



**Town of Atherton  
PARK AND RECREATION COMMISSION**

**Minutes  
July 6, 2016  
Regular Meeting  
6:30 pm**

Holbrook-Palmer Park Jennings Pavilion  
150 Watkins Ave

**The meeting was called to order by Chairman Bob Roeser at 6:30 p.m.**

**1. ROLL CALL**

Committee Members: Bob Roeser, Denise Kupperman, John Davey, Merilee Gardner, Perry Narancic.  
Absent: William Hoy (excused), Marylou Timpson (excused).  
Councilmember Liaisons: Rick DeGolia  
Staff: Steve Tyler

**2. PUBLIC COMMENTS – None**

**3. APPROVAL OF MINUTES – June 8, 2016**

Motion: Davey                      Second: Kupperman

**PASSED 5-0**

**4. PRESENTATIONS -**

None

**5. REGULAR AGENDA**

**5a. Officer Nominations –**

**Park & Recreation Committee Chair**

Bob Roeser nominated by John Davey. Denise Kupperman nominated by Perry Narancic (declined nomination). Bob Roeser Chair

**PASSED 5-0**

**Park & Recreation Committee Vice Chair**

Perry Narancic nominated by Denise Kupperman

**PASSED 5-0**

**5b. Park Circulation Plan- Draft RFP**

Support plan with clarifying a LS Architect should be the project lead and trying to move up the timeline if possible.

**Motion to approve Davey. 2<sup>nd</sup> Gardner**

**PASSED 5-0**

**5c. Park Projects update**

I spreadsheet detailing the progress of all park masterplan projects was handed out to the Committee.

**6. COMMITTEE AND STAFF MEMBER REPORTS**

**6a. Foundation report – None**

**6b. Friends of the Park report – Gardner**

A ribbon cutting for the new Event Garden took place on June 16, with a more formal event planned for September 8 at 5:30 PM.

**6c. Staff reports –**

Steve Tyler reports on staff goings on, budget and special events.

**6d. Park events -** Steve Tyler reports on events revenue/expenses for June 2016 and upcoming July events as well as tennis totals.

**7. PUBLIC COMMENT – None**

**8. SET/CONFIRM NEXT MEETING DATE**

**Next meeting date: September 7, 2016  
Holbrook Palmer Park Main House  
150 Watkins Ave, Atherton  
6:30 PM – Regular meeting**

**Agenda items – 2016/17 officers, Par course update, RFP for Park Circulation CIP project.**

**9. ADJOURN**

**Motion: Davey**

**2<sup>nd</sup>: Gardner Ayes 4 Noes 0**

**PASSED**

The Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Steve Tyler  
Public Works Superintendent