



Item No. 7 Town of Atherton

FINANCE COMMITTEE STAFF REPORT

TO: FINANCE COMMITTEE

FROM: ROBERT BARRON III, FINANCE DIRECTOR

DATE: SEPTEMBER 13, 2022

SUBJECT: DISCUSS AND ESTABLISH MEETING SCHEDULE FOR FY 22/23 OF THE FINANCE COMMITTEE

RECOMMENDATION

Discuss and establish regular meeting schedule for the Finance Committee for FY 22/23

BACKGROUND

The Finance Committee of the Town of Atherton consists of seven members. It consists of two (2) council members and five (5) appointed qualified resident members that are appointed by the City Council. The City Council Members on the Committee serve as liaisons to Committee and do not serve as voting members. Each Town committee shall establish a regular meeting schedule on an annual basis. Attached is a calendar for currently designated meeting times for the Finance Committee for FY 22/23.

The Finance Committee currently meets every other month on the second Tuesday of the month. The purpose is to update and establish a meeting schedule for the upcoming year, of which meetings will be set on the Town website. Once the established schedule is set, any changes in the dates or time of meetings from the established schedule may be made by a majority vote of the committee.

FINDINGS

The Finance Committee is tasked to discuss and set its meeting dates. Staff has reviewed and provided a calendar of meeting dates. The following are Finance Committee meeting dates which are held on the second Tuesday of every other month and is as follows:

November 8, 2022

January 10, 2023

March 14, 2023

May 9, 2023

July 11, 2023

The committee should review and discuss the availability of these dates as we proceed to set the calendar for Fiscal Year 22/23. This is to also assist committee members establish meetings on their calendars.

There are also potential joint budget study sessions with the City Council on Wednesday April 5, 2023, and May 3, 2023.

Any meetings held other than a regularly scheduled meeting will be posted as a special meeting of the Finance Committee.

FISCAL IMPACT

None

ATTACHMENTS

2022 Calendar

2023 Calendar

2022 Calendar

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
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March						
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April						
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May						
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22	23	24	25	26	27	28
29	30	31				

June						
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26	27	28	29	30		

July						
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August						
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September						
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October						
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November						
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December						
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25	26	27	28	29	30	31

CalendarDate.com

- Saturday, January 1 – **New Year's Day**
- Monday, January 17 – **Martin Luther King Day**
- Monday February 14 – **Valentine's Day**
- Monday February 21 – **Presidents Day**
- Sunday March 13 – **Daylight Savings Starts**
- Thursday March 17 – **St. Patrick's Day**
- Sunday April 17 – **Easter**
- Sunday May 8 – **Mother's Day**
- Monday May 30 – **Memorial Day**

- Sunday June 19 – **Father's Day**
- Sunday June 19 - **Juneteenth**
- Monday July 4 – **Independence Day**
- Monday September 5 – **Labor Day**
- Monday October 10 – **Columbus Day**
- Monday October 31 – **Halloween**
- Sunday November 6 – **Daylight Savings Ends**
- Friday November 11 – **Veterans Day**
- Thursday November 24 – **Thanksgiving**
- Sunday December 25 - **Christmas**

2023 Calendar

January						
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February						
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March						
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April						
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May						
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June						
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July						
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September						
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- Monday February 20 – **Presidents Day**
- Sunday March 12 – **Daylight Savings Starts**
- Friday March 17 – **St. Patrick's Day**
- Sunday April 9 – **Easter**
- Sunday May 14 – **Mother's Day**
- Monday May 29 – **Memorial Day**

- Sunday June 18 – **Father's Day**
- Monday June 19 - **Juneteenth**
- Tuesday July 4 – **Independence Day**
- Monday September 4 – **Labor Day**
- Monday October 9 – **Columbus Day**
- Tuesday October 31 – **Halloween**
- Sunday November 5 – **Daylight Savings Ends**
- Saturday November 11 – **Veterans Day**
- Thursday November 23 – **Thanksgiving**
- Monday December 25 - **Christmas**