

OCTOBER 2015 HP PARK EVENTS/BOOKINGS

DATE/TIME	EVENT/SIZE	PARKING	AREA	EVENT CONTACT	STAFF REQUIREMENTS/ISSUES	SEATING SET-UP	CATERING	MUSIC	Fees/MISC . INFO.
October 1, 2015 8a-5p	Meeting 30	NO SPECIAL REQUIREMENTS	Main House	K. Garcia 408-839-4524	Set up/Take Down Staff Present	3 round tables, 30 chairs	Bianchinis	None	\$910.00
October 1, 2015 9a-5p	Set Up for 10/2 event	NO SPECIAL REQUIREMENTS	North Meadow	L. Janosky 650-224-4778	Vendors setting up tent etc. for event, security & staff present	TBD	None	None	\$805.00
October 2, 2015 10a-11p	Fundraiser >250	Valet	North Meadow	L. Janosky 650-224-4778	Vendors setting up Staff present	TBD	Barbara Llewellyn	DJ	\$805.00
October 3, 2015 11:45a-4p	Wedding Ceremony Only 120	NO SPECIAL REQUIREMENTS	Main House	K. Lau 650-518-9872	Set up/Take down Staff present	TBD	None	DJ	\$1950.00
October 3, 2015 4p-12a	Reunion >100	NO SPECIAL REQUIREMENTS	Pavilion	K. Peck 650-224-8055	Set up/Take down Staff Present	Round tables with chairs, inside & out	Mi Taqueria	DJ	\$2875.00
October 5, 2015 12 – 1 pm	Round Table mtg 15	NO SPECIAL REQUIREMENTS	Main House	Brett Hale	Set up/take down No staff present	Square shape seating for 15	None	None	No fee
October 5, 2015 6:30 pm – 8:00 pm	Foundation Meeting 15-20	NO SPECIAL REQUIREMENTS	Main House	Foundation Meeting Marylyue Timpson**	Set up/take down No staff present	U shape seating for 7 Audience – 12 chairs	None	None	No Fee
October 6, 2015 6:30 am – 5:30 pm	Police Training 15	NO SPECIAL REQUIREMENTS	Main House	Jennifer X503**	Set up/take down No staff present	U shape seating for 15- Table for power point, screen	None	None	No Fee
October 7, 2015 6:30pm-8:00pm	Park & Rec Meeting 15-20	NO SPECIAL REQUIREMENTS	Main House	Park & Rec Steve Tyler X541**	Set up/ take down No staff present	U Shape seating for 12, Audience-12	None	None	No Fee
October 8, 2015 6:30 am –	Police Training 15	NO SPECIAL REQUIREMENTS	Main House	Jennifer X503**	Set up/take down No staff present	U shape searing for 15-	None	None	No Fee

** member to open and close facility.

OCTOBER 2015 HP PARK EVENTS/BOOKINGS

5:30 pm						Table for power point, screen			
October 10, 2015 1p-10p	Wedding 70	NO SPECIAL REQUIREMENTS	Carriage House	R. Fry 408-469-8182	Set up/Take down Staff present	Round tables with chairs	On Own	Ipod	\$910.00
October 11, 2015 9a-1p	Paws on the Track 150	Carpooling	North Meadow	G. Wiener 408-242-3339	No set up needed Staff present	N/A	None	None	\$460.00
October 14, 2015 8:30a-7p	Meeting 60	NO SPECIAL REQUIREMENTS	Pavilion	L. Gabriel 650-497-8284	Set up/Take down Staff present	10 rounds with 6 chairs each	Bianchinis	None	\$1170.00
October 16, 2015 12p-8p	Memorial >150	Carpooling	Pavilion	D, Stivers 650-823-3546	Set up/Take down Staff present	TBD	ABC	None	\$1380.00
October 19, 2015 9a-6p	Meeting 40	NO SPECIAL REQUIREMENTS	Main House	G. Franks 650-604-2764	Set up/Take down Staff present	4 round tables with 40 chairs	On Own	None	\$910.00
October 23, 2015 ?	Council of Cities Dinner 70	NO SPECIAL REQUIREMENTS	Pavilion	J. Herrin 650-752-0585	Set up/Take down No staff present	TBD	TBD	None	No Fee
October 30, 2015 7a-3p	Cooking Class 62	NO SPECIAL REQUIREMENTS	Pavilion	L. Poolac 415-441-3595	Caterer set up/Take down. Staff Present	TBD	Parties That Cook	None	\$1170.00

CLASS	FACILITY/DAYS USED
DISCUSSION MEETINGS	CARRIAGE HOUSE/ - SUNDAYS 0900-1000
AYSO	M- F - 4:00 to Dusk Fields C & D at all times; A & B when Lacrosse not using.

** member to open and close facility.

OCTOBER 2015 HP PARK EVENTS/BOOKINGS

BARI HALPERIN – DOG TRNG	October 5, 12, 19, 26 NM – 6 – 9 pm
BAY AREA COUNTRY DANCE	October 13 –CH - 8 – 10 pm
ENCORE LACROSSE	None
FREDDIE JACKSON – DOG TRNG	October 1,6,8,13,15,20,22,27 & 29 2 – 4 pm NM
FOLK DANCE	October 7, 14, 21, 28 CH 8 – 10 pm
MENLO-ATHERTON YOUTH LACROSSE	October 3,4,10,11,17,18,24,25 10:00 AM – 5:00 PM
TENNIS	TENNIS COURTS – DATES/TIMES VARY

** member to open and close facility.