



**Town of Atherton
PARK AND RECREATION COMMISSION**

**Minutes
July 6th, 2022
Regular Meeting
Park & Rec
6:30 PM
Hybrid Meeting**

1. ROLL CALL

Meeting started at 6:35 pm

Committee Members: Matt Baker (Chair), Taylor Henkel, Alex Keh, Frank Merrill, Julianna Robertson (Vice-Chair), Walt Robinson, Marylue Timpson
Councilmember Liaisons: Lewis

Staff: Sally Bentz-Dalton

2. PUBLIC COMMENTS – None

3. APPROVAL OF MINUTES –May minutes – approved as amended 5-0 Motion -Robertson 2nd Keh

4. PRESENTATIONS –Esmeralda Tapia with BrightView gave an update. She went over the Quality Insurance document and staff will provide it to Park & Recreation Committee at future meetings. She stated Brightview is happy to take care of the Event Garden area. She stated that they can plant 24” box up to 120” box trees.

5. REGULAR AGENDA-

5b. Presentation from Rick Navarro on Circulation Plan

Rick stated that the plans are 95% done. He discussed it was funded by state and grants. A sign that is 18” x 24” needs to be installed for grant. Rick asked for location ideas for the plaque.

5e. Continued review and updates of possibility of adding pickleball courts to Holbrook Palmer Park and possible vote

Alex Keh stated the subcommittee met with Council members. Keh stated that an existing court could have 4 pickleball courts. He stated they still need to talk To Michael Jessup with Player Capital and the tennis key holders. The Committee discussed having pickleball players pay a key fee similar to tennis players. The Committee inquired about changing the clay court to a pickleball court.

5a. Vote on Chair and Vice-Chair

The Committee voted on Alex Keh being the interim Chair. The Committee voted on Walt Robertson being the Vice Chair. The Committee discussed recruiting new members.

5c. Vote on 2022/2023 Park Calendar and vote on if August will be dark

The Committee voted on making August a dark month. The Committee voted on the January meeting being on January 11th. The Committee reviewed the annual calendar. A suggestion was made to include Atherton Arts. Staff will provide updated to calendar and an updated calendar will be available at the next meeting.

5d. Pick a committee member to give presentation to the City Council at the July 20th meeting and review the information for the presentation

It was decided that Alex Keh will present the annual report to Council.

5f. Feedback on fan style for Carriage House

The Committee liked the EL- 5 blade fan. Staff will look into manufacture and if it will be compatible.

5g. Updates on the prioritized park projects and goals and possibility of setting new goals

The Committee chose to have 3 prioritized park projects:

- 1) Pickleball**
- 2) Brightview review and evaluation**
- 3) Circulation project**

5h. Staff to go over updates on venue pricing and donation policy as well as updates on park projects

Staff went over the updated fee schedule and donation policy document.

6. DISCUSSION ITEMS- None

7. COMMITTEE AND STAFF MEMBER COMMENTS

7a. Foundation report: **Frank Merrill stated that the locks are finished in the bride's room. He also talked about the new Park Foundation brochure.**

7b. Park goings on reports and Q&A: **Staff opened item to the Committee for questions and discussion. Alex Keh asked about removal of benches by tennis courts. Staff will get those removed.**

7c. Park Events Report: **Staff opened item to the Committee for questions.**

Staff stated finance will come to the next Park & Recreation meeting to explain report.

7d. Individual Committee Member Comments:

None

8. SET/CONFIRM NEXT MEETING AND TOPICS

September 7th, 2022, Zoom and in person

9. ADJOURN

Next meeting is scheduled for: September 7th, 6:30 PM Hybrid

Meeting ended at 8:21 pm with a motion by Robertson and 2nd by Robinson –6-0.