

PARK & RECREATION COMMISSION MEETING MINUTES

Wed., May 7, 2014

Park Walkthrough at 5:00 PM

Meeting 6:30 PM

Holbrook – Palmer Park Jennings Pavilion

150 Watkins Avenue, Atherton

This meeting was called to order at 6:30 pm.

1. **Roll Call**

PRESENT –	Marylue Timpson	Chair
	Bob Roeser	Excused
	Tina Isenberg	Excused
	Frank Merrill	
	Bob Oyster	
	Howard Crittenden	
 STAFF-	Steve Tyler	Park Superintendent

2. **Public Comments:** None.
3. **April meeting minutes:** moved to June meeting

4. **Commission Business:**
 - Park Master Plan: Discussion of April study session with Council.
 - Park Head Gardener: +Packet of projects given to all Commissioners prior to the meeting. Discussion of projects and how some have better “timing” than others. Staff requests all commissioners to email staff a “top 5 list” of priorities.
 - Commissioners: New board positions will begin at July meeting.

5. **Foundation Report :** Frank Merrill
 - Event Garden plan that was expected to reach the Park and Rec. commission in May will need to wait until June. Currently a shortage of capitol for the project. Phasing is being considered.
 - Foundation grieving the passing of long time members Betty Ogawa and Richard Nippes.

6. **Dames Report:** _Susan Masetti
 - Easter egg hunt a huge success (over 700 kids).
 - Dames propose Marylue Gardener as new Dames Representative to Park & Rec.

7. **Staff Reports** – Steve Tyler
 - Events – Provided commission with revenues/expense for last month’s events as well as planned events for April.
 - Open House planned for May 14, 2014 by new event staff.
 - Arbor Day plantings in Park.

8. **Regular Agenda** –

Carriage House project – The Atherton Dames asked the Park & Recreation Commission to pass the following verbiage of support for the Carriage House restoration project:

“The Atherton Parks and Recreation Commission endorses the Atherton Dames Carriage House Restoration & Renovation project. In addition, the Park and Recreation Commission recognizes the importance and historical value of the Carriage House to Holbrook-Palmer Park and the Town of Atherton. We support the Atherton Dames in their fundraising endeavors for the Carriage House Project”.

Motion: Merrill 2nd: Oyster

AYES: 4 NOES: 0

Passed

Event Garden Project – Will postpone until June.

2014/15 Park Budget – Commission reviewed proposed park budget and the following motion was made by Commissioner Timpson:

“Pass the park budget as written with the suggestion of requesting \$20,000 instead of \$10,000 in landscape supplies (plant materials)”.

Motion: Timpson 2nd: Merrill

AYES: 4 NOES: 0

Passed

July Park and Recreation Commission meeting – move meeting from July 2 to July 9.

Motion: Timpson 2nd: Merrill

AYES: 4 NOES: 0

Passed

9. Future agenda items –

- Event Garden: preview of work from architect in June.

Motion: Timpson 2nd: Merrill

AYES: 4 NOES: 0

Passed

10. Motion for Adjournment- 8:45 PM –

Motion: Timpson 2nd: Merrill

AYES: 4 NOES: 0

Passed

The next regular meeting is scheduled for Wednesday, June 4, 2014.
Regular meeting begins at 6:30 PM at Holbrook-Palmer Park **Main House.**