



## **AGENDA ITEM 6C Town of Atherton**

### **PARK & RECREATION COMMITTEE STAFF REPORT**

**TO: PARK AND RECREATION COMMITTEE**

**FROM: STEVE TYLER, PUBLIC WORKS SUPERINTENDENT**

**DATE: OCTOBER 7, 2015**

**SUBJECT: PARK GOINGS ON SEPTEMBER 2015**

#### **REGULAR STAFF**

For the month of September

- Inspect Irrigation System- Inspect and remove/replace landscape irrigation systems in the park.
- In house Pruning- Goes along with tree/brush cutting above.
- Building Misc. Maintenance – Maintain and supply restrooms as need.
- Play court Maintenance- Remove pine needles, weeds and trash bags on tennis courts.
- Drinking fountain Maintenance- Unclog and clean as required drinking fountain structure.
- Spot spray to control undesirable weeds throughout the property.
- Playground structures are being inspected and maintained as required once a week.
- Main House elevator is being inspected and maintained as required once a week.
- Spread wood chip in open landscaped areas is in process as they get delivered by tree companies.
- Install of tree ID plaques trough out park has been completed as requested.
- New planting for center island at North Meadow parking lot is in process. New plants and trees are on order.
- Surveillance cameras and full transmitter equipment got installed as proposed.
- Since evapotranspiration rate has changed, less water its being applied especially in shaded areas.
- All drainages appurtenances in the park were cleaned and flushed as required to avoid any flooding.
- Grass around Olive tree next to Water Tower building is being removed and wood-chips getting applied.
- Work continued on the installation of the plant ID signs on the trees in the park.

#### **HAPPENINGS**

The annual "Bark for Life" Cancer fundraiser is scheduled for 10/31/2015 in the North Meadow. Registration to begin at 9AM.

Park project #15 (Plant ID) plaque installation took place in the park. The fit of the plaques on to the mounts did not quite go as planned. MCE has been tasked to find a remedy for this "mis-fit" situation.

Surveillance cameras – The APD lunched and had installed 2 surveillance cameras. They have both been installed in the back of the park behind the new Little League structure.

A survey has begun of the park Water Tower to see if it is leaning, how much, and if it is an active condition.

It became necessary to re-enter the Monkey Puzzle trees in search of "nuts" as a few more were discovered on the ground early in the month.

New touchless flushing mechanisms were installed at the new LL Field restrooms as the ones installed as part of the project constantly malfunctioned causing a huge waste of potable water.

Electricity was restored to the Tennis courts after the power source was severed (somewhere) during recent construction.

A meeting was held with Michael Jessup to discuss future improvements to the park tennis facility. A "wish list" was developed.

## **TENNIS**

Hours of court usage (# of crts x time) 530 hours

Clinics: 272

Lessons: 224

Events: 6- weekly coaches meetings and 2 USTA league matches

Total # of students: 542

PARK WALK THROUGH NOTES - 10/07/2015			
AREA	CORRECTION NEEDED/COMMENTS	DATE CORRECTED	ESTIMATED CORRECTION DATE
Entry Gates	More chips needed. Clean out agapanthus. Re-set EXIT ONLY sign to lower level		
South Meadow			
North Meadow			
Gilmore House			
Gilmore Yard	Outside OK		
Fountain area			
Picnic area	OK		
Childrens Playground	Add sand and fi-bar		
Parking area - Main house	OK		
Parking area - Pavilion	OK		
Parking area - CM house	OK		
	Time to look into renovation of		
Main house - interior	restrooms.		
Main house - exterior	Clean windows		
Main house - patio			
Pavilion/patio			
Tennis courts			
Playschool - interior			
Playshcool - exterior	OK		
	2nd floor organization needs improvement. Rear door needs repair.		
Carriage house - interior			
Carriage house - exterior	OK		
Corp Yard - interior	Did not visit		
Corp Yard - exterior	Did not visit		
Water tower - interior	Needs a good sweeping/cobwebbing.		
Water tower - exterior	Get water off of Olive tree.		
Park lighting			
Tree and shrubs			
Drinking water fountains			
Walking paths/fitness stations	Replace 2 stations		
Walking bridge			
	Fence by mens room needs repair. Renovate - sinks, floor, hygenic surfaces on walls, trash can, electric towel dispensers,		
Restrooms			
	Remove nursery stakes from trees. Replace Oak with borers.		
LL field			
Overall condition of park			

**ITEM NO. 6c**

OTHER GENERAL OBSERVANCES - Park  
in need of wood chips (mulch) and  
volunteers need to be identified and  
removed.

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