

ATTACHMENT "B"

TOWN OF ATHERTON – PARK AND RECREATION COMMITTEE

**MAINTENANCE AND IMPROVEMENT LIST**

PARK AND RECREATION COMMITTEES  
VISUAL MAINTENANCE REVIEW OF HOLBROOK-PALMER PARK

(COMPLETED BY PARK AND REC. COMMITTEE AND TOWN STAFF  
IN MARCH AND SEPT. OF EACH YEAR)

ITEM/AREA REVIEWED	DATE REVIEWED	CORRECTIVE ACTION RECOMMENDED AS APPLICABLE
ENTRY GATES WATKINS AVENUE		
SOUTH MEADOW		
NORTH MEADOW		
FOUNTAIN AREA		
CHILDRENS PLAYGROUND		
PARKING AREA – MAIN HOUSE		
PARKING AREA - PAVILION		
PARKING AREA – CITY MANAGERS HOUSE		
MAIN HOUSE – EXTERIOR		
MAIN HOUSE - EXTERIOR		
MAIN HOUSE - PATIO		
PAVILION AND PATIO AREA		
TENNIS COURTS		
PLAYSCHOOL - INTERIOR		
PLAYSCHOOL EXTERIOR		
PARK LIGHTING		

ITEM/REVIEWED	DATE REVIEWED	CORRECTIVE ACTION RECOMMENDED AS APPLICABLE
CARRIAGE HOUSE – INTERIOR		
CARRIAGE HOUSE – EXTERIOR		
CORPORATION YARD - INTERIOR		
CORPORATION YARD - EXTERIOR		
WATER TOWER - INTERIOR		
WATER TOWER - EXTERIOR		
TREES AND SHRUBS		
DRINKING WATER FOUNTAINS		
WALKING/FITNESS PATHS/FITNESS STATIONS		
RESTROOMS		
LITTLE LEAGUE FIELD		
OVERALL CONDITION OF PARK- FACILITIES OR GROUNDS		

SIGNATURE OF CITY MANAGER  
OR HIS/HER DESIGNEE: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF CHAIR OF PARK  
& RECREATION COMMITTEE OR  
HIS/HER DESIGNEE: \_\_\_\_\_ DATE: \_\_\_\_\_

- COPY TO:
- 1) Town of Atherton city clerk/files
  - 2) Park & Recreation Committee file