



**Town of Atherton
PARK AND RECREATION COMMISSION**

Minutes

December 7, 2016

Regular Meeting

6:30 pm

Holbrook-Palmer Park Main House

150 Watkins Ave

The meeting was called to order by Chairman Bob Roeser at 6:33 p.m.

1. ROLL CALL

Committee Members: Bob Roeser, John Davey, Marylue Timpson, Perry Narancic, Denise Kupperman, Marilee Gardner.

Absent: William Hoy (excused), Councilmember Liaisons: Rick DeGolia (excused)

Staff: Steve Tyler

2. PUBLIC COMMENTS – None

3. APPROVAL OF MINUTES – November 2, 2016

Motion: Davey Second: Narancic

PASSED 5-0

4. PRESENTATIONS - Julie Simonin (Catering by Dana)

Julie discussed the events program in the park with the Committee. The committee commented to Julie that the event staff could pay closer attention to the cleanliness of the Pavilion tables/chairs and the kitchen counters and floor.

Event staff would like to see the following projects at the park capitalized to maintain the functions of the buildings as well as making them more “rentable”:

- Construction of a pathway from the Carriage House to the N. Meadow to make for safer passage between the two during events.
- Carriage House restrooms – at the least, restoration of the flooring, sinks, countertops and mirrors (complete remodels preferred).
- Pavilion restrooms – complete remodels.
- Main House – replace flooring in men’s and women’s restrooms.
- Main House Patio – in need of upgraded lighting (possibly in Event Garden also).

5. REGULAR AGENDA

5a. Pocket Park update

Reviewed conceptual plans for small parks at Atherton/Selby and Green Oaks/Rosewood. Discussion.

Motion: It is felt by this committee that these small applications do not suit the Town of Atherton well and staff should no longer bring them for consideration of this committee.

5b. Atherton Arts Committee – Donation of sculpture to the Park

No members of the Atherton Arts Committee were present to discuss the donation. Discussion of the information from the staff report. It was decided to hold off on the decision until members of the AAF could be present to hear from the committee.

6. COMMITTEE AND STAFF MEMBER REPORTS

6a. Foundation report – None

6b. Friends of the Park report –Gardner

Holiday Tea a success.

6c. Staff reports –

Steve Tyler reports on staff going on, budget and special events. No questions.

6d. Park events - Steve Tyler reports on events revenue/expenses for November 2016 and upcoming December events as well as tennis totals. No questions

7. PUBLIC COMMENT – None

8. SET/CONFIRM NEXT MEETING DATE

**Next meeting date: January 4, 2017
Holbrook Palmer Park Main House
150 Watkins Ave, Atherton
6:30 PM – Regular meeting**

Agenda items – Invited vendor guest – Dean McDonald from MCE.

9. ADJOURN

Motion: Gardner 2nd: Kupperman

Ayes 4 Noes 0

PASSED 6-0

The Meeting was adjourned at 8:15p.m.

Respectfully submitted,

Steve Tyler
Public Works Superintendent