



**Town of Atherton
PARK AND RECREATION COMMISSION**

**Minutes
June 8, 2016
Regular Meeting
6:30 pm**

Holbrook-Palmer Park Jennings Pavilion
150 Watkins Ave

The meeting was called to order by Chairman Bob Roeser at 6:30 p.m.

1. ROLL CALL

Committee Members: Bob Roeser, Denise Kupperman, Frank Merrill, John Davey, Merilee Gardner.
Absent: William Hoy (excused), John Davey (excused), Perry Narancic
Councilmember Liaisons: Rick DeGolia
Staff: Steve Tyler

2. PUBLIC COMMENTS – None

3. APPROVAL OF MINUTES – April 6 2016, May 4 2016.

Motion: Davey Second: Gardner

PASSED 4-0

4. PRESENTATIONS -

None

5. REGULAR AGENDA

5a. Bicycles on Park Path -

Update on City Councils decision from April 20 meeting.

5b. Park budget 2016/17 fiscal year -

Committee asked to be more involved in next year's operations and CIP budget for park. It was requested staff formulate a calendar to assist involvement in this as well as other annual tasks for the committee. Committee directed staff to work with Chairman Roeser on a draft of this calendar for the July 6 meeting.

6. COMMITTEE AND STAFF MEMBER REPORTS

6a. Foundation report – Kupperman

- Event garden drainage project under way to address low area in garden.

6c. Staff reports –

Steve Tyler reports on staff going on, budget and special events.

6d. Park events - Steve Tyler reports on events revenue/expenses for May, 2016 and upcoming June events as well as tennis totals.

6e. Park projects – A full report of park project status was requested for the July 6 meeting. It

was also requested that a copy of the MCE maintenance charges for the park be provided monthly for committee information.

7. **PUBLIC COMMENT – None**

8. **SET/CONFIRM NEXT MEETING DATE**

**Next meeting date: July 6, 2016
Holbrook Palmer Park Main House
150 Watkins Ave, Atherton
6:30 PM – Regular meeting**

Agenda items – 2016/17 officers, Park project update, RFP for Park Circulation CIP project.

9. **ADJOURN**

Motion: Davey 2nd: Gardner Ayes 4 Noes 0

PASSED

The Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Steve Tyler
Public Works Superintendent