



**Item No. 15
Town of Atherton**

CITY COUNCIL STAFF REPORT - CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: SALLY BENTZ, PARK MANAGER

DATE: JULY 20, 2022

**SUBJECT: ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE
OF COMPLETION FOR THE HOLBROOK-PALMER TENNIS COURT
OVERLAY PROJECT – THREE COURTS (4, 5 AND 6)**

RECOMMENDATION

Accept work and authorize recording of a Notice of Completion for the Holbrook-Palmer Park Tennis Court Overlay Project for courts 4, 5 and 6 Project, Number 56102.

BACKGROUND

The Holbrook-Palmer Park Tennis Court Overlay Project consisted of resurfacing tennis courts 4, 5 and 6 with approximately 1-1/2 inches of asphalt as well raising the gates and installing new nets and benches. Work under the contract has been completed.

In February of 2022 the Council awarded a construction contract for Tennis Court Overlay at Holbrook-Palmer Park to the lowest responsive bidder, Saviano Company, Inc. of San Jose for \$107,000.00 and authorized change orders up to 10%.

ANALYSIS

The original contract price was for \$107,000. There was one contract change order associated with unanticipated material costs.

1. Original Contract	\$107,000.00
2. Change Order	\$8,000.00
<hr/>	
TOTAL	\$ 115,000.00

POLICY ISSUES

There are no significant policy issues related to this item. Maintenance of the tennis courts is consistent with Holbrook-Palmer Park Master Plan. The overlay of the tennis courts provides for a more safe and useable surface for tennis play with greater longevity.

FISCAL IMPACT

Sufficient funds were programmed and available in the FY 2021-2022 Tennis Fund 105 for this work.

GOAL ALIGNMENT

This Report and its contents are in alignment with the following Council Policy Goals:

- Goal A – Maintain Fiscal Responsibility
- Goal B – Preserve Small Town Character and Quality of Life

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the item is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

ATTACHMENT

1. Notice of Completion

RECORD REQUESTED BY:

TOWN OF ATHERTON
AND WHEN RECORDED MAIL TO:

CITY CLERK, TOWN OF ATHERTON

80 FAIR OAKS LANE
(Street Address)
ATHERTON, CALIFORNIA 94027
(City, State and Zip Code)

No fee pursuant to Government Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

TOWN OF ATHERTON
NOTICE OF COMPLETION

HOLBROOK-PALMER PARK TENNIS COURT OVERLAY PROJECT
(COURTS 4, 5 AND 6)
PROJECT NO. 56102
ATHERTON, CALIFORNIA

NOTICE IS HEREBY GIVEN THAT Robert Ovadia, Engineer of Work for the Town of Atherton, County of San Mateo, California, on the 20th day of July 2022 did file with the City Clerk of said Town a Certificate of Completion for the work described in the construction contract awarded to Savino Company, Inc. on the 16th day of February 2022, said contract being executed on the 12th day of April 2022.

That said work and improvements were accepted as completed on the 14th day of June 2022 and that acceptance for completion of said work was ordered by Motion of the City Council of said Town, adopted on the 16th day of February 2022.

That said work and improvements consisted of the resurfacing three tennis courts with approximately 1-1/2 inches of asphalt as well raising the gates. New benches and nets were also installed at Holbrook-Palmer Park on courts 4, 5 and 6.

That I, Robert Ovadia, City Engineer of the Town of Atherton, am authorized by said Motion to execute and file this notice with the County Recorder of the County of San Mateo.

BY: _____
Robert Ovadia, City Engineer

Date

ATTEST: _____
Anthony Suber, City Clerk

Date

'I declare under penalty of perjury that the foregoing is true and correct.'

Atherton, CA
(Date and Place) (Signature) Robert Ovadia, City Engineer

