



Item No. 5b Town of Atherton

PARK AND RECREATION COMMITTEE – REGULAR AGENDA

TO: PARKS AND RECREATION COMMITTEE
FROM: STEVE TYLER – PARK SUPERINTENDENT
DATE: JULY 8, 2016
SUBJECT: 2016-17 PARK CIRCULATION PLAN

BACKGROUND

On May 20, 2015, the Atherton City Council adopted a Master Plan for Holbrook Palmer Park.

During the 2015-16 fiscal year, a series of park enhancement projects took place funded by the Towns Capital Improvement Plan.

For the 2016-17 FY, The Town's next priority for the Master Plan is to fund the following:

- VC1: Remove barrier posts and abandoned asphalt drive to Main House. Provide a walk connection; modify planting and irrigation, level gate panel and stripe walkway at park entrance from street (Watkins Ave.). Est. \$27,000
- PC1: Construct/repair various path links (22,100 s.f.) in asphalt or decomposed granite. Est. \$203,750.

Interwest consulting was tasked with putting together the RFP for the P&R Committees review. The first draft of this RFP is attached to this report. After much consideration, it was decided that the following criteria was necessary to contain in this document:

- This RFP requires both a Civil Engineer and a Landscape Architect. It was decided that the Landscape Architect should play the lead role in this arrangement.
- The scope of this RFP is to develop a set of construction documents that can be put out for bid. These documents shall contain all of the work necessary and within a budget given for this project (\$230,750 minus PS&E costs).
- A realistic timeline developed to allow the work to be performed in the spring of 2017.
- Time allotted to work with the Park and Recreation committee (3 meetings) to allow for input into the project.

Discussion of the 1st draft of the RFP to take place at the July 6, 2016 P&R meeting.