**

**4. ADJOURN**

**Mayor DeGolia adjourned the meeting at 4:09 p.m.**

Town of Atherton Special Meeting Minutes – April 5, 2022

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council/Audit & Finance Committee**  
**April 6, 2022**  
**SPECIAL MEETING/JOINT STUDY SESSION**

Mayor DeGolia called the meeting to order at 4:00 p.m.

**REGULAR AGENDA**

- 1. ROLL CALL** - Hawkins-Manuelian, Polito, Lewis, Vice Mayor Widmer, Mayor DeGolia – Present

**Audit & Finance Committee:** Scolnick, Hill, Patil (Absent), Vice Chair Sleeth(Absent), Chair Walker – Present

- 2. PUBLIC COMMENTS – None**

- 3. SUNDAY PLAY REQUEST BY M-ALL AS PART OF THE 2022 POST SEASON TOURNAMENT AT HOMER FIELD/WILLIE MAYS BALLPARK**

City Manager Rodericks introduced the item

Shane Goudey and Matt from M-ALL attended to address Council related to their request.

**MOTION by DeGolia, Second by Polito to approve M-ALL request to play on Sunday, June 19, 2022, as part of the 2022 Post Season Tournament at Home Field/Willie Mays Ballpark.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

- 4. AUTHORIZE MAYOR TO TRANSMIT A COMMENT LETTER TO THE HIGH-SPEED RAIL AUTHORITY ON THE DRAFT 2022 BUSINESS PLAN**

City Manager Rodericks introduced the item and noted staff and the Rail committee prepared the draft letter for Council approval.

**Council indicted a desire to make minor revisions specifically within the summary.**

**MOTION by Widmer, Second by Lewis to approve the letter and authorize the City Manager to work with staff on revisions.**

**AYES: Polito, Hawkins, Lewis, Widmer, DeGolia**

**NOES:**

**ABSENT:**

**ABSTAIN:**

## **JOINT STUDY SESSION**

### **5. FY 2022/23 GENERAL FUND/OPERATIONS BUDGET**

City Manager Rodericks presented the item and highlighted several key areas within the budget. Budget. He walked through a few specific expenditure increases in each department. He also highlighted which one-time expenditures existed and of those which could be paid for by ARPA.

Committee Chair Walker asked a few questions related to increased expenses and staff responded appropriately.

Council and the Committee discussed increases to departments and key reasons, the Reserve Policy, and funding for over-hiring within the Police Department,

Committee member Hill sought clarity the Internal Service Fund and what expenses fall under that fund. He noted that the Town could be limiting itself by focusing on the General Fund only.

**Council requested that staff review the Internal Service Fund to evaluate the expenses and costs included and prepare that review for the Council and Audit and Finance Committee.**

**This was an informational only item and no formal action was taken.**

### **6. COUNCIL REPORTS/COMMENTS**

Councilmember Polito commented on the ceremony held for the Police Departments new hires on April 5, 2022. He noted to complimentary remarks made by Chief McCulley and Commander Larsen.

### **7. ADJOURN**

**Mayor DeGolia adjourned the meeting at 5:03 p.m.**

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**Anthony Suber**  
**City Clerk**