



Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

**FROM: THERESA DELLASANTA
ASSISTANT TO THE CITY MANAGER/CITY CLERK**

DATE: JULY 16, 2014

**SUBJECT: ADOPT RESOLUTION 14-XX DESIGNATING A VOTING DELEGATE
AND UP TO TWO ALTERNATE TO THE LEAGUE OF CALIFORNIA
CITIES ANNUAL CONFERENCE – SEPTEMBER 3-5, LOS ANGELES**

RECOMMENDATION

Adopt Resolution 14-XX designating a voting delegate and an alternate to the League of California Cities Annual Conference in Sacramento.

BACKGROUND

The League's 2014 Annual Conference is scheduled for Wednesday, September 3 through Friday, September 5 in Los Angeles. Wednesday, September 3 is the Town's regular Study Session meeting. The Study Session can be canceled if necessary to allow Council Members to attend the Conference.

The League's Annual Business meeting is scheduled for 12:00 p.m. on Friday, September 5. At this meeting the League membership considers and takes action on Resolutions that establish League policy. The Resolution Packet is attached to this Staff Report.

In order to vote at the Annual Business meeting, the City Council must designate a voting delegate. Council may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. In order to cast a vote at least one person must be present at the Business Meeting and in possession of the voting delegate card.

Attendance at the Annual League Conference is encouraged for continuing Council education, experience, and network opportunities. The Conference provides the Council with the opportunity to network with a larger section of California communities that may face similar issues and the opportunity to attend educational workshops on trending topics and solutions.

FISCAL IMPACT

The 2014/15 Annual Operating Budget includes funds for 2 to 3 Councilmembers to attend on behalf of the Town, to include conference registration, airfare, meal stipend and hotel. If additional members wish to attend the conference, the budget can be augmented accordingly. It is estimated that total cost per attendee is approximately \$1,800. The 2014 registration fees per attendee are:

- Full 3-day registration = \$525.00
- Friday (1-day) registration = \$250.00

The City Manager and/or Assistant to the City Manager may also be in attendance for all or a portion of the Conference.

ATTACHMENTS

Resolution 14-XX

Resolution No. 14-xx

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON
DESIGNATING COUNCIL MEMBER _____ AS THE VOTING
DELEGATE AND COUNCIL MEMBER _____ AS THE ALTERNATE
FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL BUSINESS MEETING
TO BE HELD ON SEPTEMBER 5, 2014**

WHEREAS, The League of California Cities Annual Business meeting will be held on September 5, 2014; and

WHEREAS, The League of California Cities Bylaws require that a city's voting delegate be designated by the City Council and that the voting delegate must be registered to attend the conference and be present at the business meeting.

NOW, THEREFORE BE IT RESOLVED that

- 1) The City Council designates Council Member _____ as the voting delegate for the League of California Cities Annual Conference Business meeting to be held on Friday, September 5, 2014
- 2) The City Council designates Council Member _____ as the alternate voting delegate for the League of California Cities Annual Conference Business meeting to be held on Friday, September 5, 2014
- 3) That the City Council directs the City Clerk to transmit a copy of this resolution to the League of California Cities.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on the 16th day of July by the following vote:

*AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:*

Cary Wiest, Mayor
Town of Atherton

ATTEST:

Theresa N. DellaSanta
City Clerk

APPROVED AS TO FORM:

William B. Conners
City Attorney