



## Item No. 3 Town of Atherton

### **CITY COUNCIL STAFF REPORT – REGULAR AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**FROM: ANTHONY SUBER, CITY CLERK**

**DATE: JULY 27, 2022**

**SUBJECT: CONSIDERATION OF AND APPOINTMENT TO THE TOWN PARK AND  
RECREATION COMMITTEE**

#### **RECOMMENDATION**

Review the applicants for the Town Park and Recreation Committee and make appointments to fill both vacant positions on the committee. One vacant position is for a mid-term vacancy expiring in June 2024 and the other is for a term expiring June 2026.

#### **BACKGROUND**

The Town conducted its annual recruitment to fill various vacancies on Town Committees and Commissions resulting from term expirations or mid-term vacancies that ended in June. The Council made appointments to Committees and the Planning Commission at the June 15, 2022 Regular Council meeting. The Park and Recreation Department received a resignation on June 25<sup>th</sup> and as a result the City Clerk added that vacant seat to the ongoing recruitment for open seats on Town Committees.

#### **Parks and Recreation Committee (2)**

The Parks and Recreation Committee has two (2) vacancies to fill. One open position is to fill a vacant seat that was the result of an expired term in June 2022. The Town did not receive an applicant for this vacancy during the annual recruitment and the term will expire in June 2026. The other open seat is the result of a midterm resignation with a term expiring in June 2024.

There are two (2) applicants for consideration.

- Eisner, Noah
- Kubal, Patricia

#### **Appointment Process**

It is recommended that the Council consider appointments to the longest term first for the listed vacant seats. The City Council should announce the term for which an appointment is being

**Committee & Commission Appointments**

**June 15, 2022**

**Page 2 of 3**

considered and then vote for the candidate that is being considered. The City Clerk may assist with voting sheets if requested and voting would continue until an applicant is selected for the particular term.

**POLICY FOCUS**

The Council is not obligated to appoint any of the candidates to the Park and Recreation Committee and may choose to extend the candidate recruitment process as it deems necessary. The Council reserves complete discretion in appointments.

Town Commissions and Committees represent a key component of civic engagement within the community. The participation of the members is a vital part of the Town’s public engagement and review process. These groups have the ability to gather public input on an issue and provide feedback and recommendations to the City Council for consideration.

When evaluating applicants for Commissions and Committees, the City Council should consider the role of each committee, the amount of oversight needed, cost effectiveness, efficiency in decision-making, and the desire of the City Council for direct policy involvement on particular issues.

**FISCAL IMPACT**

None.

**PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the recruitment is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. There were several public notices posted within the Almanac as well.

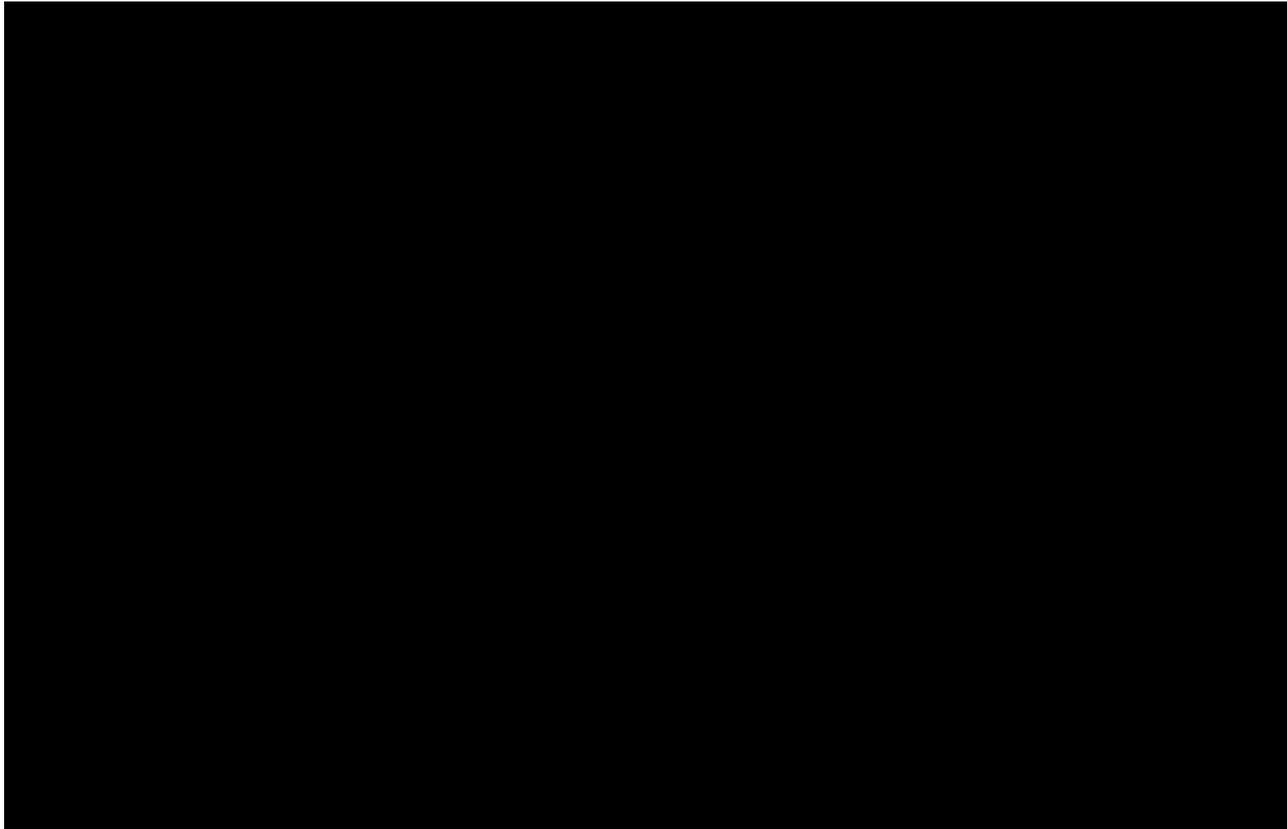
**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item \_\_\_ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)

**ATTACHMENTS**

1. Committee Applicants
2. Commission and Committee Roster
3. [Resolution No 22-01 Governing Committees \(Link Only\)](#)



[The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.]

### Application for Town Committee/Commission

Name	Noah Eisner
Address	[REDACTED], Atherton
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Commission/Committee of Interest	Parks & Recreation
Education	BS. Cornell, MS. Stanford
List your civic affiliations and community activities, including service on other commissions and committees?	I'm a BOD member on a non-profit called the Reparations Project. Previously was a local advisory board member of US Soccer Foundation
Describe your	As part of the committee, you become a steward of parks and

understanding of the responsibilities of the commission or committee that you are applying for and how your personal, community or professional experience relate to these responsibilities?

recreation programming. This includes all aspects of Holbrook Palmer Park, and includes current programs and the evaluation of future ones.

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Describe why you want to serve on this commission and what you hope to accomplish as a member?

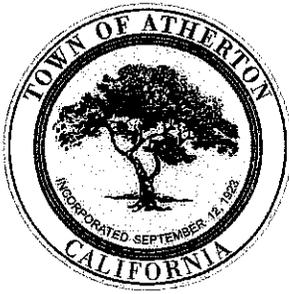
I'd like to find ways that utilize Atherton's resources, including Holbrook Palmer, to build a strong community spirit in the town. I've seen residents be more willing to spend time outdoors (walking, jogging, using the park) since Covid started. It's important now to look for opportunities where people can meet, share, and discover.

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Additional Information you would like to add?

Of course, I've been active in the pickleball initiative in the town.

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# COMMISSION/COMMITTEE APPLICATION

ATTACHMENT ONLY  
RECEIVED  
  
Anthony Suber  
City Clerk  
7.22.22

Please type or print clearly. You may attach additional pages, if necessary. Page 1 and 2 are a public document.

Date: July 22, 2022

Commission/Committee of Interest: Park and Rec

Name: Patricia Tobin Kubal

Education: BA, J.D., MBA - Stanford University

Civic affiliations and community activities, including service on other commissions or committees:

1997-2009

Tennis, Board chair, Crystal Springs School 9 years (Chair 3 years)  
Bo

Describe your understanding of the responsibilities of the commission that you are applying for and how your personal, community or professional experience relate to these responsibilities:

While Board Chair, we planned, managed and built a very large gym and athletic and health facility. I'm very qualified to address any not-for-profit athletic health issues  
variety of diff. non profit boards - Graham Institute

Describe why you want to serve on this commission and what you hope to accomplish as a member:

I hope to be a calm and educated voice for all our residents. I've lived in Atherton for 35 years and have always thoroughly enjoyed the Holbrook-Palmer facilities and Tennis Courts  
I am ready to work hard!!

Terms

Term expiration dates end on June 30<sup>th</sup> of each year. However certain Committee may be set up for specific purposes with no expiration dates. Appointed committee/commission members shall serve no more than two full consecutive terms on the committee or commission to which they are appointed. A member may be reappointed to the committee or commission following a minimum two (2) year hiatus. However, if a seat is vacant and no one applies, City Council may grant an exemption.

Specific Information

Serving on a commission or committee may require occasional attendance at night meetings. You may also be asked to serve on additional subcommittees. Members are expected to attend all meetings. Unexcused absences of members, other than City Council Members, from two or more consecutively scheduled meetings shall result in the automatic vacation of the member's office. Members are not paid for their volunteer service. General information related to the rules, procedures and charge of the commissions and committees and their schedules are shown in the City Council approved Resolution attached. Further information may be obtained by viewing the Towns Official Roster of Committees and Commissions on its website at [www.ci.atherton.ca.us](http://www.ci.atherton.ca.us) and/or by contacting the staff liaison.

Information about the Appointment Process

The application process may take from six weeks to two months. Vacancies are advertised for approximately 30 days with a specific filing deadline. Deadlines may be extended. Please return your application, along with any attachments, to the City Clerk, at the address listed below. Applications are kept on file for one year. The City Council will review all applications, may contact you individually or may decide to hold interviews. In some cases, City Council may appoint a subcommittee to screen applications before they are brought to the entire Council. All appointments will be made by nomination and vote of the City Council at a Council meeting. Questions about the application process should be directed to Theresa DellaSanta, City Clerk, at (650) 752-0529 or by e-mail at [tdellasanta@ci.atherton.ca.us](mailto:tdellasanta@ci.atherton.ca.us).



Date July 22, 2022

Return to the City Clerk, Town of Atherton,  
91 Ashfield Road, CA 94027  
(Phone: (650) 752-0529 or e-mail at [tdellasanta@ci.atherton.ca.us](mailto:tdellasanta@ci.atherton.ca.us))

OFFICE USE ONLY	
Application Received: <u>7.22.2022</u>	Address Verified in Town Limits: By: <u>[Signature]</u> Initials
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Considered by City Council: _____	Appointed: Yes <input type="checkbox"/> No <input type="checkbox"/>
If Appointed Term ends: _____	

PERSONAL INFORMATION

Name: Trish Tobin Kuba

Residence Address: 97 Elena Avenue  
(Note: Residency within the Town limits is required)

Telephone No: [Redacted] Number of years as an Atherton resident: \_\_\_\_\_

Occupation: Attorney, Financial literacy consultant/advisor

Email address: [Redacted]

Business Address/Telephone No: [Redacted]

**Internet Posting**

If I am appointed, the City is authorized to post the following information on the City's website:

Home Address: YES  NO

E-mail:  YES  NO

*cto be discussed, if necessary I will allow*

## Commissions & Committees Roster 2022-23

### Audit and Finance Committee

Name	Appointment	Expiration
Walter Sleeth	6/2020	6/2023
Thomas Hill	1/2022	6/2026
Devika Patil	6/2021	6/2025
Kate Scolnick	6/2020	6/2024
Ann Yvonne Walker	6/2021	6/2025

### Bicycle and Pedestrian Committee

Name	Appointment	Expiration
VACANT		6/30/2023
Steve Baloff	6/2021	6/30/2025
John Langbein	6/2019	6/30/2022
Jerome Leugers	6/2019	6/30/2023
David Jones	6/2020	6/30/2024

### Environmental Programs Committee

Name	Appointment	Expiration
Stacy Holland	6/2021	6/30/2025
Kenneth Frederick	6/2022	6/30/2026
Gregory Loew	6/2021	6/30/2023
VACANT		6/30/2023
Amy Farrell	6/2022	6/30/2024

### Park and Recreation Committee

Name	Appointment	Expiration
Taylor Henkel	6/2021	6/30/2026
VACANT		6/30/2026
Alex Keh	6/2019	6/30/2023
Julianna Robertson	6/2019	6/30/2023
VACANT		6/30/2024

### FOUNDATION APPOINTMENT

Frank Merrill	6/2022	6/30/2024
Walter Robinson	6/2021	6/30/2023

### Planning Commission

Name	Appointment	Expiration
Randy Lamb	6/2019	6/30/2023
Eric Lane	6/2022	6/30/2026
Nancy Lerner	6/2020	6/30/2024
Perry Narancic	6/2019	6/30/2023
Gabia Konce	6/2021	6/30/2025

### Rail Committee - Up To 7 Members

Name	Appointment	Expiration
Greg Conlon	6/2021	6/30/2025
John Maulbetsch	6/2019	6/30/2026
Jim Janz	6/2020	6/30/2024
Paul Jones	6/2019	6/30/2023
Alex Keh	6/2019	6/30/2023
Jack Ringham	6/2020	6/30/2024
Jim Massey	6/2021	6/30/2025

### Transportation Committee

Name	Appointment	Expiration
Joseph Davis	6/2021	6/30/2025
VACANT		6/30/2026
Tom Owen	6/2020	6/30/2024
Sriram Lyer	6/2020	6/30/2024
Christine David	4/2021	6/30/2023