



## Item No. 5a Town of Atherton

### **PARK AND RECREATION COMMITTEE – REGULAR AGENDA**

**TO:           PARKS AND RECREATION COMMITTEE**  
**FROM:       STEVE TYLER – PARK SUPERINTENDENT**  
**DATE:        JANUARY 4, 2017**  
**SUBJECT:    PARK CIRCULATION PLAN - UPDATE**

#### **BACKGROUND**

Verde Design was awarded the job of design of the Park Circulation components from the 2014 Holbrook-Palmer Park Masterplan in November 2016.

Verde had a site meeting with stakeholders on November 28, 2016 to discuss the scope of work for the project.

Following that meeting, Verde has come up with conceptual plans for the site.

#### **ANALYSIS**

Verde Design plans to share their first conceptual designs of the circulation plan with the Park and Recreation Committee at tonight's meeting.

Attached: Schematic design, Site-walk minutes



# VERDE DESIGN

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## MEETING REPORT

DATE: December 07, 2016 MEETING DATE: November 28, 2016  
 FACILITATOR: Derek McKee MEETING TYPE: Site Survey & Programming Site Walk  
 RECORDER: Nicholas Tuttle MEETING TIME: 2:30 to 4:00  
 PROJECT NAME: Holbrook-Palmer Park PROJECT NUMBER: 1612500  
 MEETING LOCATION: Holbrook-Palmer Park, Atherton  
 ATTENDEES: Derek McKee, Verde Design, Inc. Steven Tyler, Town of Atherton  
 Bill Drulias, Verde Design, Inc. Marylue Timpson  
 Nicholas Tuttle, Verde Design, Inc. Bill Hoy  
 Rick DeGolia

COPY TO: File

FILE NAME & PATH: L:\2016\1612500-Holbrook Palmer Park-Atherton\Meeting Items\2016.11.28\_Stakeholder-Site-Walk\MR-SiteWalk Stakeholder-11-28-16.doc

MEETING REPORT REVIEW / COMMENTS *This report, if not corrected within seven (7) days after receipt by any party in attendance, shall be acknowledged as an accurate report of the events that took place at this meeting.*

MEETING CONTEXT: Site walk meeting with park stakeholders.

MEETING PURPOSE: Discussion of survey/project extents and what the vision of the stakeholders is for the main entry space.

- INTENDED RESULTS:
1. Address results of existing conditions paving analysis
  2. Determine project limits
  3. Walk site to determine intended park entry space vision
  4. Discuss Project program and next steps

### ITEM

### DISCUSSION AND ACTION

Existing Paving Conditions Analysis

1. **Verde** performed an overall site analysis of all existing paving conditions to determine where conditions exist which have current ADA Safety issues, current disrepair, or are showing early signs of future disrepair issues. This analysis was performed to provide the **Town of Atherton (TOA)** information for future park improvements.
2. **Verde** stated that the findings of the analysis pertaining to areas showing early signs of future disrepair issues are typically related to the lack of edge restraints for the asphalt paving. **Verde** stated that all new paving in the entry lawn area will have some form of edge condition to prevent this in the future. **Verde** suggests that all edge conditions for asphalt paving should extend lower than the subgrade aggregate section.
3. **Verde** stated that all new paving that is designed will be designed to ADA standards. The new paving design will include truncated domes at all street or parking lot crossings.
4. **Verde** noted that the best paving conditions in the park are seen where decomposed granite paving has been installed with some form of edge condition.
5. **TOA** stated that the section of pathway paving between the ball field and the pedestrian bridge has been widened to 10' to allow bicycle and pedestrian shared access to the ball field.
6. **Verde** stated that the site analysis of all existing paving conditions found that the pathway up to the pedestrian bridge was not to ADA standards due to cross slope and running slopes that require handrails.



PROJECT NAME:	Holbrook-Palmer Park	MEETING REPORT FOR:	Site Survey & Programming Site Walk
PROJECT NO.:	1612500	MEETING DATE:	11/28/2016
MEETING LOCATION:	Town of Atherton	REPORT DATE:	12/07/2016

*ITEM*

*DISCUSSION AND ACTION*

the main road for access to the decomposed granite pathway around Daphodil Garden.

15. **Verde** requested that **TOA** confirm the necessary width of the entry and exit driveways.

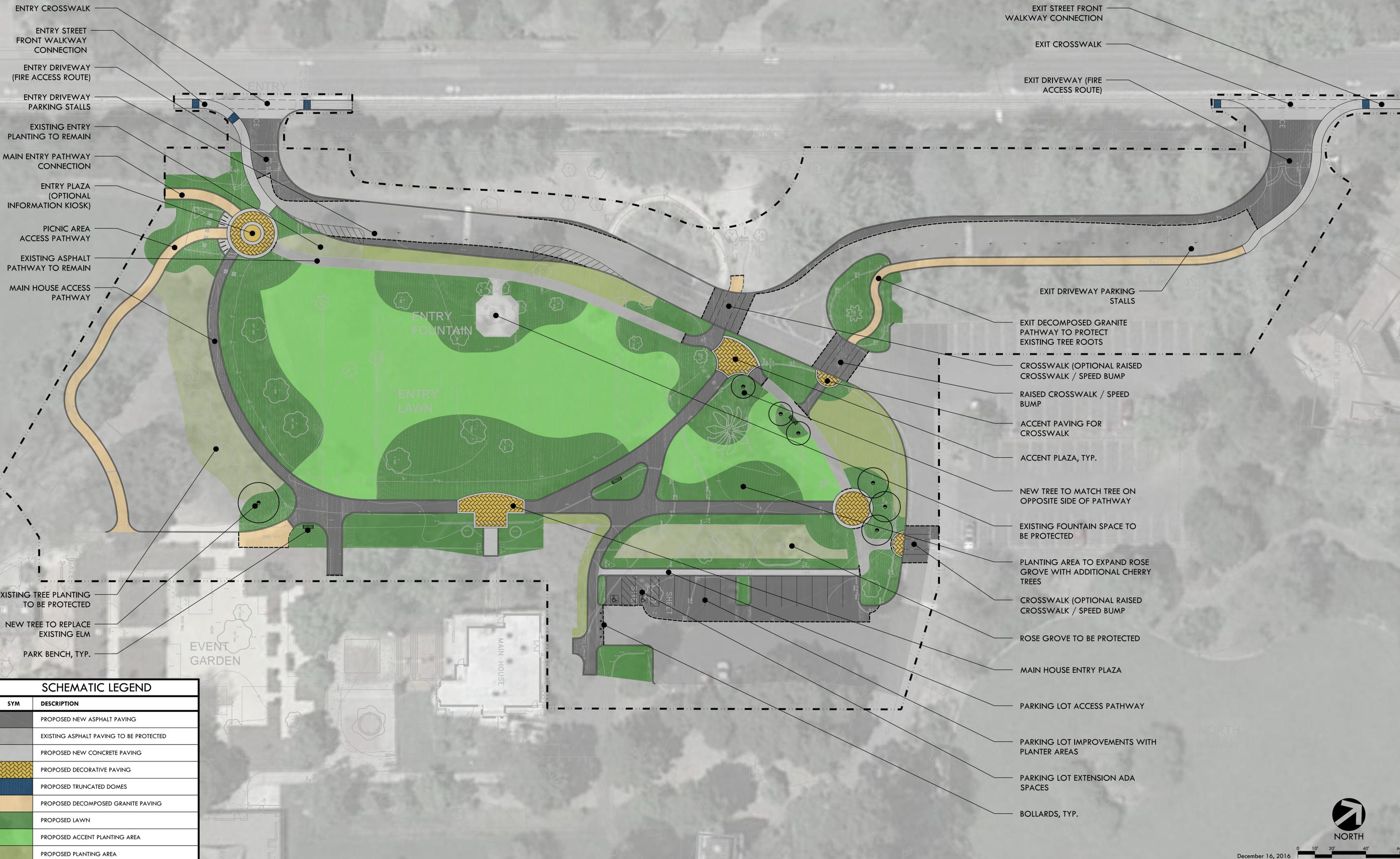
Park Entry Space  
Vision

1. **TOA** stated that the existing entry gate styling are a historic image of the park that is iconic to the town. **TOA** stated that a new gate is not of the highest priority for this project, but **TOA** requested that **Verde** explore options for a new gate with similar character and new materials.
2. **TOA** stated that it is desired to explore designing a park sign with lighting and accent planting where the existing road that extends around the Entry Lawn begins.
3. **TOA** stated that bicycle parking is to be included in the design at the Little League Field, at the end of the Jennings Pavilion Parking lot for the tennis courts, at the concrete pad along the entry driveway, and at the exit driveway.
4. **Verde** stated that there are two options to address the pathway in the current master plan that extends through the picnic area. One of the options would be to extend the pathway around the picnic area on the lawn side. The other option is to end the pathway where the existing decomposed granite pathway ends allowing for free flow through the picnic area.
5. **TOA** stated that it is preferred that the site does not receive any additional paving to what currently exists on the site in order to maintain the rural quality of the park.
6. **TOA** stated that **Verde** is to include ornamental accent planting in front of the Main House to accent this feature of the site.
7. **TOA** stated that the Entry Lawn receives consistent use in the form of social gatherings, local concerts, fundraiser events, light recreational sporting events, and family picnics. **TOA** stated that the current amount of lawn is sufficient for the designated use for the space, but no additional lawn is to be included in the design.
8. **Verde** stated that the curved pathway that hugs the East edge of the Entry Lawn is to follow more closely the curve of the existing road.
9. **Verde** stated that it would be beneficial to extend the Main House parking lot to the south to add a couple extra space. **Verde** stated that the west edge of the parking lot is to receive a curb and paved walkway to direct foot traffic out of the parking lot drive. **TOA** approved the improvements to this parking lot.

Next Steps

1. Draft Schematic Design the Week of 12/12

END OF MEETING REPORT



- ENTRY CROSSWALK
- ENTRY STREET FRONT WALKWAY CONNECTION
- ENTRY DRIVEWAY (FIRE ACCESS ROUTE)
- ENTRY DRIVEWAY PARKING STALLS
- EXISTING ENTRY PLANTING TO REMAIN
- MAIN ENTRY PATHWAY CONNECTION
- ENTRY PLAZA (OPTIONAL INFORMATION KIOSK)
- PICNIC AREA ACCESS PATHWAY
- EXISTING ASPHALT PATHWAY TO REMAIN
- MAIN HOUSE ACCESS PATHWAY
- EXISTING TREE PLANTING TO BE PROTECTED
- NEW TREE TO REPLACE EXISTING ELM
- PARK BENCH, TYP.

- EXIT STREET FRONT WALKWAY CONNECTION
- EXIT CROSSWALK
- EXIT DRIVEWAY (FIRE ACCESS ROUTE)
- EXIT DRIVEWAY PARKING STALLS
- EXIT DECOMPOSED GRANITE PATHWAY TO PROTECT EXISTING TREE ROOTS
- CROSSWALK (OPTIONAL RAISED CROSSWALK / SPEED BUMP)
- RAISED CROSSWALK / SPEED BUMP
- ACCENT PAVING FOR CROSSWALK
- ACCENT PLAZA, TYP.
- NEW TREE TO MATCH TREE ON OPPOSITE SIDE OF PATHWAY
- EXISTING FOUNTAIN SPACE TO BE PROTECTED
- PLANTING AREA TO EXPAND ROSE GROVE WITH ADDITIONAL CHERRY TREES
- CROSSWALK (OPTIONAL RAISED CROSSWALK / SPEED BUMP)
- ROSE GROVE TO BE PROTECTED
- MAIN HOUSE ENTRY PLAZA
- PARKING LOT ACCESS PATHWAY
- PARKING LOT IMPROVEMENTS WITH PLANTER AREAS
- PARKING LOT EXTENSION ADA SPACES
- BOLLARDS, TYP.

SCHEMATIC LEGEND	
SYM	DESCRIPTION
	PROPOSED NEW ASPHALT PAVING
	EXISTING ASPHALT PAVING TO BE PROTECTED
	PROPOSED NEW CONCRETE PAVING
	PROPOSED DECORATIVE PAVING
	PROPOSED TRUNCATED DOMES
	PROPOSED DECOMPOSED GRANITE PAVING
	PROPOSED LAWN
	PROPOSED ACCENT PLANTING AREA
	PROPOSED PLANTING AREA

**Draft Schematic Graphic**  
**Holbrook-Palmer Park**  
**Town of Atherton**  
**Atherton, CA**

December 16, 2016  
  
 NORTH

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