



Town of Atherton Business License Renewal Notice

Please complete pages 3 & 4 of this form

For an immediate temporary Business License, please visit
Town of Atherton, 91 Ashfield Road, Atherton, CA 94027

OR

Mail your application and payment to: Town of Atherton. c/o MuniServices,
P. O Box 27947, Fresno, CA 93729-7947, or call MuniServices at 800-987-0999.

(License Period: July 1, 2017 to June 30, 2018)

Taxpayer Information

Account No.		Mailing Address
Business Name		
Business Phone		
Business Category Code	4	
Business Description	CATEGORY 4	
Business Address		

Category 4 – Sole operator with no employees doing business in the Town of Atherton.

Includes: Handymen, Delivery Vehicles, Solicitors¹, and Horseshoers.

¹An application must first be filed with the Police Dept. for all Solicitor Permits.

Business Tax Worksheet - Please complete the entire form.

Line 1	Enter the gross receipts derived during the license year from business conducted or performed within the Town of Atherton in Box 1	1.	
Line 2	Gross Receipts Multiplier (5%)	2.	0.05
Line 3	Multiply the gross receipts amount on Line 1 by the multiplier indicated on Line 2. Enter the result on this Line.	3.	
Line 4	Maximum Tax Amount.	4.	\$50.00
Line 5	Tax Amount - Compare Line 3 to Line 4. Enter the lower amount on this Line.	5.	
Line 6	AB 1379 Fee	6.	\$4.00
Line 7	TOTAL TAX DUE - Enter the amount from Line 5 & 6 here. If line 5 is less than the minimum of \$50.00, then enter \$54.00 on this line. (Municipal Code Section 5.12.160 B)	7.	

CASp Fee: On September 19, 2012, Governor Brown signed Senate Bill 1186 (SB 1186) into law. SB 1186 is intended to increase disability access, encourage compliance with construction-related accessibility requirements, develop education resources for businesses, and facilitate compliance with Federal and State disability laws. From January 1, 2013, and until December 31, 2017, cities and counties were required to collect a State mandated fee of \$1.00 from "any applicant for a local business license or equivalent instrument or permit, and from any applicant for the renewal of a business license or equivalent instrument or permit." Assembly Bill 1379 was passed on October 11, 2017 which extends the assessment of the fee indefinitely and also the State mandated fee from \$1.00 to \$4.00 from January 1, 2018 until December 31, 2023.

The City is required by law to inform you of the following: Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at: <http://www.dgs.ca.gov/dsa/Home.aspx>

The Department of Rehabilitation at: <http://www.rehab.cahwnet.gov/>

The California Commission on Disability Access at: <http://www.ccda.ca.gov>

Certifications

This is to acknowledge I am the owner of the business declared above. I am paying the current year license fee. I understand that if I submit false information, it is a violation of the town ordinance and will be held responsible to the fullest extent.

Owner's Name _____
(please print)

Signature _____

Date _____

Town of Atherton Declaration of Information

Please complete this form in its entirety as it applies to your business activity in the Town of Atherton. If you need any assistance completing this application, please contact a MuniServices Representative, Monday through Friday, 8:00am to 5:00pm Pacific Time at 800-987-0999.

Section 1. Variable Information

Business Name	Phone #	Fax #
Business Address	City	State Zip
Mailing Address (if Different)	City	State Zip
E Mail Address (optional)		
Owner Name	Phone #	
Owner Address	City	State Zip
SSN/FEIN #	SEIN #	
State Resale License #	Contractor License #	
Start Date of Business (In Atherton)		
Is this a New Business?	YES _____	NO _____
	Home Based Business?	YES _____ NO _____
Number of Employees	_____	
Description of Business	_____	

Section 2. Vendor / Sub-Contractor Information

Please provide a complete list of all vendors or sub-contractors that will be utilized on any projects in the Town of Atherton.

Information period runs from July 1st through June 30th annually

Name	Address	City	State	Zip

Section 3. Certifications

I certify under the penalty of perjury that the information in Sections 1 & 2 is accurate and correct to the best of my knowledge and belief.

Signature of person authorized to sign for firm	Date	Phone Number
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