

Town of Atherton Master Fee Schedule

#	Fee Description	Fee Amount	
Building Fees (Valuation Based Fees Calculated From Valuation Table)			
1	Permitted Value of Construction		
2	New Habitable Construction	Valuation base: per SF	\$ 535
3	Remodeled Habitable Construction	Valuation base: per SF	\$ 455
4	New or Remodeled Non-Habitable	Valuation base: per SF	\$ 190
5	JADU	Valuation base: per SF	\$ 0
6	ADU- That comply with Town Setbacks Standards	Valuation base: per SF	\$ 0
7	ADU	Valuation base: per SF	50%
8	Valuation - non defined project	Valuation base	\$ 1
9	Non-habitable construction: ie. Patio covers & gazebos (> 1000 Sq Ft or attached to new construction)	Valuation base: per SF	\$ 155
Flat Fees			
10	Swimming pools (first 1000 sf)	Plan check and inspection	\$ 2,235
11	Swimming pools (Over 1000 sf)	Plan check and inspection	\$ 2,675
12	Patio covers & gazebos (up to 1000 Sq Ft)	Plan check and inspection	\$ 1,645
13	Drive way gates	Plan check and inspection	\$ 1,355
14	Non Habitable new pool house including cabanas (up to and including 1500 sf)	Plan check and inspection	\$ 2,655
Other Building (Flat) Fees			
15	Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection) Fee		\$ 320
16	MP&E each additional inspection Fee		\$ 225
17	MP&E plan check Fee		\$ 135
18	Green Identified-Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection)		\$ 0
19	Demolition Permit Fee		\$ 690
20	Landscape Screening Permit Fee		\$ 545
21	Water Well Permit Fee		\$ 955
22	Solar Panels Permit Fee		\$ 0
23	Heritage Tree Removal - Staff Level (First		\$ 755
24	Heritage Tree Removal - Staff Level (Each Additional Tree)		\$ 260
25	Plan check revision Fee	Hourly	\$ 330
26	Address Change		\$ 695
27	Address Change (JADU & ADU)		\$ 0
28	Property Search (plus photocopying and/or printing posts and excludes public records searches)	Hourly	\$ 230
29	Reactivation of an Expired Permit (Up to One-Half the Amount Required for a New Permit for Such Work)	(Up to One-Half the Amount Required for a New Permit for Such Work)	
30	Work without Permit (Penalty)	2x the Permit Cost	
31	Code Enforcement - Administrative (Penalty)	Appropriate Staff hourly rate	
32	Second Utility Deposit (Ordinance 15.04.040)		\$ 5,000
33	Landscape Screening Deposit (Ordinance 17.50.060)		\$ 5,000
34	Temporary Occupancy Deposit:		\$ 5,000

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#	Fee Description		Fee Amount
35	Administrative Fee (TOC)		\$ 420
36	Excavation Road Deposit (Ordinance		\$ 5,000
37	Recycled Deposit (minimums)	\$1000 Min & \$500 Min for reroof permits	
38	Reinspection and additional inspections exceeding the normal number of inspections		\$ 290
39	Unusual custom projects not reflected in the fee schedule	Appropriate Staff hourly rate	
40	Technology surcharge (to fund updates and new acquisition of permit systems and digital storage of plans) (3.3% of fee)	Flat % Fee	3.50%
41	Storm water compliance review/inspection		\$ 500
42	Tree protection verification (deposit) + COP		\$ 2,500
43	Tree protection administration for flat fee permits (initial inspection)		\$ 785
44	Tree protection administration for flat fee permits (full inspection)		\$ 955
45	Additional Arborists Inspection		\$ 260
46	Tree protection zone exception (staff level)		\$ 755
47	Tree protection verification (deposit) + COP		\$ -
48	Reroofing < 5000SF	Per Application	\$ 780
49	Reroofing > 5000SF	Per Application	\$ 1,090
50	Reroofing requiring additional inspections	Per Inspection	\$ 310
51	Reroofing requiring plan check	Per Plan Check	\$ 265
52	SMIP Fee (State Mandate)		Residential: valuation amount X 0.00013
53	Building Standards Administration Special Revolving Fund (Senate Bill No. 1473 State Mandate)		Permit Valuation: \$1-25,000 = \$1; \$25,001-50,000 = \$2; \$50,001 - 75,000 = \$3; \$75,001 - 100,000 = \$4; Every
54	Surcharge for General Plan Maintenance and Update (2.0%) of fee	Flat % Fee	2.65%
55	Generator installation (per valuation		
56	Minimum New Construction Fee		\$ 175

Note: plan review assumes 2 reviews. Each additional plan review at the applicable hourly rate.

Chief Building Official	Hourly	\$	435
Sr. Building Inspector	Hourly	\$	300
Plan Checker	Hourly	\$	260
Permit Tech	Hourly	\$	225

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#	Fee Description	Fee Amount
Planning Fees		
57	Conditional Use Permit	\$ 8,790
58	Variance	\$ 10,970
59	Heritage Tree Removal Permit	\$ 7,130
60	Special Structures	\$ 8,490
61	Lot Line Redesignation	\$ 6,165
62	Lot Line Adjustment	\$ 3,165
63	Tentative Parcel Map	\$ 11,754
64	Final Parcel Map	\$ 5,520
65	Appeal	\$ 6,175
66	School Master Plan	\$ 6,950
67	Initial Review/Negative Declaration	\$ 9,860
68	Zoning Ordinance Amendment	\$ 14,065
69	General Plan Amendment	\$ 33,275
70	Zoning Review for Home Occupation	\$ 850
71	Pre-Application Review	\$ 275
72	Street Easement Vacation	\$ 7,005
73	Code Enforcement - Administrative (Penalty)	Flat Fee \$ 1,385
	Note: Initial Review (2 reviews for fee amount; additional reviews billed at staff	
74	a. Fence	\$ 710
75	b. Accessory Structures (includes pools)	\$ 1,260
76	c. Accessory Buildings	\$ 1,315
77	d. Additions	\$ 2,155
78	e. New Construction	\$ 2,855
80	School Master Plan Plus CUP	\$ 9,615
81	Technology Surcharge (upgrade and maintain development technology)	Flat % Fee 3.80%
82	Subdivision Exception	\$ 11,102
83	SB 9 Tentative Map	\$ 11,815
84	SB 9 Final Map	\$ 7,290
85		
86	Wireless WTF (minor modification)	\$ 7,285
87	Wireless WTF (major modification)	\$ 10,570
88	Junior accessory dwelling unit JADU	\$ 0
89	Accessory Dwelling Unit ADU-That comply with Town Setbacks Standards	\$ 0
90	Accessory dwelling Unit ADU	\$ 1,815
91	Environmental Impact Report (deposit for staff time plus consultant actual cost plus	\$ 2,190
92	Recording Fees (County and State)	Per Agency by Applicant
93	Planning Commission Tree Protection Zone Exceptions (PTPZ)	\$ 2,850
94	Town Planner	Hourly \$ 315
95	Sr. Planner	Hourly \$ 275
96	Associate Planner	Hourly \$ 250
97	Assistant Planner	Hourly \$ 195
98	Admin	Hourly \$ 130

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#	Fee Description	Fee Amount
Engineering Fees		
Encroachment Permits and Fees		
Class A - One Inspection Required:		
99	Driveway Connection to Street:	\$ 470
100	Additional Plan Check	\$ 80
101	Additional Inspection	\$ 105
Class B - Two Inspections Required:		
102	Driveway Connection to Street:	\$ 625
103	Additional Plan Check	\$ 80
104	Additional Inspection	\$ 105
Class C - Three or More Inspections Required:		
105	Driveway Connection to Street -	\$ 770
106	Without Driveway Culvert (up to 3	\$ 80
107	Additional Plan Check	\$ 105
108	With Driveway Culvert (up to 4 inspections)	\$ 920
109	Additional Plan Check	\$ 100
110	Additional Inspection	\$ 105
Driveway Connection to Street - Concrete:		
111	Without Driveway Culvert (up to 4	\$ 920
112	Additional Plan Check	\$ 100
113	Additional Inspection	\$ 105
114	With Driveway Culvert (up to 5 inspections)	\$ 1,220
115	Additional Plan Check	\$ 100
116	Additional Inspection	\$ 105
Class D - Public Right of Way		
117	Right-of-Way Landscaping, Fence, Etc. - Minor Construction (up to 2 inspections)	\$ 550
118	Additional Plan Check	\$ 150
119	Additional Inspection	\$ 105
120	Right-of-Way Landscaping, Fence, Etc. - Standard (up to 2 inspections)	\$ 625
121	Additional Plan Check	\$ 150
122	Additional Inspection	\$ 105
Connection to Storm Drain or Atherton Channel:		
123	a. In Pavement	\$ 1,070
124	Additional Plan Check	\$ 150
125	Additional Inspection	\$ 370
126	b. Outside Pavement	\$ 925
127	Additional Plan Check	\$ 440
128	Additional Inspection	\$ 105
129	Utility - Minor (One Inspection Required):	\$ 470
130	Additional Plan Check	\$ 80
131	Additional Inspection	\$ 105
Utility Connect/Disconnect:		
132	a. In Pavement	\$ 770
133	Additional Plan Check	\$ 80
134	Additional Inspection	\$ 105

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#	Fee Description		Fee Amount
135	b. Outside Pavement	Per Application	\$ 625
136	Additional Plan Check	Per Application	\$ 80
137	Additional Inspection	Per Application	\$ 105
	Utility Main (up to 100 LF)		
138	a. In Pavement	Per Application	\$ 850
139	Additional Plan Check per 100 LF	Per Application	\$ 150
140	Additional Inspection per 100 LF	Per Application	\$ 300
141	b. Outside Pavement (up to 100 LF)	Per Application	\$ 845
142	Additional Plan Check per 100 LF	Per Application	\$ 150
143	Additional Inspection per 100 LF	Per Application	\$ 300
	Wireless Telecommunication and Utilities Installation Permit (25 LF or less):		
144	i. Without Trenching	Per Application	\$ 2,540
145	ii. With Trenching	Per Application	\$ 2,985
146	iii With Trenching > 25 LF (per 100 LF or fraction thereof)	Per Application	\$ 595
	Property Improvement Permits and Reviews		
	Grading and Drainage:		
147	a. Without Detention or Treatment System	Per Application	\$ 3,115
148	b. With Detention System	Per Application	\$ 4,155
149	c. With Multiple Detention / treatment	Per Application	\$ 5,340
150	d. With Stormwater treatment system	Per Application	\$ 4,155
151	Detention System Annual Report Filing	Per Application	\$ 1,185
152	Detention System Annual Report - Submittals Out of Compliance	Per Application	\$ 890
153	Storm Water Permit Compliance Review/Inspection Deposit		\$ 655
154	Storm Water Permit Compliance Review/Inspection	Hourly based on Engineering Support Staff rates	
155	Stop Work Order (Penalty)	100% of permit	
156	Code Enforcement - Administrative (Penalty)	Hourly based on Engineering Support Staff rates	
157	Work without a permit (penalty)	100% of permit	
158	Public Works application fee	Per Application	\$ 165
159	Oversized load permit (outside of right of	Per Application	\$ 595
160	Technology Surcharge (upgrade and maintain development technology) (2.5% of	Flat % Fee Per Application	2.50%
161	Additional work not reflected above - at cost	Hourly based on Engineering Support Staff rates	
162	Traffic Control Permit (includes plan check & first week of inspection)	Base Fee	\$ 470
163	Traffic Control Inspection	(each additional week)	\$ 150
164	Traffic Control Inspection (for longer term projects)	Inspection (per month)	\$ 445
165	Contract Services	Actual cost plus 25%	
166	NPDES Stormwater Maintenance		\$ 2,325
167	Underground Electrical Utility Service Exemption Request		\$ 21,130
168	Office Specialist	Hourly	\$ 180
169	Sr. Engineer/Maint Mgr	Hourly	\$ 300
170	Associate/Senior Engineer	Hourly	\$ 300
171	PW Director/City Engineer	Hourly	\$ 360

**Town of Atherton
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#	Fee Description	Fee Amount
Police Fees		
	Copy of Police Report:	
172	a. Without Photos or digital media	\$ 0
173	b. With Photos or digital media	\$ 260
174	Vehicle Releases Fee	\$ 115
175	Vehicle Repossession Fee	\$ 45
176	Initial Alarm Registration Fee	\$ 100
177	Renewal Alarm Fee	\$ 50
178	Alarm Alert Signs	\$ 40
179	Garage Sale/Estate Sale Permits	\$ 40
180	Solicitor Permit (Valid for six months; business license required)	\$ 50
181	After Hours Emergency Construction Permits	\$ 310
182	Special Service Request	\$ 35
183	On-Site Personnel Fee (4 Hr. min - \$180/hour)	\$ 720
184	Police Department Clearance Letter	\$ 40
185	Subpoena Acceptance fee (police personnel) Per day	\$ 275
186	Code Enforcement - violation fee (varies) Base Fine	
	False Alarms: (first 3, warnings-no fee)	
187	False Alarm - 4th	\$ 400
188	False Alarm - 5th	\$ 500
189	False Alarm - 6th and above	\$ 600
190	Citation Sign Off Fee	\$ -
191	Sign (e.g. Real Estate Sign) Removal Fee	\$ 40

Total Valuation	Building Permit Fee	Plan Review Fee
\$1.00 to \$500	\$24.70	65% of Building Permit Fee
\$501 to \$2,000	\$25.95 for the first \$2,000, plus \$3.37 for each additional \$1,000, or fraction thereof, to and including \$2,000	65% of Building Permit Fee
\$2,001 to \$25,000	\$76.47 for the first \$2,000, plus \$15.46 for each additional \$1,000, or fraction thereof, to and including \$25,000	65% of Building Permit Fee
\$25,001 to \$50,000	\$432.06 for the first \$25,000, plus \$11.15 for each additional \$1,000, or fraction thereof, to and including \$50,000	65% of Building Permit Fee
\$50,001 to \$100,000	\$710.89 for the first \$50,000, plus \$7.73 for each additional \$1,000, or fraction thereof, to and including \$100,000	65% of Building Permit Fee
\$100,001 to \$500,000	\$1,097.40 for the first \$100,000, plus \$6.18 for each additional \$1,000, or fraction thereof, to and including \$500,000	65% of Building Permit Fee
\$500,001 to \$1,000,000	\$3,571.03 for the first \$500,000, plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	45% of Building Permit Fee
1,000,001 and up	\$6,193.74 for the first \$1,000,000, plus \$4.03 for each additional \$1,000, or fraction thereof.	45% of Building Permit Fee

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Park Fees				
All Park Fees are Based On Resident and Non-Resident Basis				
			ATHERTON RESIDENT	NON-ATHERTON RESIDENT
The Main House				
	Includes outdoor area adjacent porch or lower patio			
191	(Monday - Friday) 4 hour minimum		\$135 per hour	\$210 per hour
192	Saturday, Sunday, or Holidays (2 hour Minimum)		\$370 per hour	\$470 per hour
	Price does not include Refundable Security deposit			
193	Security Deposit		\$630	\$630
Outdoor Area (add on to Main House)-Exclusive Use				
	Price includes the rental of one of the following: Water Tower Lawn, or Event Garden			
194	Every day (4 hour minimum)		\$160 per hour	\$210 per hour
	Price does not include Refundable Security deposit			
195	Security Deposit		\$320	\$320
Carriage House				
196	Every Day (4 hour minimum)		\$135 per hour	\$210 per hour
	Price does not include Refundable Security deposit			
197	Security Deposit		\$630	\$630
Jennings Pavilion				
	Includes Water Tower Lawn, event garden, patio, and side lawn (subject to availability)			
198	Friday Day Use or Monday - Thursday (4 hour minimum)**		\$260 per hour	\$420 per hour
	**Day use has 4 hour minimum, up to 4pm. 6 hour minimum ending after 4pm.			
199	Friday Evenings, Saturday, Sunday, or Holidays (4-6 hour minimum)		\$790 per hour	\$1050 per hour
	Price does not include Refundable Security deposit			
200	Security Deposit		\$1,260	\$1,260
Tennis Courts Fees				
	Key Purchases:			
201	1 Standard Key **	Flat Fee	\$110	\$290
	**Resident Clay Court Access included in Standard Key Charge			
203	1 Clay Key ONLY	Flat Fee	\$50	
204	Clay Court Access (Non-resident)			\$30 per hour
Day Use Permit Fees Holbrook-Palmer Park				
205	13-25 people *	Flat Fee	\$105	\$160
206	26-50 people *	Flat Fee	\$185	\$320
	* Fee when registering at least one day in advance			
	Same Day Registration Doubles Day Use Permit Fee with a minimum of \$206			

**Town of Atherton
Master Fee Schedule**

Park Fees				
All Park Fees are Based On Resident and Non-Resident Basis				
			ATHERTON RESIDENT	NON-ATHERTON RESIDENT
207	North Meadow Rented as Day Use Fee	above 50 people requires rental of Carriage House		
OTHER PARK RENTAL FEES				
208	Baseball Field (Per Hour)			\$40 Per hour
209	Other Fields (Per Hour)			\$40 Per hour
Staff Hourly Rates				
210	Facility maintenance staff for services related to facility maintenance and preparation (Before & After Events)			\$140 per hour
211	Facility attendant staff for services related to on-site availability during event			\$75 per hour
Photo-Shoot Permits				
212	One (1) Day	Flat Fee		\$140
213	One (1) Month	Flat Fee		\$670
214	Drone Application Fee/Day	Flat Fee		\$200
215	Hosted Indoor Classes (Requires Separate Use Agreement)	Per hour		\$40 per hour
216	Hosted Outdoor Classes (Requires Separate Use Agreement)	Per hour		\$50 per hour