



Item 12 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: EDWIN F. FLINT, CHIEF OF POLICE

DATE: AUGUST 21, 2013

SUBJECT: DISASTER PREPAREDNESS FUND

RECOMMENDATION

Adopt the attached resolution authorizing a budget amendment in the amount of \$10,000 for disaster preparedness funding for equipment, trailer repairs and maintenance, replenishment of emergency supplies, administrative expenses, and the Town's participation in local and regional disaster training exercises.

BACKGROUND

Federal and state governments have made significant cuts to disaster preparedness funding as they grapple with budget shortfalls and the growing debt. With the "sequester" budget cuts still looming and further belt-tightening expected in the future, disaster preparedness experts warn that decreases in funding are leaving the nation at risk. Staff believes that by establishing a small account to address ongoing emergency disaster needs the Town's level of preparedness will remain a top priority.

Establishing this account will reduce or eliminate the need for special funding requests for minor disaster preparedness needs outside the normal budget cycle for A.D.A.P.T. and the Town. Minor disaster preparedness expenditures can be processed through A.D.A.P.T. and the Police Department.

FINDINGS

The Atherton Disaster and Preparedness Team (A.D.A.P.T) has requested that the Town establish a disaster preparedness account of \$10,000 for repairs and maintenance of the Town's disaster response trailers, the replenishment of emergency food and water supplies, the acquisition and/or repairs of needed equipment, to include radios and related communications

hardware, printing and other administrative expenses, and expenditures associated with the Town's participation in local and regional disaster training exercises. The funds will be a line-item in the police department's annual budget. Expenditures from the account would be split \$5,000 for A.D.A.P.T. and community needs and \$5,000 for the Town's disaster preparedness needs.

The Chief of Police will work directly with A.D.A.P.T. and other staff to determine the Town's disaster preparedness requirements. All purchases will be made in accordance with the Town's purchasing policy and only with the approval of the City Manager. A.D.A.P.T. and staff do not anticipate spending the \$10,000 annually but recommend that the budgeted account be established each year to allow flexibility for minor expenditures that might arise.

FISCAL IMPACT

Expenditure of up to \$10,000 for disaster preparedness needs associated with regular maintenance of equipment, replenishing of emergency supplies, administrative expenses, purchasing of additional equipment, and participating in local and regional disaster training exercises.

For FY 2013-14, funds would be allocated from the General Fund Unallocated Reserve.

Prepared by:

Approved by:

Edwin F. Flint
Chief of Police

George Rodericks
City Manager

ATTACHMENT(S)

Resolution – Budget Amendment

RESOLUTION NO. 13-xx

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF
ATHERTON APPROVING BUDGET AMENDMENT
FOR FY 2013/14**

WHEREAS, it is in the best interest of the citizens of the Town of Atherton that the Fiscal Year 2013-2014 Operating Budget be amended as set forth in Exhibit A, attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the Town of Atherton does hereby approve an amendment to the FY 2013-14 Town Budget to enact the changes identified on Exhibit A attached hereto.

PASSED AND ADOPTED, at a meeting of the City Council of the Town of Atherton held on the 21st day of August, 2013 by the following vote:

AYES: Council members:
NOES: Council members:
ABSENT: Council members:

Elizabeth Lewis, MAYOR
Town of Atherton

ATTEST:

Theresa N. DellaSanta, City Clerk

APPROVED AS TO FORM:

William B. Conners, City Attorney

EXHIBIT A

**Town of Atherton
Budget Amendment Request**

**Transfer \$10,000 From:
2013/2014
General Fund Unallocated Reserve**

**To:
2013/2014
Account 101-_____**
Disaster Preparedness